

THE CITY OF VAUGHAN

BY-LAW

BY-LAW NUMBER 192-2019

A By law to amend By-law 171-2013 to provide for fees and charges under the Municipal Act and to repeal By-law 023-2019.

WHEREAS section 8(1) of the Municipal Act, 2001, S.O. 2001, as amended (the “Municipal Act, 2001”), provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate, and to enhance its ability to respond to municipal issues;

AND WHEREAS section 391 of the Municipal Act, 2001 similarly permits a municipality to pass by-laws imposing fees and charges;

AND WHEREAS the Council of The Corporation of the City of Vaughan has determined that it is desirable to make amendments to By-law 171-2013, as amended.

NOW THEREFORE the Council of The Corporation of the City of Vaughan ENACTS AS FOLLOWS:

1. By-law 171-2013 is hereby amended by deleting Schedules “A”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, and “M” and substituting therefor Schedules “A”, “B”, “C”, “D”, “E”, “F”, “G”, “H”, “I”, “J”, “K”, “L”, and “M” attached hereto.
2. All fees listed in the attached Schedules will be subject to taxes, where applicable.
3. That By-law 023-2019 is hereby repealed.
4. This By-law shall come into force and effect on January 1st, 2020.

Enacted by City of Vaughan Council this 17th day of December, 2019.

Hon. Maurizio Bevilacqua, Mayor

Todd Coles, City Clerk

Authorized by Item No. 1 of Report No. 43
of the Special Committee of the Whole (Budget)
Adopted by Vaughan City Council on
December 17, 2019.

SCHEDULE "A " TO BY-LAW NO.171-2013

General

Item	Fee or Charge		HST
	2020	2021	
Photocopies - under 10 pages	\$0.75	\$0.75	Y
Photocopies -10-20 pages	\$10.00	\$10.00	Y
Photocopies 20-50 pages	\$20.00	\$20.00	Y
Retrieval of Documents/Information from Records Centre - per file	\$25.50	\$25.50	E
Records & Information Search Paper Records - per hour	\$30.00	\$30.00	E
Research Requests	\$70.00	\$70.00	E
Electronic Search- development of computer program or other method of producing a record from a machine readable record - per hour	\$66.00	\$66.00	E
Administrative Fee for Closed Meetings Investigation Requests	\$130.00	\$130.00	E
INSPECTIONS Fee for site plan inspection requested of and performed by individual departments, such as Engineerin, Public Works or Building Standards	\$490.00 for the first inspection for the release of the Irrevocable Letter of Credit by the Engineering Department; and \$125 for each additional inspection to be performed by these respective Departments, to address deficiencies.		Y

Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.

SCHEDULE "B" TO BY-LAW NO.171-2013

City Clerk's Office

Item	Fee or Charge		HST
	2020	2021	
Recording of Meetings - per CD	\$43.00	\$43.00	Y
Committee of Adjustment Agendas - per annum	\$292.00	\$292.00	Y
Minutes - Hard Copy - per annum	\$64.00	\$64.00	Y
Search Request Letters	\$47.50	\$47.50	Y/E*
Committee of Adjustment Application Fees (Consents & Minor Variances)	Refer to By-law 40-2009		
Additional Services Zoning By-law 1-88 or other Planning Documents	Refer to Planning Department Schd. G		
Document Commissioning - first document	\$33.00	\$33.00	Y
Document Commissioning - each additional	\$20.50	\$20.50	Y
Support Information/Letters for Liquor License Permits and Special Events Vendors	\$49.00	\$49.00	E
Property Standards Order Appeal	\$131.50	\$131.50	E
Marriage Licenses	\$170.00	\$170.00	E
Marriage Ceremonies (City Officiant)	\$371.50	\$371.50	Y
Burial Permits	\$39.50	\$39.50	E
By the Glass - Liquor License	\$49.00	\$49.00	E
Cemeteries	Refer to Schedule "J"		
Business Licences	Refer to City's Licensing By-law No. 315-2005 as amended		E
Animal Services	Refer to Schedule "I"		

*If the search is under the Municipal Freedom of Information and Privacy Protection Act (MFIPPA), then it can be exempt.

Other searches may also be exempt if they fall under Part VI of Schedule V of the ETA, paragraphs 20 (b) (d) (e) and (f)

Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.

