

Committee of the Whole (2) Report

DATE: Tuesday, September 24, 2019

WARD(S): ALL

**TITLE: APPROVAL OF TERMS OF REFERENCE AND APPOINTMENT
OF CITIZEN MEMBERS TO TASK FORCES**

FROM:

Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

ACTION: DECISION

Purpose

To seek approval of the Terms of Reference, and for consideration of applications received for the appointment of citizen members to the Effective Governance and Oversight Task Force, the Smart City Task Force, and the Transportation and Infrastructure Task Force.

Report Highlights

- Staff have compiled Terms of Reference for the Effective Governance and Oversight Task Force, the Smart City Task Force, and the Transportation and Infrastructure Task Force as contained in Attachment 1 of this report.
- Recruitment was conducted for seven weeks in August and September 2019 by the Office of the City Clerk, with support from Corporate and Strategic Communications and the Office of Transformation and Strategy.
- Deadline for receipt of applications was Friday, August 16, 2019, which was extended to Friday, September 13, 2019.
- Applications received are contained in Confidential Attachment 2 of this report.

Recommendations

1. That Council approve the Terms of Reference for the Effective Governance and Oversight Task Force, the Smart City Task Force, and the Transportation and Infrastructure Task Force (Attachment 1); and
2. That Council give consideration to applications received for the appointment of citizen members to the Effective Governance and Oversight Task Force, the Smart City Task Force, and the Transportation and Infrastructure Task Force (Confidential Attachment 2).

Background

At its meeting on May 14, 2019, Council adopted Item 9, Report No. 7 of the Finance, Administration and Audit Committee, titled "*Mayor Maurizio Bevilacqua's 2018-2022 Term of Council Priority Task Forces*". In so doing, Council:

1. Approved the establishment of three task forces and appointed the following Members of Council to each task force as follows:
 - a) Transportation and Infrastructure Task Force:
Chair, Ward 3 Councillor Rosanna DeFrancesca, and Vice-Chair, Reg. Councillor Gino Rosati;
 - b) Governance Task Force:
Chair, Ward 2 Councillor Tony Carella, and Vice-Chair, Ward 5 Councillor Alan Shefman;
 - c) Smart City Task Force:
Chair, Mayor Maurizio Bevilacqua, and Vice-Chair, Ward 4 Councillor Sandra Yeung Racco;
2. Directed the City Manager to identify appropriate staff representation for the task forces; and
3. Requested the City Clerk to prepare Terms of Reference and commence recruitment pursuant to the membership and selection criteria identified by the Chair and appropriate staff as part of the development of the terms of reference of the Task Forces.

Task Force Mandates:

Transportation and Infrastructure Task Force

The City of Vaughan Transportation and Infrastructure Task Force has an overall mandate to assist the City in finding new and innovative ways to manage and make its transportation systems more sustainable amid the rapidly changing landscape of Vaughan. This will include developing a coordinated set of transportation priorities and identifying new revenue sources dedicated to making the City's transportation system more reliable, efficient and better prepared to accommodate future growth.

Effective Governance and Oversight Task Force

The City of Vaughan Effective Governance & Oversight Task Force has an overall mandate to make recommendations that ensure the City is at the forefront of accountability, transparency and regulatory governance. This includes exploring how the City of Vaughan can further enhance its governance framework, thereby continuing to empower the Mayor and Members of Council to work closely with citizens, businesses and community stakeholders.

Smart City Task Force

The mandate of the Smart City Task Force is to make recommendations that ensure the City is advancing a culture of knowledge and pursue continuous improvement and continue to provide advice to Council and City administration, including high-level political and community perspectives into the development of a Smart City initiative, and to endorse Smart City technologies.

Previous Reports/Authority

[Item 9, Report No. 7, of the Finance, Administration and Audit Committee - Mayor Maurizio Bevilacqua's 2018-2022 Term of Council Priority Task Forces.](#)

Analysis and Options

As part of developing the Terms of Reference for the task forces, staff from the Office of the City Clerk, the Office of Transformation and Strategy, and staff representation for the task forces, met with the respective Chairs and Vice Chairs to outline the membership and selection criteria for each task force. The proposed Terms of Reference for the Task Forces are included in Attachment 1 of this report.

Recruitment for citizen members to the three task forces was done through the placement of advertisements in the Vaughan Citizen and Thornhill Liberal. In addition, application packages were made available at the Joint Operations Centre,

Community Centres, all branches of Vaughan Public Libraries, the Office of the City Clerk, City Hall, and on the City of Vaughan website. The deadline for receipt of applications was 4:30 p.m. on Friday, August 16, 2019.

The submission deadline was extended to 4:30 p.m. on Friday, September 13, 2019 to allow additional time for receiving applications. Corporate and Strategic Communications utilized social media platforms and launched a more focused advertising strategy to target specific community groups and demographics that would be interested in participating in the task forces.

Applications received for the three task forces are included in Confidential Attachment 2 of this report.

Financial Impact

There are no financial impacts associated with this report.

Broader Regional Impacts/Considerations

There are no Regional impacts/considerations associated with this report.

Conclusion

It is appropriate that Council approve the Terms of Reference and give consideration to the applications received for appointment of citizen members to the Effective Governance and Oversight Task Force, the Smart City Task Force and the Transportation and Infrastructure Task Force.

For more information, please contact: Todd Coles, City Clerk, Extension 8281.

Attachments

1. Terms of Reference: Effective Governance and Oversight Task Force, Smart City Task Force and Transportation and Infrastructure Task Force.
2. Confidential Attachment (Mayor and Members of Council only).

Prepared by

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