

Committee of the Whole (1) Report

DATE: Tuesday, March 4, 2025

WARD: 1

TITLE: 2025 KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) –
BUDGET AND LEVY – WARD 1

FROM:

Michael Coroneos, Deputy City Manager, Corporate Services, City Treasurer and Chief Financial Officer

ACTION: DECISION

Purpose

To bring forward for Council’s consideration and approval, the 2025 Kleinburg Business Improvement Association (KBIA) budget as requested, the appointment of KBIA Board of Management members and to authorize staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City’s general levy but is collected on behalf of the KBIA by the City from each member of the KBIA.

Report Highlights

- To approve 2025 KBIA budget in the amount of \$50,000.
- To approve the appointment of the KBIA Board of Management members.
- The source of funding for KBIA budget is not from the City’s general levy but collected by the City on behalf of KBIA from each business member, supporting the strategic priorities established by the Service Excellence Strategy Map, in particular, initiatives that support Citizen Experience and Service Delivery.

Recommendations

1. That in accordance with the request from the Kleinburg Business Improvement Association (KBIA) Board of Management, the 2025 KBIA budget in the amount of \$50,000 be approved, and these funds be forwarded accordingly; and

2. That the appointments to the KBIA Board of Management for the 2025 term as submitted in Attachment 1 by the KBIA Chair, be approved.

Background

This report brings forward for Council's consideration, the appointment of the KBIA Board of Management members submitted by the KBIA Chair, the approval of the 2025 KBIA budget and authorization for staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City's general levy but is collected on behalf of the KBIA by the City from each member of the KBIA.

Previous Reports/Authority

[2024 KLEINBURG BUSINESS IMPROVEMENT AREA \(KBIA\) – BUDGET AND LEVY – WARD 1](#) – Item 8, Report No. 1, of the Committee of the Whole, January 30, 2024

Analysis and Options

Each year the KBIA submits a budget for Council's approval (as per Attachment 2). The 2025 budget amount of \$50,000 was approved by the KBIA Board of Management and accepted by the KBIA membership at the Annual General Meeting held on November 13th, 2024. The amount is levied to all commercial properties within the BIA boundary, utilizing the 2025 taxable commercial assessment of each property. The levy will be charged to each commercial owner utilizing the Final tax billing as in the past.

The minimum and maximum special charge to pay for the 2025 budget amount remains at \$575 minimum and \$5,750 maximum per By-law 169-84, as amended, as applicable.

Financial Impact

N/A

Operational Impact

Staff from all affected departments (Financial Services, Economic Development) have reviewed and provided input for this report.

Broader Regional Impacts/Considerations

N/A

Conclusion

Council's consideration of the recommendations set out in this report is requested.

Council approval of the proposed budget provides funds to the KBIA and authorizes staff to remit, levy, and collect the funds. The source of funding is not from the City's general levy but is collected on behalf of the KBIA by the City from each member of the KBIA.

For more information, please contact Maureen Zabiuk, A.I.M.A., CMRP, Senior Manager, Property Tax, Assessment & Utility Billing Ext. 8268

Attachments

1. Board of Directors, 2025 Term
2. KBIA 2025 Budget

Prepared by

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