SCHEDULE "C" TO BY- LAW NO.171-2013

Finance

Item	Fee or Charge		HST
	2020	2021	
Tax Certificates	\$95.00	\$95.00	E
Duplicate Tax Receipts for Income Tax	\$23.00	\$23.00	E
Tax Statements (Detailed)	\$44.00	\$45.00	E
Tax Account Search	\$40.00	\$41.00	E
Returned Cheques (Administration Fee)	\$46.00	\$47.00	E
Charges Added to the Collectors' Roll	\$44.00	\$45.00	E
Provincial Offenses Act Charges Added to the Collectors' Roll (under or equal to \$1,000)	\$44.00	\$45.00	E
Provincial Offenses Act Charges Added to the Collectors' Roll (greater than \$1,000)	5% of invoice		E
Banks/Mortgage Co Status of Account	\$16.00	\$16.00	E
Banks/Mortgage Co Detailed Statement	\$44.00	\$44.00	E
Post Dated Cheque Retrieval	\$14.00	\$15.00	E
New Tax Account Fee	\$55.00	\$55.00	E
Tax Ownership Change Fee	\$33.00	\$34.00	E
Re-print Vacancy Rebate Determination Letters	\$21.00	\$21.00	E
Payment Error Correction Fee	\$36.00	\$37.00	E
Property Tax Sales			
Final Letter prior to Registration	\$210.00	\$215.00	E
Registration Process	AT COST	AT COST	E
Extension Agreements	\$470.00	\$475.00	E
Sales/Vesting Process	AT COST	AT COST	E
3 Years Arrears Important Notice	\$105.00	\$105.00	E
Bulk Account Maintenance	\$10.00	\$11.00	E
Statement of Unpaid Tax	\$9.00	\$10.00	E
Tender Package for Tax Sale process	\$52.00	\$52.00	Y
Letter of Credit Administration Fee	\$51.50	\$53.00	Y
Assessment			
Assessment Roll Hard Copy - per page	\$2.70	\$2.70	E
Other			
Development Charges Written Response for Development Charge Balance Verification	\$44.30	\$45.60	E
Development Charges Deferral Application Fee	\$500.00	\$515.00	Y
Development Charges Deferral Administration Fee	\$600.00	\$618.00	Y
Purchasing Bid Documents - per set	\$10.00 to \$750.00	\$10.00 to \$750.00	Y/E*

*Depends on whether the bid relates to a taxable/exempt good or service.

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**SCHEDULE "D" TO BY-LAW LAW NO.171-2013
Vaughan Business Enterprise Centre (VBEC)**

Item	Fee or Charge		HST
	2020	2021	
Master Business License Administration	\$20.00	\$20.00	Y
Seminars or Conferences	Fee varies from \$10.00 to \$350.00		Y

Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.

**SCHEDULE "E" TO BY-LAW NO. 171-2013
Vaughan Fire and Rescue Service**

Item	Fee or Charge		HST
	2020	2021	
Standard Fire or Investigation Report	\$145.00	\$150.00	E
File Search and Information Letter	\$135.00	\$135.00	Y
Inspection of premises or building (up to 2,000 m ²)	\$242.00	\$242.00	Y
Inspection of premises or building (over 2,000 m ² or other extraordinary inspection services) + (Supplementary Staff Costs see <i>note below</i>)	\$242.00	\$242.00	Y
Re-inspection of premises or building	\$135.00	\$135.00	Y
Fireworks Vendor Training/Vendor Permits	\$183.00	\$183.00	E
Re-inspection for Family Fireworks Vendor License	\$141.00	\$147.00	E
Inspection for a Liquor Sales License	\$242.00	\$242.00	E
Re-inspection for a Liquor Sales License	\$141.00	\$147.00	E
Inspection for/of Day Care Centre or Day Nursery	\$161.00	\$161.00	Y
Inspection of Private Home - Day Care or Not-for -Profit Day Care Centre or Day Nursery	\$78.00	\$78.00	E
Review of Fire Safety Plans – 2 nd or Subsequent Revisions	\$150.00	\$150.00	Y
Review and Approval of Risk Safety Management Plans – Existing 5,000 USWG or less	\$305.00	\$305.00	Y
Review and Approval of Risk Safety Management Plans – New/Modified 5,000 USWG or less	\$608.00	\$608.00	Y
Review and Approval of Risk Safety Management Plans – Existing Greater than 5,000 USWG	\$2,735.00	\$2,735.00	Y
Review and Approval of Risk Safety Management Plans – New/Modified Greater than 5,000 USWG	\$3,039.00	\$3,039.00	Y
Review and Approval of Risk Safety Management Plans – if necessary to retain 3 rd party engineer or another firm	\$ at cost		Y
Initial dispatch to a motor vehicle incident of up to three Vaughan Fire & Rescue Serv. Apparatus (per initial hour or part thereof)	\$1,120.00	\$1,120.00	E
Dispatch of individual firefighting apparatus (per initial hour or part thereof)	\$559.00	\$559.00	E
Dispatch of individual hazardous materials response unit, water tanker or technical rescue support unit - (per initial hour or part thereof)	\$300.00	\$320.00	E
Dispatch of individual rehab, mechanical, command or investigation support units (per initial hour or part thereof)	\$160.00	\$160.00	E
Material or supplies consumed, or equipment/apparatus damages sustained or other expenses incurred at an incident	\$ at cost		Y

