

**CITY OF VAUGHAN
REPORT NO. 7 OF THE
FINANCE, ADMINISTRATION AND AUDIT COMMITTEE**

*For consideration by the Council
of the City of Vaughan
on May 14, 2019*

The Finance, Administration and Audit Committee met at 9:34 a.m., on Monday, May 6, 2019.

Present: Councillor Alan Shefman, Chair
Hon. Maurizio Bevilacqua, Mayor
Regional Councillor Mario Ferri
Regional Councillor Gino Rosati
Regional Councillor Linda D. Jackson
Councillor Marilyn Iafrate
Councillor Tony Carella
Councillor Rosanna DeFrancesca
Councillor Sandra Yeung Racco (11:30 a.m.)

The following items were dealt with:

1. INTERNAL AUDIT REPORT - 2018 ANNUAL REPORT

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Director of Internal Audit, dated May 6, 2019, be approved; and**
- 2) That communication C3, presentation material entitled “Internal Audit Annual Report”, dated May 6, 2019, be received.**

Recommendations

- 1. That the attached report, Internal Audit Department 2018 Annual Report be received.**

2. MASTER FIRE PLAN 2018-2028 IMPLEMENTATION STRATEGY

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Deputy City Manager, Community Services, dated May 6, 2019, be approved; and**

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- 2) That communication C4, presentation material entitled “Master Fire Plan, Implementation Strategy”, be received.

Recommendations

1. That the 2018-2028 Master Fire Plan Implementation Strategy report and presentation be received by Council.

3. BUILDING PERMIT FEES ANNUAL FINANCIAL REPORT 2018

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Planning and Growth Management, dated May 6, 2019:

Recommendations

1. That the Building Permit Fees Annual Financial Report for 2018 be received, for information.

4. FISCAL HEALTH REPORT – FOR THE YEAR ENDING DECEMBER 31, 2018

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Chief Financial Officer and City Treasurer, dated May 6, 2019, be approved;
- 2) That the following be approved in accordance with communication C1, from the Chief Financial Officer and City Treasurer, dated May 6, 2019:
 1. That Council authorize the City Treasurer to apply the required budget amendment to the 2019 capital budgets arising from the Federal Gas Tax one-time top-up funding allocation.

Recommendations

1. That, the Fiscal Health Report for the Year Ending December 31, 2018 be received.

5. SHORT-TERM RENTAL REGULATION

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Deputy City Manager, Community Services, dated May 6, 2019, be approved;
- 2) That a status report on the effectiveness of the regulation be provided one year after implementation;

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- 3) That the deputation of Mr. Tom Deutsch, 123 Lisa Crescent, Thornhill, be received;
- 4) That communication C5, presentation material entitled "Short-Term Rentals Regulations", dated May 6, 2019, be received; and
- 5) That communication C2, from Sta Kuzviwanza, Airbnb, Public Policy, Canada, dated May 2, 2019, be received.

Recommendations

1. That the recommendations provided in Attachment 1 of this report be adopted; and
2. That staff be authorized to undertake any other actions required to implement the recommendations of this report, including implementing the proposed new by-laws and making any consequential amendments to related by-laws, subject to the approval of City Legal Services.

6. THE LONG-TERM WATER FINANCIAL PLAN, 2020-2031 AS PART OF THE MUNICIPAL DRINKING WATER LICENCE RENEWAL

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Public Works, dated May 6, 2019:

Recommendations

1. That the attached Long-term Water Financial Plan, 2020-2031, which demonstrates a viable and sustainable financial plan for the City's water distribution system, be approved; and
2. That a copy of the Council Resolution of the Long-term Water Financial Plan, 2020-2031 be submitted to the Ministry of the Environment, Conservation and Parks and that a copy of the resolution and plan be forwarded to the Ministry of Municipal Affairs and Housing.

7. SUMMARY OF LEASE AND LICENCE AGREEMENTS OPERATING IN CITY OWNED FACILITIES

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Deputy City Manager, Community Services, dated May 6, 2019, be approved; and

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- 2) That the report with respect to the leasing framework to standardize the licensing process and establish consistent guiding principles and terms be provided prior to the end of 2019.

