

Item:



Committee of the Whole Report

DATE: Tuesday, January 22, 2019

WARD(S): ALL

**TITLE: APPOINTMENTS TO STATUTORY COMMITTEES AND
VAUGHAN PUBLIC LIBRARY BOARD -
2018-2022 TERM OF OFFICE**

FROM:

Nick Spensieri, Deputy City Manager, Corporate Services

ACTION: DECISION

Purpose

The purpose of this report is to consider the applications received and to appoint citizen members and Council Members, where appropriate, to the statutory committees and to the Vaughan Public Library Board for the 2018-2022 term of office.

Report Highlights

- For the 2018-2022 term of office appointments of Members of Council and citizens for statutory committees and to the Vaughan Public Library Board must be made.
- Successful applicants will be advised of their appointment.

Recommendations

1. That Council appoint 1 Council Member to the Accessibility Advisory Committee;
2. That Council appoint 3 Council Members to the Heritage Vaughan Committee;
3. That Council appoint 4 Council Members to the Vaughan Public Library Board; and
4. That Council give consideration to the applications received for appointing citizen members to the Accessibility Advisory Committee, the Committee of Adjustment, the Heritage Vaughan Committee, the Property Standards and the Vaughan Public Library Board (Confidential Attachment 2: Packages A to E).

Background

At the beginning of each term, Council is required to appoint citizens and Council Members to certain statutory committees and board.

For the 2018-2022 Council term, appointments must be made for citizen members and Council Members to serve on the following statutory committees and board:

1. Accessibility Advisory Committee;
2. Committee of Adjustment;
3. Heritage Vaughan;
4. Property Standards Committee; and
5. Vaughan Public Library Board.

The Office of the City Clerk coordinates the recruitment process. An information open house was coordinated and an application package for interested applicants was prepared.

Approximately 20 residents attended an information open house which was held from 7:00 pm to 9:00 pm on November 28, 2018, in the Multi-Purpose Room, Vaughan City Hall. Staff representing each committee were in attendance to provide additional information and to answer questions about the committees' mandates and activities.

Notice of the Open House was provided on the City's website, social media and through advertisements in local newspapers from November 8 – 22, 2018. As well, application packages were made available at local libraries, community centres, the Joint Operations Centre (JOC) the City Clerk's Office and on the City's website. In addition, all incumbent members were sent an application package. The deadline for receipt of applications was 4:30 p.m. on December 7, 2018.

The term of office for the above noted statutory committees expired November 30, 2018, as the term is the same as for Council. Committee of Adjustment, Heritage Vaughan and the Vaughan Public Library Board can continue to function with the current members until such time as their successors are appointed.

Accessibility Advisory Committee

Pursuant to the *Ontarians with Disabilities Act, 2001* (Act), the majority of committee members shall include people with disabilities. The Act defines a disability as follows:

- Any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- A condition of mental impairment or a developmental disability;

- A learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- A mental disorder; or
- Any injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997; (“handicap”).

The Accessibility Advisory Committee assists in the preparation and implementation of the Accessibility Plan by providing guidance insofar as the removal and prevention of barriers in policies, practices, programs and services.

For the 2014-2018 term of office, 1 Member of Council and 9 citizen members were appointed.

Committee of Adjustment

The Committee of Adjustment deals with applications to sever parcels of land and authorizes minor variances to land, buildings or structures which are affected by Zoning By-law and Official Plan Amendments.

For the 2014-2018 term of office, the committee was comprised of 5 citizen members. Members of Council are not appointed to this committee.

Heritage Vaughan

Heritage Vaughan Committee advises Council on matters relating to the City’s architectural and historical heritage, as well as on any matters relating to the designation and conservation of properties of cultural heritage value or interest, as individual properties, or as heritage conservation districts, pursuant to the Ontario Heritage Act.

For the 2014-2018 term of office, the committee was comprised of 2 Members of Council and 15 citizen members.

Property Standards Committee

The Property Standards Committee hears appeals by a property owner regarding an order issued under the Property Standards By-law.

For the 2014-2018 term of office, the committee was comprised of 5 citizen members. Members of Council are not appointed to this committee.

Vaughan Public Library Board

Sub-section 10 (4) of the *Public Libraries Act* (Act) states: “The first appointment of members of a new board shall be made at a regular meeting of council and the member

shall take office as soon as possible thereafter, and thereafter appointments shall be made at the first council in each term, but if the council fails to make the appointments at its first meeting, it shall do so at any regular or special meeting held within 60 days after its first meeting.”

Sub-section 9.1 of the Act provides for a public library board to be composed of at least five members appointed by the Municipal Council. The number of Council members appointed to a board is provided for under Sub-section 10 (2) as follows:

Sub-section 10 (2) – The appointing council shall not appoint more of its own members to a board than the number that is,

- (a) In the case of a public library board or union board, one less than a majority of the board.

A Board member is required to hold office for a term concurrent with the term of Council, or until a successor is appointed and may be reappointed for one or more further terms. It should be noted that pursuant to the Act, appointees to the board are required to be Canadian citizens, at least eighteen years of age, a resident of the municipality and cannot be employed by the board or by the municipality.

For the 2014-2018 term of office, the committee was comprised of 4 Members of Council and 16 citizen members.

Application Package

The attached Application Package (Attachment 1) includes, where applicable, the composition; qualifications; criteria; term of office; duties and function; remuneration and frequency of meetings.

Previous Reports/Authority

[Item 10, Report No. 2, of the Committee of the Whole – January 13, 2015](#)

[Item 11, Report No. 2, of the Committee of the Whole – January 13, 2015](#)

Analysis and Options

Citizen engagement supports a broader range of applicants seeking to sit on one of the City’s statutory boards and committees, which in turn strengthens the City’s overall governance structure.

Financial Impact

No new funds are required as the operational expenses are covered within the budgets of the City Clerk’s Office, Planning and Growth Management Portfolio and Human Resources.

Broader Regional Impacts/Considerations

N/A

Conclusion

It is recommended that citizen members and Council Members, where appropriate, be appointed to the Accessibility Advisory Committee, the Committee of Adjustment, the Heritage Vaughan Committee, the Property Standards and the Vaughan Public Library Board for the 2018-2022 term of office.

For more information, please contact: Todd Coles, City Clerk, extension 8281.

Attachments

1. Application Package
2. Confidential Packages A-E (Mayor and Members of Council Only)
(under separate cover)

Prepared by

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