Fire Preventions Services / Fire Investigation	\$ at cost		Y
Permit for a small fire on a private residential site (fire not to exceed 1m in any dimension)	\$43.00	\$43.00	E
Permit for a fire exceeding 1m in any dimension	\$970.00	\$970.00	E
Fire Safety training workshops and seminars	\$ at cost		Y
Fire Extinguisher Training (up to 25 persons max)	\$400.00	\$400.00	Y
Recruit Firefighter Application and Testing Fee	\$150.00	\$150.00	Y
VFRS Mechanical Division normal hourly shop rate for fire apparatus & equipment testing, repair, and maintenance services to other agencies	\$134.00	\$134.00	Y
VFRS Mechanical Division hourly shop rate for warranty services to other agencies	\$116.00	\$116.00	Y
VFRS Mechanical Division flat rate for various testing, maintenance and warranty services to other agencies	\$ at cost		Y
VFRS Mechanical Division fee for extraordinary repair and maintenance services to other agencies	\$ at cost (+ supplementary staff costs see <i>note below</i>)		Y
Miscellaneous Expenses, where not included in any of above costs and where not exempt	\$ at cost (additional)		Y
Dispatch of VFRS fire apparatus to third or subsequent nuisance false alarm within the calendar year (PER FALSE ALARM)	\$559.00	\$559.00	E
Consumer Fireworks Displays held on days other than Victoria Day and Canada Day	\$228.00	\$238.00	E
Display Fireworks held at anytime	\$218.00	\$218.00	E
Pyrotechnics Special Effect Events held at any time	\$218.00	\$218.00	E
Environmental Property Search	\$482.75	\$482.75	Y
Fire Route Inspection	\$245.75	\$245.75	Y
Stand-by Non-emergency for events	\$559 + full recovery of costs		Y
Inspection of Residential building with 2 dwellings	\$327.79	\$327.79	Y
Inspection of Residential building less than 4 stories and more than 2 dwellings	\$573.24	\$573.24	Y
Inspection of Residential building with 4-6 stories	\$969.65	\$969.65	Y
Inspection of Residential building with 7-11 stories	\$1,132.70	\$1,132.70	Y
Inspection of Residential building with 12-18 stories	\$1,296.86	\$1,296.86	Y
Inspection of Residential building with more than 18 stories	\$1,637.35	\$1,637.35	Y
Inspection of Non-Residential Building less than 5 stories, less than 3,000 sq. ft per floor	\$259.51	\$259.51	Y
Inspection of Non-Residential Building less than 5 stories, and 3,000-5,000 sq. ft per floor	\$409.96	\$409.96	Y
Inspection of Non-Residential Building less than 5 stories, more than 5,000 sq. ft per floor	\$546.59	\$546.59	Y

Inspection of Non-Residential Building with more than 5 stories, less than 3,000 sq. ft per floor	\$613.85	\$613.85	Y
Inspection of Non-Residential Building more than 5 stories, less than 3,000-5,000 sq. ft per floor	\$723.85	\$723.85	Y
Inspection of Non-Residential Building more than 5 stories, and more than 5,000 sq. ft per floor	\$969.56	\$969.56	Y
Miscellaneous Costs (Costs in addition to ordinarily incurred to eliminate risk, preserve property, evidence, or investigate, including but not limited to): <ul style="list-style-type: none"> • Renting equipment (specialized equipment) • Hiring contractors • Hiring professional services (Engineers, Consultants) • Using Consumable Materials • Replacing damaged equipment • Purchasing material (shoring lumber) 	100% Cost Recovery		Y
Fire Training Tower Rental	\$750 /day + costs (staffing, consumables, inventory, etc.)		Y
Building Manager Fire Safety Training	\$ at cost		Y
Natural Gas Incident Response	\$559.00 per truck dispatched (per 1st hour and part thereof)		E
Hazardous Material Response - Consumables, Damages, or Contamination to equipment	\$ at cost		E
For responding or attending requests by other agencies	\$559.00 per truck dispatched (per 1st hour and part thereof)		Y
Fire Scene Security	Varies based on contracted services initiated		E
Building Security/Boarding	Varies based on contracted services initiated		E
After Hours Fire Prevention Inspection	Current overtime rate (minimum 3 hours)		Y
Cannabis Operation Inspection (under 1,000 sq. ft)	\$372.90 /hr		Y
Cannabis Operation Inspection (each additional 1000 sq. ft)	\$372.90 /hr		Y
Printed Copies of Fire Safety Plan	\$15.00	\$15.00	Y
Group Homes (Not Vulnerable Occupancies)	\$414.71	\$414.71	Y
Smoke alarm (with 10-year battery)	\$25.00 per unit		Y
Carbon Monoxide Alarm	\$25.00 per unit		Y

Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.

**SCHEDULE "F" TO BY-LAW NO. 171-2013
Building Standards Department**

Item	Fee or Charge		HST
	2020	2021	
Written Zoning Response (per letter)	\$214.00	\$220.00	E
Access Request – Property/Permit Data (plus Photocopy fee)	\$77.25	\$79.50	E
Routine Disclosure of Building Permit Plans / Surveys (plus photocopy fee)	\$77.25	\$79.50	Y
Written Response to Provincial/Regional Licenses (per letter including revisions up to 6 months from application date)	\$206.00	\$212.00	E
Inspection Fee Consents (for each lot to be created)	\$290.00	\$298.00	Y
Inspection Fee Consents (for each remainder lot)	\$290.00	\$298.00	Y
Inspection Fee – Minor Variance (per application)	\$290.00	\$298.00	Y
Billboard Signs	\$160 + \$41/sq.m.	\$164 + \$42/sq.m.	E
Portable Signs - A-Frame (per sign for up to 6 months posting), Feather Banner (up to 6 feather banner signs for up to 6 months posting)	\$203.00	\$209.00	E
All Signs Except Portable Signs and Billboard Signs	\$185 + \$31/sq.m.	\$190 + \$32/sq.m.	E
Portable Signs - Mobile (for up to 21 day posting)	\$145.00	\$149.00	E
Renewal of Permit	\$175.00	\$180.00	E
Title Restriction Fee (release)	\$105.00	\$108.00	E
Building Compliance Letter	\$162.00	\$166.00	E
Supplementary Building Compliance Letter	\$93.00	\$95.00	E
Sign Variance Application Fee	\$1,160.00	\$1,194.00	E
Photocopying (Black and White) per Page (large>11x17)	\$0.65/small page; \$5.80/large page	\$0.67/small page; \$5.90/large page	Y
Photocopying (Colour) per Page	\$1.35 up to 11x17 \$9.00 up to 24x36 \$15.00 up to 36x48	\$1.40 up to 11x17 \$9.25 up to 24x36 \$15.50 up to 36x48	Y
Permits Regulated by the Ontario Building Code Act	See Schedule A of Building By-Law 050-2018 as amended		

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**SCHEDULE "G" TO BY-LAW NO. 171-2013
Planning Department**

ITEM	FEE OR CHARGE		HST
	2020	2021	
Black and White Printing	\$2.52	\$2.60	Y
Colour Printing	\$4.01	\$4.13	Y
Employment Area	\$50.82	\$52.34	Y
City of Vaughan Official Plan	\$74.63	\$76.87	Y
City of Vaughan Official Plan - Volume 1	\$156.82	\$161.52	Y
City of Vaughan Official Plan - Volume 2	\$340.67	\$350.89	Y
Zoning By-Law 1-88 - Part 1 (Text only)	\$28.96	\$29.83	Y
Zoning By-Law 1-88 - Part 2 (schedules)	\$66.84	\$68.84	Y
By-Law 1-88 Part 1 (Key Maps only)	\$44.56	\$45.89	Y
By-Law 1-88 CD version (includes parts 1&2)	\$138.13	\$142.27	Y
Custom Report	\$738.55	\$760.70	E
Planning Applications under the Planning Act	Refer to City's By-law Governing Fees for the processing of Planning Applications		

Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.

