



Procurement Services Department
 2141 Major Mackenzie Drive
 1st Floor
 Vaughan, ON L6A 1T1

FAIR WAGE COMPLAINT FORM

Telephone: 905-832-8555
 Email: fairwage@vaughan.ca

Complete this form when submitting a complaint to the City of Vaughan alleging non-compliance with the Fair Wage Policy and Fair Wage Schedule by a Contractor or Sub-Contractor performing construction work on a City Construction Contract. This "Fair Wage Compliant Form" must be completed in writing and sent to the Director of Procurement Services at any time, but no later than 21 calendar days following substantial performance of the relevant City Construction Contract.

This form may contain personal information as defined under the *Municipal Freedom of Information and Privacy Act*. This information is collected under the legal authority of the *Municipal Act, 2001*, S.O. 2001 c.25, as amended. The information will be used by the City of Vaughan and will become part of Procurement Services files. Questions regarding this collection may be directed to the above address.

The person submitting the complaint (complainant) is advised to read the City of Vaughan's Fair Wage Policy and Fair Wage Schedule at: [vaughan.ca/Procurement Services](http://vaughan.ca/Procurement%20Services)

The complaint is being initiated and submitted by:

Full name:		
Address:		
City/Town:		
Postal code:		
Telephone number:		
Email:		
Date submitting this form:		
Are you an employee of the Contractor or Sub-Contractor to which the complaint is being made against?		Yes No

The complaint is being made against:

Contractor or Sub-Contractor name:		Contractor Sub-Contractor
City Construction Contract title and number (or description/site location):		
Position(s) affected (as per the Fair Wage Schedule):		
Indicate and/or state the reason for the alleged non-compliance:	Total Hourly Compensation	Other