

C3
Communication
CW (1) – June 1, 2021
Item# - 19



CEMETERY SERVICES REVIEW

May 21, 2021

Objective

Provide recommendations to ensure the long-term sustainability of cemetery services

Areas of Study



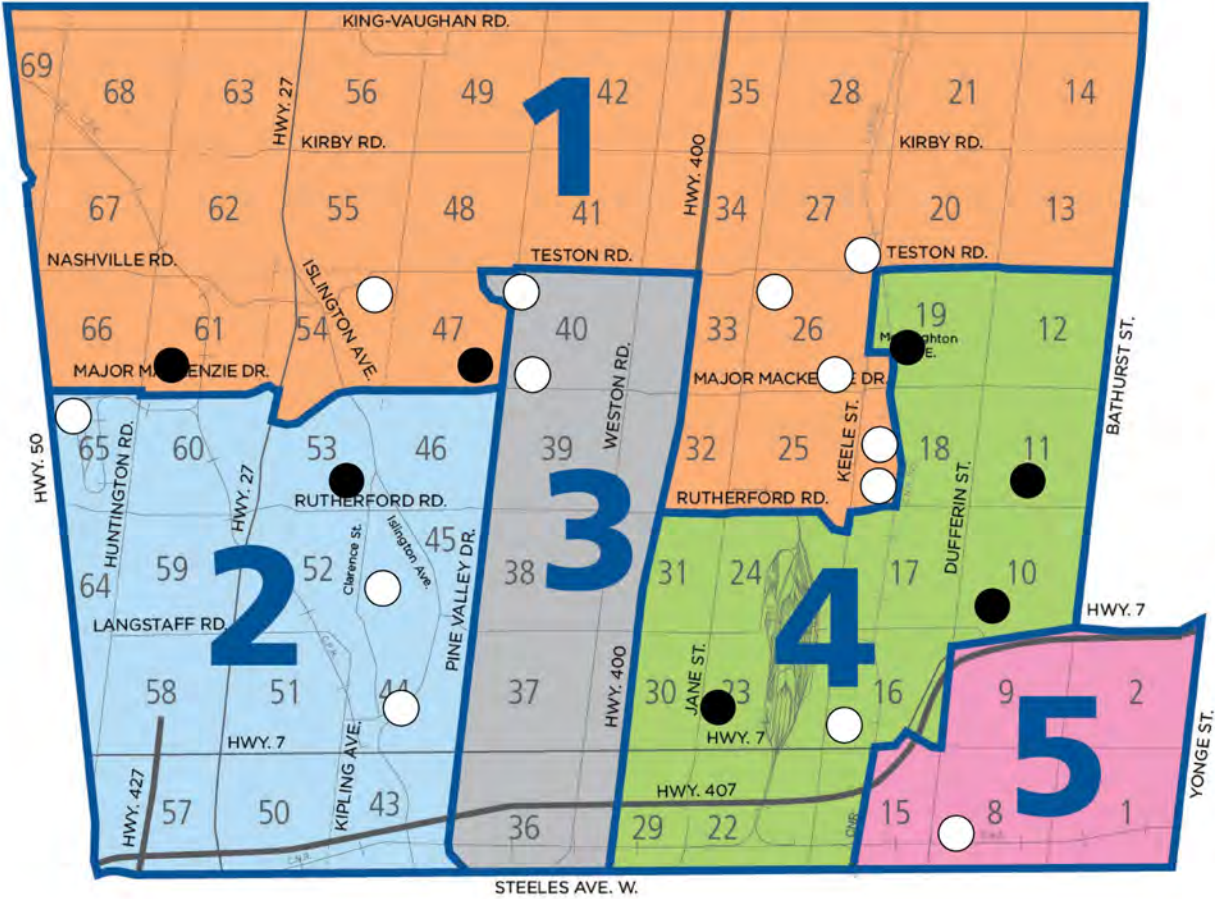
Cemetery Operations



7 Active



13 Inactive



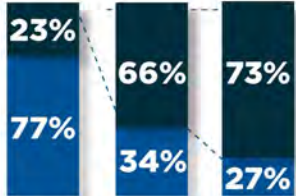
SERVICES



FACTS



Interments
Resident - Non-Resident



Burial Type
Casket - Cremation

CULTURAL HERITAGE



Legislative Environment

**Funeral, Burial &
Cremation Services
Act (FBCSA)**



- Quiet and good order
- Safety and dignity
- Reasonable access

**Bereavement
Authority
of Ontario**

BAO

- Designated Administrative Authority
- Audited financials

**Care &
Maintenance
Fund (C&MF)**



- Minimum lot sale contribution
- Fund maintenance activities

Remaining Inventory

A photograph of a cemetery with a white building in the background, overlaid with a blue tint and text. The cemetery is filled with numerous headstones of various shapes and sizes. A chain-link fence runs across the foreground. The building has three windows and a chimney. The text is overlaid on the left side of the image.