SCHEDULE "H" TO BY-LAW NO. 171-2013
Community Services - Recreation Services Department

Item	Fee or Charge	HST
Facility Rental Rate and Services-in-Kind Rate Schedules		
Facility Rental Rate: Arenas, Gyms, Baseball Diamonds, Soccer Fields, Tennis Courts, Parks (Picnics), Pools, Meeting Rooms, Halls, etc.	Facility Rental Rates are set out on a Rental Rate Schedule as approved by Council in the annual operating budgets in accordance with the Recreation Services User Fee and Pricing Policy. Indoor Facility rates are effective September of each year. Outdoor Facility rates are effective January of each year.	Y
Services-in-Kind Rate: City inventory, such as Picnic Tables, Tables and Chairs, Bleachers Rented Equipment, such as washrooms, dumpsters, road barricades, etc.	Services-in-Kind Rates are as approved by Council in the annual operating budgets or amendments to the budgets and set out on a Services-in-Kind Rate Schedule. The annual rates are effective January of each year for all new bookings.	Y
Recreation Programs, Memberships & Services		
Spring and Summer, Fall and Winter and Day Camp Program fees, Point of Sale and Membership Passes.	Individual program and service fees are as set out in the bi-annual Recreation Vaughan Guide as approved by Council in the annual operating budgets in accordance with the Recreation Services User Fee and Pricing Policy. Fees are effective September of each year.	Y/E *

*Exempt if provided to children 14 years of age or younger or underprivileged individuals or individuals with a disability.

Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.

**SCHEDULE "I" TO BY- LAW NO. 171-2013
Legal/By-law Compliance**

Item	Fee or Charge		HST
	2020	2021	
Conveyancing			
Preparation and steps involved in registration of: Subdivision Agreement, Site Plan Agreement and other miscellaneous Agreements	\$425.00 plus disbursements	\$425.00 plus disbursements	E
Road Dedication By-law	\$375.00 plus disbursements	\$375.00 plus disbursements	E
Part Lot Control By-law	\$375.00 plus disbursements	\$375.00 plus disbursements	E
Villa Giardino Consents	\$65.00	\$65.00	E
Inhibiting Order	\$600.00 plus disbursements	\$600.00 plus disbursements	E
Deletion of Inhibiting Order	\$300.00 plus disbursements	\$300.00 plus disbursements	E
Attendance upon execution of documents	\$375.00	\$375.00	E
Registration of other miscellaneous agreements not mentioned above	\$375.00	\$375.00	E
Registration of other miscellaneous documents not mentioned above requiring registration	Costs to be determined at time of registration + Ministry fees		E
Legal Services			
Preparation and/or review and attendance upon execution of Miscellaneous Agreements including: Development Charge Deferrals, Agreements contemplated by Development Charges Act, Encroachment Agreements, Sewer Agreements, Agreements to fulfill conditions of approval of Committee of Adjustment/OMB decisions, Licenses Agreements and any other Agreements the City is required to enter.	\$1,224.00	\$1,224.00	E - IF PERTAINS TO LAND TITLE OR WATER/ SEWER AGREEMENT; Y - ALL OTHER
Property Standard Orders (review, preparation and registration)	\$165.00 plus disbursements	\$165.00 plus disbursements	E
Property Standard Orders (review, preparation and registration of removal of registered Property Standards Orders)	\$165.00 plus disbursements	\$165.00 plus disbursements	E
Real Estate			
Application Fee for purchase of City Land			
Application Fee for purchase of City Land	\$1,500.00	\$1,500.00	E
General Inquiry Fee	\$60.00	\$60.00	E
Appraisal Fee (when performed by the Senior Manager of Real Estate)	\$1,000.00	\$1,000.00	Y

By-law & Compliance Services			
Sign Permit Inspection	\$130.00	\$134.00	Y
Pool Fence Inspection (after the first inspection)	\$262.00	\$264.00	Y
Fence Height Exemption Application	\$355.00	\$367.00	Y
Private municipal law enforcement officer training	\$296.00	\$305.00	Y
Mobile Sign Retrieval Fee	\$399.00	\$403.00	Y
Other Signs Retrieval Fee	up to \$2,060.00	up to \$2,122.00	Y
Loft Inspection Fee	\$117.00	\$120.00	Y
Parking Enforcement performed by private companies	\$1,300.00	\$1,313.00	Y
Parking Enforcement on private property - PER HOUR	\$98.00	\$101.00	Y
Noise Exemption Application Fee	\$309.00	\$319.00	E
Noise Monitoring - PER HOUR	\$104.00	\$109.00	Y
Each failure to attend a meeting before a Screening Officer or a hearing before a Hearings Officer	\$115.00	\$120.00	E
Pet Adoption Fee	\$20.00- \$255.00	\$20.00- \$260.00	Y
Monthly On-Street Parking Permit	\$55.00	\$55.00	E
Visitor Parking Permit (per vehicle permit)	\$5.00	\$5.00	E
Construction Parking Permit (per vehicle permit)	\$5.00	\$5.00	E
Parking Permit Transaction Fee (all parking permits)	\$2.00	\$2.00	E
ANIMAL LICENSING / IDENTIFICATION FEES			
Male or female Vicious Dog or Aggressive Dog	\$52.00	\$54.00	E
Male or female dog or cat	\$25.00	\$25.00	E
Dogs / cats owned by Senior Citizens	\$12.50	\$12.50	E
Microchip Implant	\$25.00	\$25.00	Y
Name Tag	\$10.00	\$10.00	Y
Rabies Vaccination	\$20.00	\$20.00	Y
Replacement tag	\$11.00	\$12.00	Y
Pigeon Licence Fee	\$54.00	\$56.00	E
IMPOUND FEES (dogs and cats)			
First impound	\$36.00	\$37.00	E
First impound- Per day boarding	\$46.00	\$47.00	Y
Second impound	\$67.00	\$69.00	E
Second impound- Per day boarding	\$47.00	\$49.00	Y
Third and each subsequent Impoundment	\$98.00	\$100.00	E
Third and each subsequent Impoundment- Per day boarding	\$47.00	\$49.00	Y