Recommendations

1. THAT this list of Leases and Licenses be received by Council for informational purposes only.
8. **CAPITAL BUDGET AMENDMENT FOR FL-5411-18 - REPLACEMENT FORESTRY BUCKET TRUCK WITH CHIPPER BODY; AND, FL-5215-19 - PKS-ADDITIONAL 2 TON 4X4 CREW CAB DUMP TRUCK**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Interim Deputy City Manager, Public Works, dated May 6, 2019:

Recommendations

1. That the approved budget in Capital Project FL-5411-18 - PKS-FORESTRY-Replace Unit #1519 with Bucket chipper truck, be increased by \$46,000 inclusive of applicable taxes and administration recovery and funded from the Vehicle Replacement Reserve;
 2. That the approved budget in Capital Project FL-5215-19 - PKS-Additional 2-ton 4x4 crew cab dump truck be increased by \$55,000 inclusive of applicable taxes and administration recovery, funded 90% from City-Wide DC Public Works/Fleet Reserve and 10% from the Capital from Taxation Reserve; and
 3. That inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget as identified above be deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002, as amended.
9. **MAYOR MAURIZIO BEVILACQUA'S 2018-2022 TERM OF COUNCIL PRIORITY TASK FORCES**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following resolution of Mayor Bevilacqua, dated May 6, 2019:

Member's Resolution

Submitted by Mayor Maurizio Bevilacqua.

Whereas, the mandate of each task force will be established by a term of reference and each task force will include a Member of Council as Chair and as Vice-Chair.

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Whereas, the task forces will conduct their work over a maximum of an 18-month duration and provide a full report of findings and recommendations to a future Committee at the completion of the task force's mandate.

Whereas, task force representation will come from a cross-section of citizens, businesses, stakeholders and sector/industry experts.

Whereas, each task force will be provided with two senior staff in addition to one member of the Office of the City Clerk and one member of Corporate and Strategic Communications to support the work of the task force.

Whereas, each Chair will work with staff to complete detailed project plans and deliverables once the task forces are established.

Whereas, three of the task forces will begin their mandates in September 2019. These task forces include Transportation and Infrastructure, Smart City, and Governance.

It is therefore recommended:

1. That the following Members of Council be appointed to the following task forces:
 - (a) Transportation and Infrastructure Task Force:
Chair, Ward 3 Councillor Rosanna DeFrancesca, and Vice-Chair, Reg. Councillor Gino Rosati
 - (b) Governance Task Force:
Chair, Ward 2 Councillor Tony Carella, and Vice-Chair, Ward 5 Councillor Alan Shefman
 - (c) Smart City Task Force:
Chair, Mayor Maurizio Bevilacqua, and Vice-Chair, Ward 4 Councillor Sandra Yeung Racco
2. That the City Manager identify the appropriate staff representation for each task force and that staff meet with the Chair and Vice-Chair at their earliest convenience to commence work.
3. That the City Clerk be requested to work with each task force to prepare terms of reference and commence recruitment pursuant to the membership and selection criteria identified by the Chair and appropriate staff as part of the development of the terms of reference of the task force.

10. COUNCIL STAFF RELATIONS POLICY

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Corporate Services, dated May 6, 2019:

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Recommendations

1. That the attached Staff Council Relations Policy, as substantially set out in Attachment 1 be approved.

**11. COMMITTEE OF THE WHOLE (CLOSED SESSION) RESOLUTION
MAY 6, 2019**

The following resolution was passed to enable Committee of the Whole (Closed Session) to resolve into closed session for the purpose of discussing the following:

1. **LOCAL PLANNING APPEAL TRIBUNAL APPEALS, VAUGHAN OFFICIAL PLAN 2010, WAL-MART CANADA CORP. (APPEAL #10C), 200 MCNAUGHTON ROAD, CASE NO. PL111184**
(litigation or potential litigation)
2. **LOCAL PLANNING APPEAL TRIBUNAL APPEAL, GATEHOLLOW ESTATES INC., 9681 AND 9691 ISLINGTON AVENUE, OP.16.010, Z.16.039, CASE NO. PL170836**
(litigation or potential litigation)
3. **PROPERTY MATTER, DISPOSITION OF CITY LANDS TO THE REGIONAL MUNICIPALITY OF YORK, RECONSTRUCTION AND WIDENING OF RUTHERFORD ROAD, WARDS 1 AND 4**
(acquisition or disposition of land)

The meeting adjourned at 12:26 p.m.

Respectfully submitted,

Councillor Alan Shefman, Chair