



**COUNCIL – DECEMBER 17, 2019 (am)**  
**STAFF COMMUNICATIONS**

**Distributed December 13, 2019**

SC1 Deputy City Manager, Deputy City Manager, Infrastructure Development, December 17, 2019

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**Please note there may be further Communications.**



## memorandum

SC 1

**DATE:** December 17, 2019

**COUNCIL -** December 17, 2019  
(CAM)

**TO:** Hon. Mayor & Members of Council

**FROM:** Nick Spensieri, Deputy City Manager, Infrastructure Development

**COPY:** Tim Simmonds, Interim City Manager  
Senior Leadership Team – Executive  
Dave Merriman, Director, Facility Management  
Nadia Paladino, Director of Parks, Forestry & Horticulture Operations

**RE: STAFF COMMUNICATION – December 17, 2019 Council  
Deputation from the Village of Woodbridge Ratepayers Association  
regarding Woodbridge Heritage Conservation District**

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### Purpose

The purpose of this communication is to provide an update to the following request made by the Village of Woodbridge Ratepayers Association, at the Finance, Administration and Audit Committee (FAA) Deputation of February 4, 2019, Report 4, Item 1:

1. **Historic Wallace House** - 4 high gauge multi plug outdoor outlets - preferably at the four corners of the Historic Wallace House property.
2. **Replacement and extension of the holiday lighting and banner in the Woodbridge Heritage Conservation District (HCD), extension to Kipling and Woodbridge Avenue, and Kipling just north and south** (extension would light up the entire Woodbridge HCD). Note current lights are tired and weathered.
3. **Formal and final approval for annual lighting of the trees at Old Fire Hall Parkette** (south side east of rail bridge on Woodbridge Avenue) - 5 majestic trees only front half is lit up. Every year a request is required for this installation from Facility Services. It would be beneficial to add this installation to the Lighting Plan for our area.

### Update

Pursuant to the Special Council meeting February 20, 2019, Staff Communication 1, Facility Management staff met with the Ratepayers Association and the following work has been completed:

1. Installation of 6 high gauge multi plug outdoor outlets at the Historic Wallace House;

2. Replacement of 18" x 36" banners and pole mounted Silhouette Displays as chosen by the Ratepayers Association, along Woodbridge Avenue in the Woodbridge Heritage Conservation District; and,
3. Annual lighting of the tree facades at Old Fire Hall Parkette (south side east of rail bridge on Woodbridge Avenue), completed as part of the Festive Lighting program.

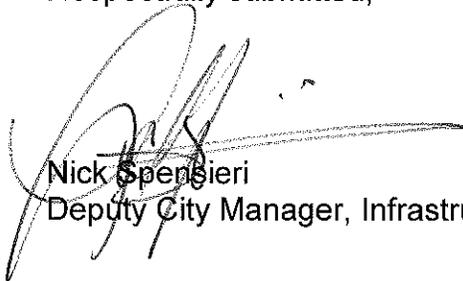
### **Future Options**

Recognizing the opportunity to enhance various areas within Vaughan, a working group has been formed within the Facility Management (FM) and Parks, Forestry and Horticulture Operations (PFHO), to look at the City holistically and to review how the City should handle future requests for extension or additional sites. Subsequently, a schedule to the existing Beautification Strategy that currently exists within PFHO, will be forthcoming by March 2020.

### **Conclusion**

The request of the Village of Woodbridge Ratepayers Association as noted in the communication of February 20, 2019 has been accommodated and the Holiday Lighting and Décor schedule will be brought forward for Council endorsement in 2020.

Respectfully submitted,



Nick Spensieri  
Deputy City Manager, Infrastructure Development

Attachment: Special Council, February 20, 2019, Staff Communication 1



SP. Communication COUNCIL: Feb 20/19 Item 1
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**DATE:** February 15, 2019

**TO:** Hon. Mayor & Members of Council

**FROM:** Mary Reali, Deputy City Manager, Community Services  
Dave Merriman, Facility Services

**RE:** **Finance, Administration and Audit Committee**  
**February 4, 2019**  
**Deputation from the Village of Woodbridge Ratepayers Association**  
**regarding Woodbridge Heritage Conservation District**

**Purpose**

The purpose of this communication is to provide additional information further to the Finance, Administration and Audit Committee (FAA) Deputation of February 4, 2019, made by the Village of Woodbridge Ratepayers Association, who requested the following:

1. **Historic Wallace House** - 4 high gauge multi plug outdoor outlets - preferably at the four corners of the Historic Wallace House property.
2. **Replacement and extension of the holiday lighting and banner in the Woodbridge Heritage Conservation District (HCD), extension to Kipling and Woodbridge Avenue, and Kipling just north and south** (extension would light up the entire Woodbridge HCD). Note current lights are tired and weathered.
3. **Formal and final approval for annual lighting of the trees at Old Fire Hall Parkette** (south side east of rail bridge on Woodbridge Avenue) - 5 majestic trees only front half is lit up. Every year a request is required for this installation from Facility Services. It would be great if we can add this installation to the Lighting Plan for our area.

