

CITY OF VAUGHAN CORTELLUCCI VAUGHAN HOSPITAL PRECINCT ADVISORY TASKFORCE

TERMS OF REFERENCE

Mandate / Objectives

In 2021, the Cortellucci Vaughan Hospital began operations. The near \$2billion investment in the Vaughan community is a significant example of the transformative investments realized in Vaughan since 2010. These include the advancement of the Vaughan Metropolitan Centre (VMC), the extension of highway 427, the opening of the Toronto Transit Commission's (TTC) subway into both the VMC and along Yonge St., and the 900-acre North Maple Regional Park (NMRP). These investments are helping Vaughan's community and economy grow beyond a regional leader into a provincial and national leader.

To leverage the Cortellucci Vaughan Hospital and advance Vaughan's community and economy, the City, along with Mackenzie Health, York University, and ventureLAB have partnered to transform the overall Cortellucci Vaughan Hospital Precinct into a destination for the provision of health and healthcare delivery, education, research, innovation, and commercialization. Considering the assets and services each partner can contribute, the Precinct (not including the existing hospital) could represent a one time impact of more than \$600 million to the Canadian economy, upwards of \$235 million in government revenues, and ongoing contributions of more than \$350 million annually supported by an on-site employment base of 1,800 jobs.

The Hospital Precinct Advisory Task Force will set the direction and priorities to realize the Cortellucci Vaughan Hospital Precinct as a destination for health and healthcare delivery, education, research, innovation, and commercialization.

The partners are working in the following areas:

1. Preparing the healthcare workforce of the future
2. Translating research and data into policy and practice in healthcare
3. Commercializing innovation in healthcare

Term

The term of this taskforce shall be from July, 2021 – June, 2022

Membership

Members shall include members of Council and stakeholders, as follows:

- a. The Mayor will serve as Chair
- b. A member of Council selected by the Mayor will serve as Vice-Chair of the Task Force.
- b. The President of Mackenzie Health, or designate
- c. The President of York University, or designate
- d. The President and CEO of ventureLAB, or designate
- e. The City Manager of the City of Vaughan, or designate

Support staff from partner organizations in communications, government relations, economic development, and other relevant stakeholders will attend as needed.

Meeting Procedures

Task Force meetings are intended to be informal, and structured to encourage maximum flexibility and open, honest debate.

The proceedings of the Task Force are to be governed by the City's Procedure By-law.

Agendas and Reporting

Agendas shall be prepared by the Office of the City Clerk in consultation with the Task Force Chair.

Agendas shall be posted on the City's website one week prior to the scheduled date of the meeting or as soon as practicable.

After each meeting of the Task Force, the City Clerk shall submit a report in the City's committee report format to the Committee of the Whole.

Following the conclusion of the eleven-month mandate of the Task Force, a report of recommendations will be brought to Council for further discussion.

Meetings

Meeting dates will be determined at the first meeting of the Task Force. The Task Force may meet on the schedule determined, or at the call of the Chair.

Meetings will be held every other month or as needed throughout the course of the Task Force term, except for July and August where no meetings will be scheduled.

The Chair of the Task Force may call special meetings.

Meetings are to be open to the public in accordance with the *Municipal Act, 2001*.

Notice of Meetings

Meetings will be noted on the Schedule of Meetings calendar posted on the City's website.

Quorum

Quorum shall be calculated as a majority of the total number of persons appointed to the Task Force. Ex-officio members will not be counted for the purpose of calculating the total number of persons appointed to the Task Force but will be counted as a member present when in attendance.

Staff Resources

The role of staff is to act as a resource to the Task Force, but not to be members of the Task Force, or to deliberate or draft the findings of the Task Force. The following staff will provide advisory and technical support specific to the mandate and objectives of the Task Force:

- The Office of the City Clerk will assign one staff person responsible for agenda and report production and distribution, the giving of procedural advice, the recording of proceedings of the Task Force and distribution of reports.
- The Corporate and Strategic Communications department will assign one staff person to provide communications advisory services, prepare information, communications and assist in the development of the Task Force report.
- An additional two (2) staff with subject matter expertise will be assigned to support the work of the Task Force.
- The Task Force can be provided with additional administrative and/or technical support at the discretion of the appropriate Corporate Management Team portfolio(s).

Authority

The Task Force may not exercise decision-making powers, or commit expenditures save for those specifically delegated by Council.

The Task Force may not direct staff to undertake activities without authority from Council.

Amendment I Expansion of Terms of Reference

Council can initiate any amendment and/or expansion of the Terms of Reference.