

COMMITTEE OF THE WHOLE (2) – NOVEMBER 12, 2019

STAFF COMMUNICATIONS

Distributed November 8, 2019

Subject

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| SC1. | Memorandum from the Deputy City Manager, Corporate Services, City Treasurer and Chief Financial Officer, and the Director of Procurement Services, dated November 8, 2019. | Procurement Activity Report, Quarter 3 – 2019. |
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Please note there may be further Communications.

Attachments

Attachment 1: Procurement Activity – Procurements by Type, and by Delegated Authority, Awarded During the Third Quarter

Attachment 2: Procurement Activity – Procurements by Portfolio/Office, and by Procurement Type, Awarded During the Third Quarter

Attachment 3: Procurement Activity – Competitive and Non-Competitive Procurement Activity for the Third Quarter

Attachment 4: Other Procurement Activity – Third Quarter

Attachment 1: Procurement Activity – Procurements by Type, and by Delegated Authority, Awarded During the Third Quarter

Procurement Type	Council	City Manager	Deputy City Manager /Chief	Director	Manager	VPL Board	Total
Tender	\$	27,967,406	4,946,320	249,959	13,838	0	33,177,523
	#	13	17	4	1	0	35
Request for Proposal	\$	1,924,116	516,560	288,888	0	0	2,729,564
	#	3	4	7	0	0	14
Request for Quote	\$	0	312,643	557,552	80,452	0	950,647
	#	0	2	10	7	0	19
Request for Pre- Qualification	\$	0	0	0	0	0	0
	#	0	0	1	0	0	1
Request for Information	\$	0	0	0	0	0	0
	#	0	0	0	0	0	0
Competitive	\$	29,891,522	5,775,523	1,096,399	94,290	0	36,857,734
	#	16	23	22	8	0	69
Sole Source	\$	0	0	15,145	0	0	15,145
	#	0	0	1	0	0	1
Single Source	\$	160,623	400,112	188,047	0	0	748,782
	#	2	9	17	0	0	28
Emergency Purchase	\$	0	34,400	10,410	8,940	0	53,750
	#	0	1	1	1	0	3
Non-Competitive	\$	160,623	434,512	213,602	8,940	0	817,677
	#	2	10	19	1	0	32
Grand Total	\$	30,052,145	6,210,035	1,310,001	103,230	0	37,675,411
	#	18	33	41	9	0	101

Attachment 2: Procurement Activity – Procurements by Portfolio/Office, and by Procurement Type, Awarded During the Third Quarter

Portfolio/Office	Tender	Request for Proposal	Request for Quote	Request for Pre-qualification	Request for Information	Sole Source	Single Source	Emergency Purchases	Grand Total
City Manager	\$ 0	146,495	0	0	0	0	72,314	0	218,809
	# 0	1	0	0	0	0	2	0	3
Administrative Services & City Solicitor	\$ 0	0	0	0	0	0	7,776	0	7,776
	# 0	0	0	0	0	0	1	0	1
Community Services Portfolio	\$ 62,525	39,778	85,613	0	0	0	165,315	0	353,231
	# 1	1	5	0	0	0	4	0	11
Corporate Services, City Treasurer & CFO	\$ 0	101,400	48,032	0	0	0	0	0	149,432
	# 0	1	1	0	0	0	0	0	2
Infrastructure Development	\$ 22,203,163	2,142,935	511,057	0	0	15,145	191,215	43,340	25,106,855
	# 20	7	9	0	0	1	8	2	47
Integrity Commissioner/Lobbyist Registrar	\$ 0	0	0	0	0	0	0	0	0
	# 0	0	0	0	0	0	0	0	0
Internal Audit	\$ 0	0	0	0	0	0	0	0	0
	# 0	0	0	0	0	0	0	0	0
Office of Transformation & Strategy	\$ 0	0	0	0	0	0	0	0	0
	# 0	0	0	0	0	0	0	0	0
Planning & Growth Management Portfolio	\$ 174,400	251,516	172,743	0	0	0	101,456	0	700,115
	# 1	2	1	0	0	0	4	0	8
Public Works Portfolio	\$ 10,737,435	47,440	133,202	0	0	0	100,996	10,410	11,029,483
	# 13	2	3	1	0	0	7	1	27
Vaughan Public Libraries	\$ 0	0	0	0	0	0	109,710	0	109,710
	# 0	0	0	0	0	0	2	0	2
Grand Total	\$ 33,177,523	2,729,564	950,647	0	0	15,145	748,782	53,750	37,675,411
	# 35	14	19	1	0	1	28	3	101

Attachment 3: Procurement Activity – Competitive and Non-Competitive Procurement Activity for the Third Quarter

Bid Type	Q3 2019	
	No. of Awards	Value (\$)
Competitive		
Tenders	35	33,177,523
RFPs	14	2,729,564
Quotes	19	950,647
RFPPQ (VOR)	1	0
RFEOI	0	0
RFI	0	0
Sub-Total Competitive	69	36,857,734
Non-Competitive		
Sole Source	1	15,145
Single Source	28	748,782
Emergency Procurement	3	53,750
Sub-Total Non-Competitive	32	817,677
Total	101	37,675,411

Attachment 4: Other Procurement Activity – Third Quarter

Low Value Purchases	Q3 2019	
	#	Value (\$)
Low Dollar Module (LDM) Purchase Orders	1,603	1,593,809
Purchasing Card Transactions	3,149	1,152,065