POUND FEES			
Pound Fees- keeping of animals other than a horse, cattle or bull per animal per day	\$30.00	\$30.00	Y
Pound Fees- keeping of a horse,cattle or bull per animal per day	\$60.00	\$60.00	Y
ANIMAL TRANSPORTATION COSTS			
Transportation of any animal, except a horse, cattle or bull per km	\$0.60	\$0.60	Y
Transportation for any horse, cattle or bull per hour	\$80.00	\$80.00	Y
Animal Surrender fee	\$180.00	\$190.00	Y
Animal Disposal fee	\$78.00	\$81.00	Y
Animal Services Order Appeal	\$288.00	\$297.00	E
Animal Trap Fee	\$26.00	\$27.00	Y
By-law Special Event Permit Fees			
Special event permit – up to 250 people	\$55.00	\$57.00	E
Special event permit – up to 500 people	\$110.00	\$114.00	E
Special event permit – up to 1,000 people	\$219.00	\$226.00	E
Special event permit – more than 1,000 people	\$437.00	\$451.00	E
Special event damage deposit – up to 250 people	\$1,000.00	\$1,000.00	E
Special event damage deposit – up to 500 people	\$2,500.00	\$2,500.00	E
Special event damage deposit – up to 1,000 people	\$5,000.00	\$5,000.00	E
Special event damage deposit – more than 1,000 people	\$10,000.00	\$10,000.00	E

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**SCHEDULE "J" TO BY-LAW NO. 171-2013
Parks Department**

Item	Fee or Charge		HST
	2020	2021	
Cemeteries - Purchase of Interment Rights			
Single Lot	\$2,429.00	\$2,502.00	Y
Cremation Lot	\$964.00	\$993.00	Y
Corner Markers (set of 4)	\$357.00	\$368.00	Y
Transfer of Interment Rights			
Transfer Certificate	\$36.00	\$37.00	Y
Interments			
Adult Single Grave	\$1,217.00	\$1,254.00	Y
Child Single Grave	\$1,217.00	\$1,254.00	Y
Infant Single Grave	\$417.00	\$430.00	Y
Grass & lowering device for caskets	\$34.00	\$35.00	Y
Cremation	\$392.00	\$404.00	Y
Cremation & Grave Side Service	\$444.00	\$457.00	Y
Weekday Surcharge for funerals arriving after 2:30 - PER HOUR	\$141.00	\$145.00	Y
Weekend Surcharge - PER HOUR	\$141.00	\$145.00	Y
Pallbearer Fee	\$68.00	\$70.00	Y
Extra Boards (Used for Muslim Burials Only)	\$47.00	49.00	Y
All Social Services burials shall be subject to the same charges as outlined above			
Markers			
Flat Marker Installation* (Less than 173 sq. inches)	\$0.00	\$0.00	
Flat Marker* (173 sq. inches or more)	\$50.00	\$50.00	Y
Upright Marker Installation* (four feet or less in height and four feet or less in length including the base)	\$100.00	\$100.00	Y
Upright Marker Installation* - (more than four feet in either height or length, including the base)	\$200.00	\$200.00	Y
Other Parks Fees or Charges			
Private Property Tree Protection Permit Application Fee	\$131.00	\$135.00	E
Private Property Tree Protection Permit Admin Fee (non - refundable)	\$66.00	\$68.00	E
Private Tree Protection Permit application fee for Infill and Construction	\$146.00	\$150.00	E
Tree Dedication Fee	\$618.00	\$637.00	Y

Item	Fee or Charge		HST
Tree Dedication Admin Fee (non - refundable)	\$64.00	\$66.00	Y
Park Bench Dedication Fee	\$2,996.00	\$3,085.00	Y
Park Bench Dedication Admin Fee (non - refundable)	\$64.00	\$66.00	Y
Access Agreements Admin fee (non - refundable)	\$64.00	\$66.00	Y

* Provincially Regulated fee.

Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.

**SCHEDULE "K" TO BY-LAW LAW NO.171-2013
Development Engineering Services**

Item	Fee or Charge		HST
	2020	2021	
Fees or charges under a Subdivision, Development and/or Servicing Agreement	Refer to Individual Agreement		
Engineering Site Plan Criteria Guide	\$42.00	\$45.00	Y
Design Criteria & Standard Drawings	\$143.00	\$148.00	Y
Studies	\$6 - \$58	\$6.50- \$60	Y
Document Search Fee - Additional Fee to be applied once information is printed	\$55.00	\$57.00	Y
Fill Permit	Owner occupied residential property – minimum permit fee of \$570 All other types of property/development \$5,000		E
Pool Permit	\$650.00	\$670.00	E
Infill Lot Grading Approval	\$700.00	\$725.00	E
Grading New Plans & Subdivision - Singles & Semis	\$440.00	\$455.00	E
Grading New Plans & Subdivision - Towns per unit	\$265.00	\$275.00	E
Additional Grading Inspection	\$246.00	\$255.00	E
Additional Fee for 3rd Submission - Pool/Infill Grading Approval and Lot grading Subdivision	\$110.00	\$113.00	E
Requests by Developers to phase assumption of services other than as provided in original Subdivision or Servicing Agreements	\$5,400.00	\$5,565.00	E
Subsequent additional watermain testing is requested or required on the same section of watermain contemplated under a new Subdivision, Development and Servicing Agreements	\$ At cost + engineering and administration fee		E
Occupation of City Right-of-Way	Fee calculated per square metre per month based on 5% per year of land value of adjacent development site		Y
Environmental Compliance Approval – MECP Transfer of Review: Storm and Sanitary sewers and appurtenances, including expansion of existing sewers	\$900.00	\$928.00	E
Environmental Compliance Approval – MECP Transfer of Review: Storm and sanitary pump stations, force mains, and sanitary sewage detention chambers or oversized sewers, including the expansion of an existing facility that involves an increase in the rated capacity of the facility	\$1,800.00	\$1,855.00	E

**SCHEDULE "K" TO BY-LAW LAW NO.171-2013
Development Engineering Services**

Item	Fee or Charge		HST
	2020	2021	
Environmental Compliance Approval – MECP Transfer of Review: A facility for attenuating storm water runoff peak flow rate or volume or for managing storm water runoff quality, such as detention or retention pools, underground chambers, oversized sewers, rooftop storage, parking lot storage, oil, grit and silt separators, flow control outlet structures, infiltration wells, perforated sewers, and trenches or outfalls, including the expansion of an existing facility that involves an increase in the rated capacity of the facility	\$2,000.00	\$2,060.00	E
Administration fee per application MECP	\$200.00	\$206.00	E
Pre-development Service Agreement	\$5,410.00	\$5,575.00	E
Road Closure (plus actual costs for public consultation expenses)	\$5,400.00	\$5,565.00	E
Development Encroachment (Application Fee)	\$5,400.00	\$5,565.00	Y
Tie-back Encroachment (Fee is per lineal metre)	\$10.95	\$11.50	Y
Shoring Encroachment (Fee is per lineal metre)	\$10.95	\$11.50	Y
Hoarding Encroachment (Fee is per lineal metre)	\$18.00	\$18.55	Y
Agreement amendment - Complex	\$10,820.00	\$11,145.00	E
Agreement amendment - Minor	\$5,410.00	\$5,575.00	E
Agreement amendment – Administrative	\$2,160.00	\$2,225.00	E
Site Plan (minor ICI and residential)	\$4,320.00	\$4,450.00	E
Site Plan Complex - ICI and mixed use (per square metre of GFA) First 25,000 sq.m. GFA For the portion over 25,000 sq.m. GFA	\$4.50 \$2.25	\$4.65 \$2.33	E
Site Plan Complex - Residential, Singles, Semis and Towns per unit First 0-100 units For each unit above 100 units	\$795.00 \$398.00	\$819.00 \$410.00	E
Site Plan Complex - Residential - Multiple Units Apartment, Condo (per unit) First 0-300 Units For each unit above 300 units	\$450.00 \$225.00	\$464.00 \$233.00	E

Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.