**Financial Impact**

The seasonal city-wide festive streetscape lighting is funded through both the annual capital and operating budgets. The Draft 2019 Budget includes a capital budget request of \$83,850 for capital project *BF-8823-19 – Holiday Decorations*, which covers repairs and replacements city-wide, and includes replacements for the existing lights and décor for the Woodbridge HCD. The 2019 Operating Budget allowance of \$56,000 funds the city-wide installation and removal of lighting and décor each holiday season.

The approximate costs (capital and operating), excluding tax for the holiday lighting and décor requests made for Woodbridge HCD is as follows:

1. **Historic Wallace House** - 4 high gauge multi plug outdoor outlets:
  - One-time cost of \$2,000 including cost of the Contractor which can be funded through the current Operating Budget.
2. **Replacement and extension of the holiday lighting and banner in the Woodbridge Heritage Conservation District (HCD), extension to Kipling and Woodbridge Avenue, and Kipling just north and south:**

**Replacement:**

- Purchase 22 banners (18" x 36" @ \$84.50 each) – one-time cost of \$1,900; and,
- Purchase 22 Pole Mounted Silhouette Displays (\$656.54 each) – one-time costs of \$14,500.

The replacement of the holiday lighting and décor (\$16,400) has already been contemplated and could be accommodated in the budget request for capital project *BF-8823-19 – Holiday Decorations* should the 2019 Capital Budget request for BF-8823-19 be approved.

**Extension:**

- Supply & install electrical outlets to 25 additional poles – one-time cost of \$11,000;
- Add mounting brackets to 25 poles – one-time cost of \$10,000;
- Purchase additional 25 banners (18" x 36" @ \$84.50 each) – one-time cost of \$2,200;
- Purchase additional 25 Pole Mounted Silhouette Displays (\$656.54 each) – one-time costs of \$16,500; and,
- Additional annual lighting/mounting contract costs \$7,000.

The total 1<sup>st</sup> year budget impact for the extension of lighting and décor is \$46,700 with a recurring annual impact of \$7,000. The draft 2019 operating and capital budget submissions currently do not include funding to cover the estimated cost of the extension.

3. **Formal and final approval for annual lighting of the trees at Old Fire Hall Parkette** (south side east of rail bridge on Woodbridge Avenue):
  - Recurring annual cost of \$2,500 (already in place) which can be funded through the Operating Budget and placed on the annual roster to avoid a new request being made annually.

**Future Options**

There are opportunities to enhance the current historic areas being served as well as new areas such as the VMC through strategic use of lighting and décor. To develop a strategy for seasonal festive lighting, a working group comprised of City staff from Facility Services and Transportation Services, Parks and Forestry Operations will collaborate on potential budgetary and additional funding requirements. The Strategy will provide a roadmap,

determine standards, address new requests, review budgets and funding requirements and identify options for lighting and décor to add to the beauty and vitality of the festive season. The Strategy will include consultation with Council and other stakeholders such as Ratepayer Groups and be brought forward as part of the 2020 budget process.

### **Communications**

Staff contacted Ms. Maria Verna of the Village of Woodbridge Ratepayers Association. Ms. Verna was happy to learn that the high gauge multi plug outdoor outlets outlined in No. 1 above, the replacement of the existing Woodbridge HCD lighting and décor outlined in No. 2 above, and the annual lighting of the trees at Old Fire Hall Parkette as outlined in No. 3 above, could be accommodated within the requested 2019 operating and capital budgets. The group was understanding and satisfied to know that the extension of the holiday lighting and décor is being reviewed as part of the future city-wide seasonal festive lighting strategy.

### **Conclusion**

The request of the Village of Woodbridge Ratepayers Association as shown above can be partially accommodated within the operating and capital budget requests included in the 2019 Draft Budget. The request for the additional extension of lighting and décor will be considered under the Holiday Lighting Strategy moving forward.

Respectfully submitted,



Mary Reali  
Deputy City Manager, Community Services



Dave Merriman  
Director, Facility Services