

## Committee of the Whole (2) Report

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**DATE:** Tuesday, January 21, 2020

**WARD(S):** 1

**TITLE: KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) –  
BUDGET AND LEVY WARD 1**

**FROM:**

Michael Coroneos, Deputy City Manager, Corporate Services and Chief Financial Officer

**ACTION:** DECISION

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**Purpose**

To bring forward for Council's consideration and approval of the 2020 KBIA budget as requested and to authorize staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City's general levy but is collected on behalf of the KBIA by the City from each member of KBIA.

**Report Highlights**

- To approve 2020 KBIA budget \$52,250
- The source of funding for KBIA budget is not from the City's general levy but collected by the City on behalf of KBIA from each business member, supporting the strategic priorities established by the Service Excellence Strategy Map, in particular, initiatives that support Citizen Experience and Service Delivery.

## **Recommendations**

The Deputy City Manager, Chief Financial Officer & City Treasurer and the Director of Financial Services/Deputy Treasurer, in consultation with the Manager of property Tax & Assessment recommend:

1. That in accordance with the request from the Board of Management, Council approve the 2020 KBIA budget in the amount of \$52,250 and these funds be forwarded accordingly

## **Background**

The KBIA held their Annual General Meeting (AGM) in October 2019 at which the Board of Management members were confirmed for the 2020 year. There has been no change to these Board member appointments which were approved by Council last year. The AGM also approved the KBIA new budget request for 2020.

## **Previous Reports/Authority**

N/A

## **Analysis and Options**

Each year the KBIA submits a budget for Council's approval (as per Attachment 1). The 2020 budget amount of \$52,250 was approved by the KBIA Board of Management and accepted by the KBIA membership at the AGM in October 2019. The 2019 budget amount was \$47,500. The amount is levied to all commercial property within the BIA boundary, utilizing the 2020 taxable commercial assessment of each property. The levy will be charged to each commercial owner utilizing the Final tax billing as in the past.

The minimum and maximum special charge to pay for the 2020 budget amount is \$575 minimum and \$5,750 maximum per By-law 169-84, as amended.

## **Financial Impact**

N/A

## **Broader Regional Impacts/Considerations**

N/A

## **Conclusion**

Council's consideration of the recommendations set out in this report is requested.

Council approval of the proposed budget provides funds to the KBIA and authorizes staff to remit, levy, and collect the funds. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

**For more information**, please contact: Maureen Zabiuk, A.I.M.A., CMRP, Manager  
Property Tax & Assessment Ext. 8268

### **Attachments**

Attachment 1 – KBIA Proposed 2020 Budget

### **Prepared by**

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