

## Committee of the Whole (1) Report

---

**DATE:** Tuesday, March 02, 2021

**WARD(S):** ALL

**TITLE: OLDER ADULT TASK FORCE – APPOINTMENT OF TWO (2)  
CITIZEN MEMBERS**

**FROM:**

Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

**ACTION:** DECISION

---

**Purpose**

To consider the applications received for appointing two (2) citizen members to the Older Adult Task Force.

**Report Highlights**

- Two (2) citizen members need to be appointed to the Older Adult Task Force to fill vacancies due to resignations.
- The successful candidates will be advised of their appointment.

**Recommendation**

1. That Council consider the applications received [Confidential Attachment 1] for appointing two (2) citizen members to the Older Adult Task Force for the term ending in June 2022.

**Background**

At its meeting on January 26, 2021, Council adopted the following recommendations from the [Committee of the Whole – Item 7, Report No.3](#):

1. That the resignations of Bob Bak and Elizabeth Lincoln be received;
2. That the Office of the City Clerk be directed to advertise and recruit two (2) members to fill the vacancies caused due to the resignations; and

3. That Council reduce the quorum requirement to the majority of the remaining members, in the interim, until the vacancies are filled.

The Office of the City Clerk, in collaboration with Corporate and Strategic Communications, coordinated the recruitment process utilizing the City's Social Media platforms, and the City's website.

The deadline for submitting applications was 4:30 p.m. on Friday, February 19, 2021. All applications received are provided to Mayor and Members of Council as Confidential Attachment 1.

### **Previous Reports/Authority**

Not applicable

### **Analysis and Options**

The Terms of Reference for the Older Adult Task Force provides, among other things, that:

1. The Task Force membership shall be composed of the following:
  - a) A maximum of three (3) Council members
  - b) A maximum of six (6) citizen members who are part of the older adult population or have significant insight/experience with the Vaughan older adult community.
  - c) A minimum of one (1) member representing an organization or service provider serving older adults.

After the two resignations, there are 6 members remaining on the Task Force: 2 members of Council, 3 citizen members and 1 organization representative.

### **Financial Impact**

No new funds are required as the operational expenses are covered within the Office of the City Clerk's budget.

### **Broader Regional Impacts/Considerations**

There are no Regional implications associated with this report.

### **Conclusion**

Staff is requesting that Council consider the applications received for appointing two (2) citizen members to the Older Adult Task Force to fill the vacancies caused as a result of the resignations.

**For more information**, please contact Todd Coles, City Clerk, extension 8281.

**Attachment**

1. Confidential Attachment – applications (Mayor and Members of Council only).

**Prepared by**

John Britto, Council / Committee Administrator, extension 8637.

**Approved by**

A handwritten signature in black ink, appearing to read "Wendy Law", with a stylized, cursive script.

Wendy Law  
Deputy City Manager, Administrative  
Services and City Solicitor

**Reviewed by**

A handwritten signature in black ink, appearing to read "Jim Harnum", with a stylized, cursive script.

Jim Harnum, City Manager