

## Special Council Report

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**DATE:** Thursday, October 29, 2020

**WARD(S):** ALL

**TITLE: DIVERSITY AND INCLUSION TASK FORCE – APPOINTMENT  
OF MEMBERS (REFERRED)**

**FROM:**

Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

**ACTION:** DECISION

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**Purpose**

This report was scheduled for the October 21, 2020 Council Meeting. At that meeting, this matter was referred to the Special Council Meeting of October 29, 2020.

This report recommends that Council considers the applications received for the appointment of citizen members to the Diversity and Inclusion Task Force.

**Report Highlights**

- At the September 29, 2020 Council Meeting, Council approved the Terms of Reference for the Diversity and Inclusion Task Force. Appointment of citizen members to the task force was deferred to the October 21, 2020 Council Meeting.
- The City Clerk was directed to advertise the recruitment of the task force, which commenced on Thursday, October 1, 2020.
- Deadline for receipt of applications was Thursday, October 15, 2020.
- At the October 21, 2020 Council Meeting, consideration of this matter was deferred to the Special Council Meeting of October 29, 2020.

## **Recommendations**

(Referred)

Council, at its meeting of October 21, 2020, adopted the following recommendation (Addendum No.1):

- 1) That consideration of this matter be referred to a Special Council meeting on October 29, 2020.

## **Report and Recommendations of the Deputy City Manager, Administrative Services and City Solicitor, dated October 21, 2020:**

1. That Council give consideration to applications received for the appointment of citizen members to the Diversity and Inclusion Task Force (Confidential Attachment 1) in addition to the applications received in September; and
2. That the names of the appointed citizens be made public upon adoption.

## **Report Dated October 21, 2020**

## **Background**

At its meeting on September 29, 2020, Council adopted Item 11, Report No. 40, of the Committee of the Whole Meeting, titled "DIVERSITY AND INCLUSION TASK FORCE – APPROVAL OF TERMS OF REFERENCE AND APPOINTMENT OF MEMBERS", approving the following recommendation:

- 1) That Councillor Carella be appointed Chair, and that Councillor Shefman be appointed Vice Chair of the Diversity and Inclusion Task Force;
- 2) That the Terms of Reference for the Diversity and Inclusion Task Force be approved;
- 3) That consideration of the appointment of citizen members to the Diversity and Inclusion Task Force be referred to the September 22, 2020 Committee of the Whole (Closed Session) meeting; and
- 4) That the report of the Deputy City Manager, Administrative Services and City Solicitor dated September 22, 2020, be received.

At the meeting, consideration of the appointment of citizen members was deferred to the October 21, 2020 Council Meeting. The City Clerk was directed to advertise the recruitment of the task force through Corporate Communication channels.

## **Previous Reports/Authority**

Committee of the Whole Report 40, Item 11, dated September 22, 2020

[DIVERSITY AND INCLUSION TASK FORCE – APPROVAL OF TERMS OF REFERENCE AND APPOINTMENT OF MEMBERS](#)

## **Analysis and Options**

Recruitment for citizen members is done through the City's social media channels, website and Council eNews. The deadline for receipt of applications was noon on Thursday, October 15, 2020. Applications are included in Confidential Attachment 1 of this report. According to the Terms of Reference, Members shall include members of Council, citizens and stakeholders, as follows:

- Councillor Carella, Chair and Councillor Shefman, Vice Chair.
- A minimum of nine (9) and a maximum of nineteen (19) citizen-stakeholder
- members who will be chosen with the intention of having a membership that is
- reflective of Vaughan's diversity: ethno-cultural, national, racial, religious, or
- other.

The Mayor will serve as an ex-officio member of the task force.

## **Financial Impact**

There are no financial impact associated with this report.

## **Broader Regional Impacts/Considerations**

There are no broader regional impact associated with this report.

## **Conclusion**

It is appropriate that Council give consideration to the applications received for appointment of citizen members to the Diversity and Inclusion Task Force contained in Confidential Attachment 1 of this report, in addition to applications received in September 2020.

**For more information**, please contact: Todd Coles, City Clerk, Ext 8281

## **Attachments**

1. Applications for the Diversity and Inclusion Task Force (Refer to Confidential Attachments for September 22, 2020 Committee of the Whole (2) Meeting and October 15, 2020 Council Meeting)

**Prepared by**

Isabel Leung, Deputy City Clerk, extension 8190.

**Approved by**

A handwritten signature in black ink, appearing to read "Wendy Law". The signature is fluid and cursive, with the first name "Wendy" being more prominent than the last name "Law".

Wendy Law  
Deputy City Manager  
Administrative Services & City  
Solicitor

**Reviewed by**

A handwritten signature in black ink, appearing to read "Jim Harnum". The signature is cursive and somewhat stylized, with the first name "Jim" being more prominent than the last name "Harnum".

Jim Harnum, City Manager