

## Committee of the Whole (2) Report

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**DATE:** Tuesday, April 13, 2021

**WARD(S):** ALL

**TITLE:** EXTENSION OF TERMS FOR COUNCIL PRIORITY TASK FORCES FOR THE 2018-2022 TERM OF COUNCIL

**FROM:**

Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

**ACTION:** DECISION

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**Purpose**

To request Council's approval to extend the term to April 2022 for the Economic Prosperity Task Force, the Effective Governance and Oversight Task Force, and the Smart City Task Force, to allow additional time for the Task Forces to submit their findings reports and recommendations to Council.

**Report Highlights**

- Several 2018-2022 Council Priority Task Forces have an end date of mid-2021 to complete their mandates.
- Due to the COVID-19 pandemic, Task Force meetings were suspended for a period of time in 2020. Recruitment efforts of some Task Forces were also delayed.
- Council's approval is required to extend the terms of the Economic Prosperity Task Force, the Effective Governance and Oversight Task Force, and the Smart City Task Force, to April 2022 to allow additional time to submit their findings reports and recommendations to Council.

**Recommendations**

1. That the extension of terms for the following 2018-2022 Term of Council Priority Task Forces be extended to April 2022:
  - i. Economic Prosperity Task Force;
  - ii. Effective Governance and Oversight Task Force; and
  - iii. Smart City Task Force.

## **Background**

At the beginning of the current Term of Council, Mayor Bevilacqua established various task forces to address specific policy issues, which are in line with the 2018-2022 Term of Council Service Excellence Strategic Plan. These task forces were directed to conduct their work over a maximum of an 18-month duration and provide a full report of findings and recommendations to a future Committee of the Whole at the completion of the task force's mandate.

Due to the COVID-19 pandemic, all task forces were directed to suspended in-person meetings for a period of time in 2020 until the electronic meeting procedures were approved and the technology to facilitate electronic meetings was made available. Recruitment of some Task Forces was also delayed. In January 2021 the Transportation and Infrastructure Task Force, and the Diversity and Inclusion Task Force forwarded recommendations to Council to extend their terms to April 2022 to allow additional time to complete their mandates.

At the Council meeting of January 26, 2021, staff was directed to review the Terms of Reference of all Task Forces and bring forward a report to extend their terms to April 2022.

## **Previous Reports/Authority**

[Item 9, Report No. 3, of the Committee of the Whole - DIVERSITY AND INCLUSION TASK FORCE - REVISION OF TERMS OF REFERENCE TO EXTEND TERM \(TRANSMITTAL REPORT\)](#)

## **Analysis and Options**

The following is a summary of Terms of Reference of all 2018-2022 Council Priority Task Forces:

<b>Task Force</b>	<b>End of Term</b>
Economic Prosperity Task Force	June 2021
Effective Governance and Oversight Task Force	April 2021
Diversity and Inclusion Task Force	Extension approved to April 2022
Older Adult Task Force	June 2022
Smart City Task Force	April 2021
Transportation and Infrastructure Task Force	Extension approved to April 2022

Subsequent to consultation with members of the Task Forces, staff was advised that they would like to extend their current term to April 2022 to allow additional time to complete their mandate and bring forward their final findings reports with recommendations for Council's consideration.

The following Task Forces need an extension of their term to April 2022:

- Economic Prosperity Task Force;
- Effective Governance and Oversight Task Force; and
- Smart City Task Force.

### **Financial Impact**

There are no financial impacts associated with this report.

### **Broader Regional Impacts/Considerations**

There are no broader regional impacts or consideration associated with this report.

### **Conclusion**

Due to the suspension of Task Force meetings in 2020 and delayed recruitment of some Task Forces as a result of the COVID-19 pandemic, staff recommends that the terms of the Economic Prosperity Task Force, the Effective Governance and Oversight Task Force, and the Smart City Task Force be extended to April 2022.

**For more information**, please contact Todd Coles, City Clerk, Extension 8281.

### **Attachments**

None.

### **Prepared by**

Isabel Leung, Deputy City Clerk and Manager, Administrative Services, Extension 8190.

### **Approved by**



Wendy Law, Deputy City Manager,  
Administrative Services & City Solicitor

### **Reviewed by**



Jim Harnum, City Manager