Committee of the Whole (2) Report

DATE: Tuesday, January 21, 2020 **WARD(S):** ALL

TITLE: APPOINTMENT OF A CITIZEN MEMBER TO THE ACCESSIBILITY ADVISORY COMMITTEE

FROM:
Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

ACTION: DECISION

Purpose
To consider applications received for appointing one (1) citizen member to the Accessibility Advisory Committee.

Report Highlights
- A citizen member needs to be appointed to the Accessibility Advisory Committee to fill one vacancy due to a resignation.
- The successful candidate will be advised of their appointment.

Recommendation
1. That Council consider the applications received [Confidential Attachment 2] for appointing one (1) citizen member to the Accessibility Advisory Committee for the Council term ending in November 2022.

Background
At its meeting of November 19, 2019, Council adopted the following recommendation from the Committee of the Whole – Item 9, Report No. 36 [Attachment 1]:

1) That recommendation 1) contained in the report of the Deputy City Manager, Administrative Services and City Solicitor dated November 12, 2019, be approved; and

2) That the following recommendation of the Committee of the Whole (Closed Session) meeting of November 12, 2019, be approved:

1. That the City Clerk be requested to commence the recruitment process to fill the vacancy caused due to the resignation.

The Office of the City Clerk, in collaboration with the Corporate and Strategic Communications Department, coordinated the recruitment process utilizing the City's Social Media platforms. Application packages were also available in the Office of the City Clerk at Vaughan City Hall, the Joint Operations Centre, all branches of Vaughan Public Libraries and Community Centres, and on the City's website.

The deadline for submitting applications was 4:30 p.m. on Friday, December 20, 2019. A total of six (6) applications were received. One (1) late application was received on December 28, 2019. All applications are provided as Confidential Attachment 2 to Mayor and Members of Council only.

Previous Reports/Authority

Not applicable

Analysis and Options

The Terms of Reference for the Accessibility Advisory Committee provides for 10 members (1 member of Council and 9 citizen members). After the resignation, there are 9 members (1 member of Council and 8 citizen members) remaining on the Committee.

Considering that only one year has elapsed in the current four-year term of Council, it is advisable to fill the vacancy due to the resignation.

Financial Impact

No new funds are required as the operational expenses are covered within the Office of the City Clerk's budget.

Broader Regional Impacts/Considerations

There are no Regional implications associated with this report.

Conclusion

Staff is requesting that Council consider the applications received for appointing one (1) citizen member to the Accessibility Advisory Committee for the Council term ending in November 2022.

For more information, please contact: Todd Coles, City Clerk, extension 8281.

Attachments

1. Extract from Council meeting minutes of November 19, 2019.
2. Confidential Attachment – applications received (Mayor and Members of Council only).

Prepared by

John Britto, Council / Committee Administrator, extension 8637.