

Committee of the Whole (1) Report

DATE: Tuesday, October 5, 2021

WARD(S): ALL

TITLE: BY-LAWS TECHNICAL AMENDMENTS

FROM:

Gus Michaels, Acting Deputy City Manager, Community Services

ACTION: DECISION

Purpose

As staff continue to review and revise the City's regulatory by-laws as part of its Council-approved By-law Strategy, the further need to amend and ensure consistency across by-laws has been identified. This report seeks approval for a series of By-law technical amendments.

Report Highlights

- In June of 2014, City Council approved the By-law Strategy to ensure the City's By-laws are municipally relevant, responsive to community needs and transparent to the public.
- Harmonization and improvement of by-laws support a number of Term of Council Strategic Priorities, including good governance, citizen experience and operational performance.
- This report includes recommended amendments to the Licensing By-law, Administrative Monetary Penalties By-law, Dumping By-law and Fees and Charges By-law.

Recommendations

1. That the recommendations in Attachment 1 of this report be adopted in their substantive form; and
2. That all by-law amendments brought before Council for approval be in a form satisfactory to the City Solicitor.

Background

One of the primary objectives of the By-law & Compliance, Licensing and Permit Services Department's (BCLPS), in support of the Term of Council Strategic Priorities, is to provide service excellence to its residents, business community and those who live, work, and play in our great City. The service delivery model of BCLPS is evolving to ensure relevance, sustainability and performance excellence of programs and services.

BCLPS is constantly evolving its service delivery model to ensure that the City's regulatory by-laws are suitable and relevant to meet current and potential future needs. In 2014, Council approved the *By-law Strategy* created by BCLPS to provide a framework for the governance of all regulatory by-laws for the City. BCLPS staff are regularly reviewing the by-laws to ensure their relevance, transparency, and suitability to meet the current and potential future needs.

Previous Reports/Authority

- [Dumping By-law 103-2020](#) (Approved by Council on June 29, 2020)
- [Administrative Monetary Penalties By-law 063-2019](#) (Approved by Council on May 1, 2019)
- [Fees and Charges By-law 171-2013](#) (Approved by Council on December 10, 2013)
- [Licensing By-law 315-2005](#) (Approved by Council on December 12, 2005)

Analysis and Options

Staff are proposing amendments to a number of By-laws to ensure that all regulatory By-laws have similar language, and are standardized, transparent and accessible for citizens. Staff are proposing a number of technical amendments to different by-laws, including:

- 1) technical amendments to Dumping By-law 103-2020 to clarify the authority of the City to issue Notices to require persons to remedy conditions on property deemed non-compliant with City requirements.
- 2) technical amendments to Licensing By-law 315-2005, which include:
 - requiring mobile business plates to be properly affixed to vehicles;
 - establishing a process for charging renewal fees when a fee has not yet been approved by City Council (in line with recommendations from the City's Internal Auditor);
 - ensuring that sanitary requirements in personal service shops apply to equipment as well as furnishings;

- ensuring that pet grooming standards apply to mobile businesses as well as stationary ones;
 - clarifying requirements for the payment of fees for kennel, pet shop and pet grooming establishment inspections;
 - requiring public health clearances for the provision of food and drink in personal services establishments; and
 - aligning the time that a vehicle may remain stationary on a road while selling a product with that in Roadside Sales By-law 125-98.
- 3) technical amendments to Administrative Monetary Penalties By-law 063-2019 to clarify the payment requirements for administrative monetary penalties and to change the references to the updated designated by-laws.
- 4) technical amendments to Fees and Charges By-law 171-2013 to revise AMPs late payment and vehicle information fees.

Financial Impact

There are no anticipated financial impacts to the City as a result of the recommendations of this report.

Broader Regional Impacts/Considerations

The recommendations in this report do not have an impact on other municipalities, the Region or any of its agencies.

Conclusion

In accordance with Vaughan's Term of Council Strategic Priorities of *Active, Safe and Diverse Communities* and *Good Governance*, the proposed amendments will provide greater clarity to the public with respect to the City's existing regulations. The City's regulations are not only intended to protect the health, safety and well-being of its residents and visitors, but also to promote its community standards and social values.

For more information, please contact: Gus Michaels, Acting Deputy City Manager, Community Services and Director and Chief Licensing Officer, By-law & Compliance, Licensing & Permit Services, ext. 8735.

Attachment

1. Proposed Amendments

Prepared by

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Approved by



Gus Michaels,
Acting Deputy City Manager,
Community Services

Reviewed by



Nick Spensieri, City Manager