**SCHEDULE "L" TO BY- LAW NO. 171-2013
Transportation and Environmental Services**

Item	Fee or Charge		HST
	2020	2021	
Road Occupancy Permit (As per agreement - Contact Dept. for details)	As per agreement		E
Horizontal Control Book	\$64.00	\$66.00	GST 5%
Road Occupancy Permit - Simple	\$147.00	\$152.00	E
Road Occupancy Permit - Complex	\$1,824.00	\$1,879.00	E
Benchmark Books	\$66.00	\$68.00	GST 5%
Municipal Consent (from Bell)	\$521.00	\$537.00	E
Municipal Consent (from Rogers Cable)	\$521.00	\$537.00	E
Municipal Consent	\$521.00	\$537.00	E
Engineering "D" Size Prints	\$38.00	\$39.00	Y
Engineering "D" Size Prints (Colour)	\$46.00	\$47.00	Y
Engineering Documents/Records	\$46.00	\$47.00	Y
Engineering Drawings (CD Transfer)	\$56.00	\$58.00	Y
Prints (up to ledger size)	\$23.00	\$24.00	Y
Third Party Review Fee	Fee is 7% of the value of the infrastructure renewal due on third party projects		
Water and Wastewater			
Water Rates	Refer to City's Water Rate By-law		E
Wastewater Rates	Refer to City's Wastewater Rate By-law		E
Stormwater Rates	Refer to City's Wastewater Rate By-law		E
Water Turn-off/Turn-on Service Call Charges	Refer to City's Water Rate By-law		E
Water Meters (application for meters and temporary water fee)	Refer to City's Water Rate By-law		E
Hydrant Meter Rentals (includes application, administration fee, demonstration to user, water consumption, plus any repairs)	Refer to City's Water Rate By-law		E
Sewer Camera Service (identify blockages in sanitary/storm lateral lines on private property)	Refer to City's Wastewater Rate By-law		Y
Sewer Back-up Investigation Service for response to emergency request from private owner related to back-up	Refer to City's Wastewater Rate By-law		
- if blockage on city property			E
- if blockage on private property, flat rate fee per hour			Y
Waste			
Blue Box (Each Unit)	\$10.62	\$11.50	Y
Green Bin (Each unit)	\$23.01	\$23.89	Y
Extra Large Blue Box (Each Unit)	\$35.40	\$37.17	Y
In-House Organic Container (Each unit)	\$7.96	\$8.85	Y
Garbage Tags (sold in sheets of 10 tags)	\$20.00	\$20.00	E
Back yard composters	\$20.00	\$20.00	Y
Appliance Collection (each appliance unit)	\$34.51	\$34.51	Y
Toters for Condos	\$243.36	\$247.79	Y
Blue Box Developer fee	\$30.00	\$30.00	E
Green Bin Developer fee	\$40.00	\$40.00	E

**SCHEDULE "L" TO BY- LAW NO. 171-2013
Transportation and Environmental Services**

Item	Fee or Charge		HST
	2020	2021	
Culverts			
Materials or goods	\$ at cost (varies with size)		E
Installation Services (application, review of drawings, etc.)	\$ at cost (varies with size)		E
Service Connections	\$ at cost + 15%		E
Rural Street Number Sign	\$ at cost		Y
Signs on Public Property			
All signs on Public Property, except Religious, Charitable or Community Signs	\$67.00	\$69.00	Y
Builders' Portable Signs	\$266.00	\$274.00	Y
A-Frame (per sign for up to 6 months posting)			
Renewal of Permit	\$67.00	\$69.00	E
Roads Pre-event Inspection			
Traffic Control for Special Events	\$306.00	\$315.00	E
Curb Cut Permit (\$128.00 - \$216.00)	\$ at cost (varies with size)		E
Traffic Information - signal timing per intersection	\$59.00	\$61.00	E
Traffic Information - ATR count	\$40.00	\$42.00	E

**SCHEDULE "M" TO BY-LAW NO.171-2013
By-Law - Encroachments**

Item	Fee or Charge		HST
	2020	2021	
Encroachment Application Fee/Encroachment Permit - plus tax & other costs (survey, insurance, registration, etc.)	\$267.00	\$275.00	Y
Departmental Inspection Fee - per visit per Department	\$298.00	\$307.00	Y

*Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable.
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legislative changes.*