2.8 acres developed land

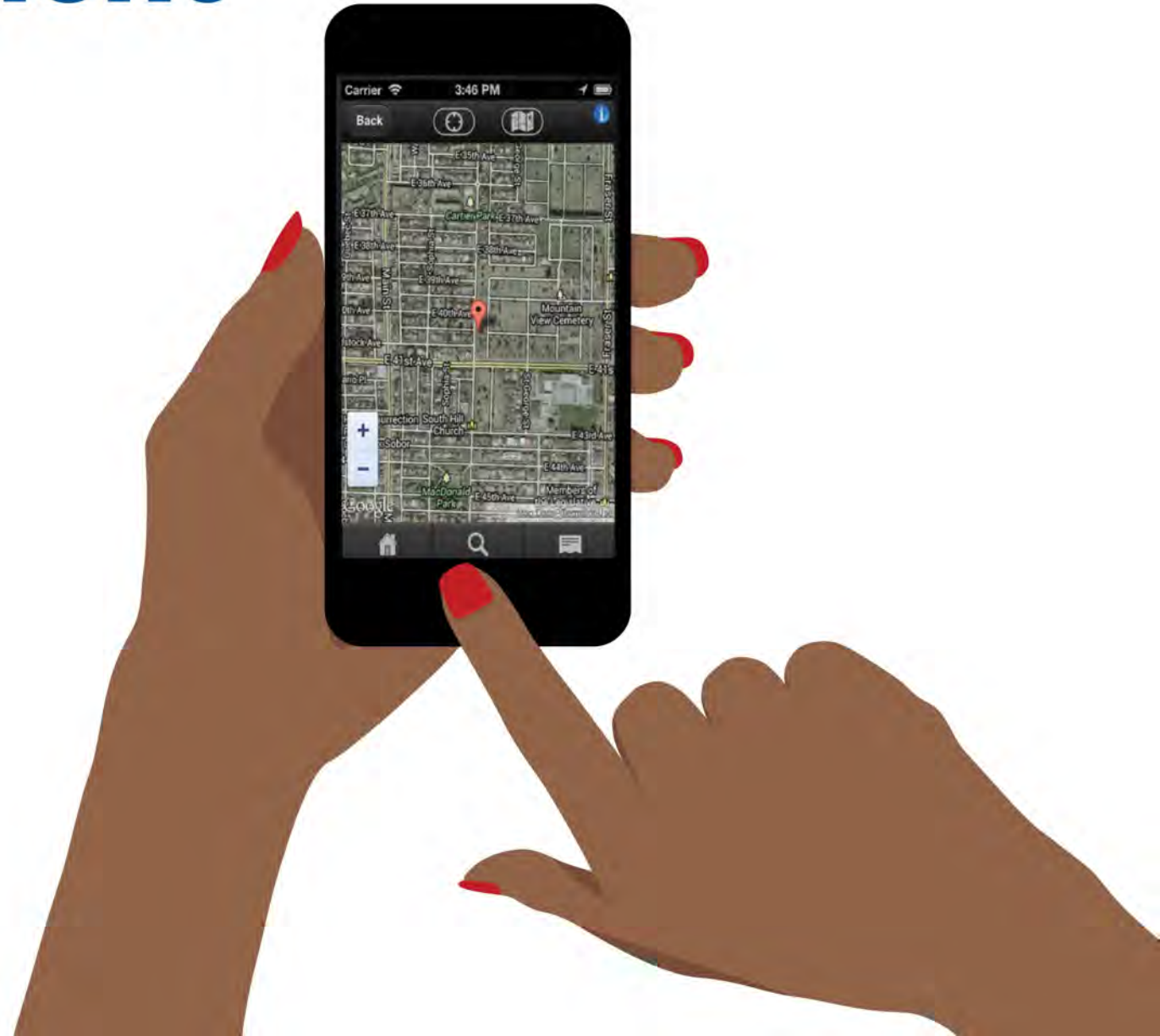
- Casket Lot: 30 years
- Cremation Lot: 90 years

