

Committee of the Whole (1) Report

DATE: Tuesday, December 03, 2019

WARD(S): ALL

**TITLE: EMERGENCY MANAGEMENT PROGRAM COMMITTEE
REVISED TERMS OF REFERENCE AND APPOINTMENT OF
MEMBERS**

FROM:

Tim Simmonds, Chair Emergency Management Program Committee

ACTION: DECISION

Purpose

To obtain approval of the revised Terms of Reference (ToR) [Attachment 1] for the Emergency Management Program Committee (EMPC) and appoint members to the EMPC in compliance with the *Emergency Management and Civil Protection Act* and Regulation 380/04.

Report Highlights

- Updated ToR to reflect the revised organizational structure.
- Appointment of EMPC members to maintain compliance with *the Emergency Management and Civil Protection Act* and Regulation 380/04.

Recommendations

1. That the revised Terms of Reference for the Emergency Management Program Committee [Attachment 1] be approved; and
2. That appointment of members to the Emergency Management Program Committee as detailed in the revised Terms of Reference be approved.

Background

Regulation 380/04 of the *Emergency Management and Civil Protection Act* mandates that every municipality shall have an Emergency Management Program Committee for the purposes of advising Council on the development and implementation of the municipality's program, making recommendations for revision where necessary and to conduct the annual program review or verification.

The Regulation further mandates that the members of the Emergency Management Program Committee be appointed by Council.

Previous Reports/Authority

[By-Law 030-2019; A By-law to appoint members to the City's Emergency Management Program Committee and to update the Emergency Management Program Committee Terms of Reference.](#)

Analysis and Options

The Terms of Reference for the Emergency Management Program Committee were first approved by Council in 2005. Amendments to the Terms of Reference and By-Law were made in 2008, 2016 and 2019. Since the last amendment, the City's organizational structure has been revised necessitating changes to the Committee membership.

The Terms of Reference as such has been updated to reflect membership changes and to align with current policy.

Financial Impact

There are no financial impacts.

Broader Regional Impacts/Considerations

York Regional Police have a member on the City's Emergency Management Program Committee.

Conclusion

The revised Terms of Reference for the Emergency Management Program Committee for the City of Vaughan reflects organizational changes and appointment of the committee members by Council is required under the Act and Regulations.

For more information, please contact: Sharon Walker, Manager of Emergency Planning. Extension 6322.

Attachment

1. Terms of Reference – Emergency Management Program Committee – Revised 2019.

Prepared by

Sharon Walker, Manager of Emergency Planning, 6322.