

Committee of the Whole (2) Report

DATE: Wednesday, May 20, 2020

WARD(S): ALL

**TITLE: APPOINTMENT OF A CITIZEN MEMBER TO THE OLDER
ADULT TASK FORCE**

FROM:

Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

ACTION: DECISION

Purpose

To consider applications received for appointing one (1) citizen member to the Older Adult Task Force.

Report Highlights

- A citizen member needs to be appointed to the Older Adult Task Force to fill one vacancy due to a resignation.
- The successful candidate will be advised of their appointment.

Recommendation

1. That Council consider the applications received [Confidential Attachment 2] for appointing one (1) citizen member to the Older Adult Task Force for the Council term ending in November 2022.

Background

At its meeting of January 28, 2020 Council adopted the following recommendation from the Committee of the Whole – Item 14, Report No.1 [Attachment 1]:

- 1) That the recommendation 1. contained in the following report of the Deputy City Manager, Administrative Services, dated January 21, 2020, be approved; and

- 2) That the City Clerk be requested to commence the recruitment process to fill the vacancy caused due to the resignation of the member, utilizing the most cost-effective and expeditious means available.

The Office of the City Clerk, in collaboration with the Corporate and Strategic Communications Department, coordinated the recruitment process utilizing the City's Social Media platforms. Application packages were also available in the Office of the City Clerk at Vaughan City Hall, the Joint Operations Centre, all branches of Vaughan Public Libraries and Community Centres, and on the City's website.

The deadline for submitting applications was 4:30 p.m. on Friday, February 7, 2020. A total of eight (8) applications were received. One (1) resume was received without the required Application Form. All applications are provided as Confidential Attachment 2 to Mayor and Members of Council only.

Previous Reports/Authority

Not applicable

Analysis and Options

The Terms of Reference for the Older Adult Task Force provides, among other things, that:

1. The Task Force membership shall be composed of the following:
 - a) A maximum of three (3) Council members
 - b) A maximum of six (6) citizen members who are part of the older adult population or have significant insight/experience with the Vaughan older adult community.
 - c) A minimum of one (1) member representing an organization or service provider serving older adults.

After the resignation, there are 8 members (2 members of Council, 5 citizen members and 1 organization representative) remaining on the Task Force.

Considering that only one year has elapsed of the four-year term of Council, it is advisable to fill the vacancy caused due to the resignation.

Financial Impact

No new funds are required as the operational expenses are covered within the Office of the City Clerk's budget.

Broader Regional Impacts/Considerations

There are no Regional implications associated with this report.

Conclusion

Staff is requesting that Council consider the applications received for appointing one citizen member to the Older Adult Task Force to fill the vacancy caused as a result of the resignation.

For more information, please contact Todd Coles, City Clerk, extension 8281.

Attachments

1. Extract from Council meeting minutes of January 28, 2020.
2. Confidential Attachment – applications received (Mayor and Members of Council only).

Prepared by

John Britto, Council / Committee Administrator, extension 8637.