

**ATTACHMENT #1 –
Proposed Amendments to Procedure By-law 7-2011
to Allow Electronic Participation**

The following amendments to Procedure By-law 7-2011 are required to implement electronic participation on a trial basis for members of Council:

1. Electronic participation would only be permitted for the following meetings:
 - a. Committee of the Whole (1)
 - b. Committee of the Whole (2)
 - c. Committee of the Whole (Working Session)
 - d. Committee of the Whole (Public Hearing)
 - e. Council
 - f. Any special meeting of Committee and Council

2. Definition of Electronic Participation: A Council Member who participates in a Committee or Council meeting remotely via electronic means (e.g. video or audio teleconference), who has the same rights and responsibilities as if he or she were in physical attendance, including the right to vote, with the exception that they shall not count towards a quorum of members and shall not be permitted to participate in any portion of a meeting which is closed to the public.

3. Quorum – Notwithstanding Sections **5.3 QUORUM** and **6.6 CALLING A MEETING TO ORDER AND QUORUM**, only the Council Members in physical attendance will count towards quorum.

4. Electronic participation shall be permitted only during the 2019 Novel Coronavirus (COVID-19) pandemic, as defined by the World Health Organization (WHO), or until the end of 2020, whichever comes sooner.

5. The Chair shall not be permitted to participate electronically at a meeting.

6. The Member of Council who wishes to participate in a meeting electronically shall provide the City Clerk a minimum of 48 hours' notice.