Committee of the Whole (2) Report

DATE: Tuesday, January 21, 2020 **WARD(S):** ALL

TITLE: APPROVAL OF TERMS OF REFERENCE AND APPOINTMENT OF CITIZEN MEMBERS TO SMART CITY TASK FORCE

FROM:
Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

ACTION: DECISION

Purpose

To seek approval of the Terms of Reference, to review the applications received for the appointment of citizen members, and to consider the proposed list of industry representatives for the Smart City Task Force.

Report Highlights

- Staff submitted a report with the Terms of Reference and applications of citizen members for the Smart City Task Force at the October 2, 2019 Council Meeting and the matter was deferred.
- Staff has since compiled a proposed list of industry representatives to serve on the Task Force for Council's consideration.
- A decision is required to appoint public members and technical representatives to the Smart City Task Force.

Recommendations

1. That Council approve the Terms of Reference for the Smart City Task Force (Attachment 1); and
2. That Council give consideration to the applications received for the appointment of citizen members and the proposed list of stakeholder representatives for the Smart City Task Force (Confidential Attachment 2).

Background

At its meeting on May 14, 2019, Council approved the establishment of the Smart City Task Force as part of Mayor Maurizio Bevilacqua's 2018-2022 Term of Council Priority Task Forces. Mayor Maurizio Bevilacqua and Councillor Sandra Yeung Racco serve as Chair and Vice-Chair respectively. The City Clerk was directed to prepare the Terms of Reference and commence recruitment for members.

The mandate of the Smart City Task Force is to make recommendations that ensure the City is advancing a culture of knowledge and pursue continuous improvement and continue to provide advice to Council and City administration, including high-level political and community perspectives into the development of a Smart City initiative, and to endorse Smart City technologies.

At the October 2, 2019 Council Meeting, Staff submitted a report with the proposed Terms of Reference and applications of citizen members for the Smart City Task Force. Council deferred the matter and directed staff to advertise and recruit for members again.

Previous Reports/Authority

Item 13, Committee of the Whole Report no. 27, Approval of Terms of Reference and Appointment of Citizen Members to Task Forces

Analysis and Options

In consultation with the Chair of the Task Force, Staff clarified that the applications submitted with the initial report were for consideration for the appointment of a maximum of five (5) citizen members. Staff has since compiled a list of stakeholder representatives from various industries for Council's consideration. According to the proposed Terms of Reference, Council may appoint up to eleven (11) stakeholder representatives, in addition to the 5 citizen members.

Applications received for the Smart City Task Force and the proposed list of stakeholder representatives are included in Confidential Attachment 2 of this report.

Financial Impact

There are no financial impacts associated with this report.

Broader Regional Impacts/Considerations

There are no Regional impacts/considerations associated with this report.

Conclusion

It is appropriate that Council approve the Terms of Reference and give consideration to the appointment of citizen members and stakeholder representatives to the Smart City Task Force.

For more information, please contact: Todd Coles, City Clerk, Ext. 8281

Attachments

1. Terms of Reference - Smart City Task Force.
2. Confidential Attachment (Mayor and Members of Council only).

Prepared by

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