

Committee of the Whole (2) Report

DATE: Tuesday, November 12, 2019

WARD(S): ALL

TITLE: RESIGNATION OF A MEMBER – ACCESSIBILITY ADVISORY COMMITTEE

FROM:

Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

ACTION: DECISION

Purpose

To inform Council of the resignation of Ms. Albina Zavaglia from the Accessibility Advisory Committee, and to seek Council's direction with respect to filling the vacancy.

Report Highlights

- A member has resigned from the Accessibility Advisory Committee
- Council's direction is required to fill the vacancy

Recommendations

1. That the resignation of Ms. Albina Zavaglia be received; and
2. That Council provide direction with respect to filling the vacancy.

Background

The Office of the Chief Human Resources Officer received an email dated October 10, 2019 from Ms. Albina Zavaglia [Attachment 1] indicating her intention to resign from her Council appointed position on the Accessibility Advisory Committee. At its meeting on October 15, 2019, the Accessibility Advisory Committee was advised of Ms. Zavaglia's resignation and the Committee adopted the following recommendation:

1. That the resignation of Ms. Albina Zavaglia be received; and
2. That Council consider filling the vacancy caused by the resignation.

Previous Reports/Authority

Not applicable

Analysis and Options

The Terms of Reference for the Accessibility Advisory Committee provides for 10 members (1 member of Council and 9 citizen members). After the resignation, there are 9 members (1 member of Council and 8 citizen members) remaining on the Committee.

Considering it is only the first year of the four-year term of Council, it is advisable to fill the vacancy due to the resignation. Staff are suggesting the following Options:

Option 1

Council may wish to appoint a member from the applicants who were not selected at the beginning of the term. The Office of the City Clerk can contact all or selected former applicants regarding their interest to serve on the Accessibility Advisory Committee and report back at the Council Meeting on November 19. A list of nine (9) former applicants and their applications from January 2019 are attached in the Confidential Attachment 2 for Council's consideration.

Option 2

Council may direct the Office of the City Clerk to initiate the regular recruitment process to fill the vacancy of Ms. Zavaglia. Staff will report back with all applications once the recruitment process is completed.

Financial Impact

No new funds are required as the operational expenses are covered within the Office of the City Clerk's budget.

Broader Regional Impacts/Considerations

There are no Regional implications associated with this report.

Conclusion

The City Clerk is requesting that Council receive the resignation of Ms. Albina Zavaglia and provide direction with respect to filling the vacancy as a result of the resignation.

For more information, please contact: Todd Coles, City Clerk, extension 8281.

Attachments

1. Email from Ms. Albina Zavaglia, dated October 10, 2019.
2. Confidential Attachment – former applications from January 2019 (Mayor and Members of Council only).

Prepared by

John Britto, Council / Committee Administrator, extension 8637.