0.8 acres infill capacity

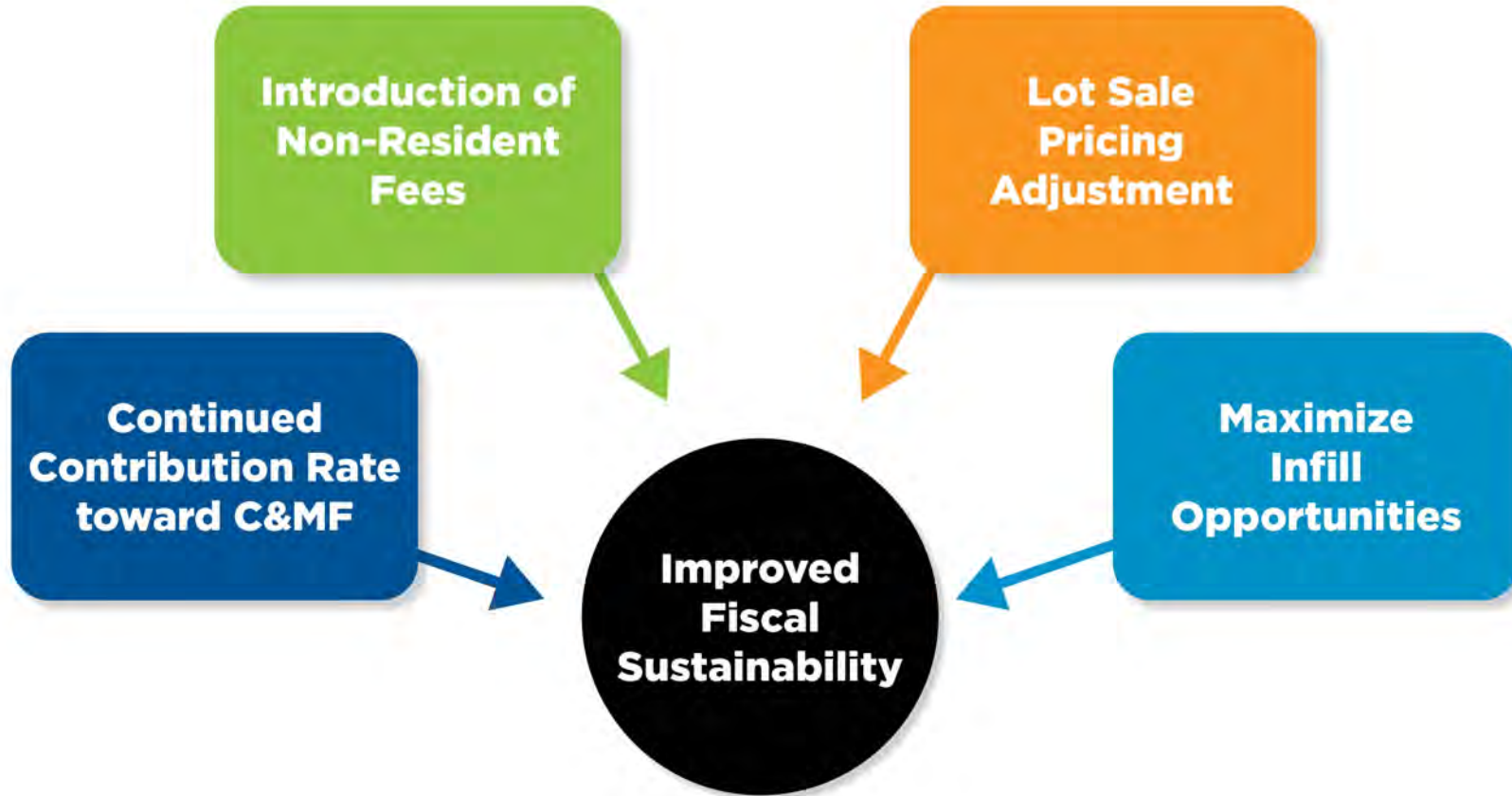
Additional 12 years inventory

Asset Management

- Asset improvements identified
- Data-gaps identified
- Data collection & Asset Management Plan



Fiscal Sustainability



- City meets best practices for C&MF contribution
- Proposed price adjustments will improve fiscal sustainability

Sustainable Service Delivery

A person wearing a cap and work clothes is operating a riding lawn mower in a cemetery. The scene is overlaid with a semi-transparent blue filter. In the background, there are several gravestones and a large tree trunk.

- The City maintains more active cemeteries in York Region compared to peers
- Benchmarking shows more resources would be beneficial
- Consolidation of SOPs would ensure consistent service delivery

Cemetery By-law Update

- Current cemetery By-law 180-92 introduced in 1992
- By-law update
 - Alignment with legislative changes
 - Ease of use



Roadmap

Near Term

Asset Management

- Phased rehabilitation \$180,000
- Data Collection & Short-term asset care

Service Delivery

- Advance resource skillset
- Develop SOPs

Financial Sustainability

- Service fee adjustment

By-law update

Mid Term

Maximize Site Capacity

- Infill Opportunities through land survey

Asset Management

- Tool Review
- Database Consolidation

Long Term

Asset Management

- Long-term care plan

2025



2028



2022



QUESTIONS