

# *THE CITY OF VAUGHAN*

# *BY-LAW*

## **BY-LAW NUMBER 208-2024**

**A By-law to amend By-law 144-2018 to delegate administrative authority to staff regarding various agreements.**

**WHEREAS** section 23.1(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to delegate administrative powers and duties subject to certain restrictions;

**AND WHEREAS** the Council of The Corporation of the City of Vaughan enacted By-law 144-2018 on June 19, 2018 to delegate authority regarding certain matters to staff to improve daily business efficiencies;

**AND WHEREAS** the Council of The Corporation of the City of Vaughan wishes to delegate authority to staff as contained herein;

**NOW THEREFORE** the Council of The Corporation of the City of Vaughan ENACTS AS FOLLOWS:

1. THAT Schedule "A" of By-law 144-2018 be hereby amended to add the delegation of powers and duties as set out in Schedule "A" to this By-law.

Voted in favour by City of Vaughan Council this 19<sup>th</sup> day of November, 2024.

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Steven Del Duca, Mayor

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Todd Coles, City Clerk

Authorized by Item No's. 3, 4, and 11 of Report No. 39 of the Committee of the Whole.  
Report adopted by Vaughan City Council on November 19, 2024.  
City Council voted in favour of this by-law on November 19, 2024.  
Approved by Mayoral Decision MDC 015-2024 dated November 19, 2024.  
**Effective Date of By-Law: November 19, 2024**

**SCHEDULE "A"  
DELEGATED AUTHORITY**

DELEGATED AUTHORITY	DELEGATE	CONDITIONS/RESTRICTIONS	LEGISLATIVE AUTHORITY	DURATION*
<b>CITY MANAGER</b>				
Power to enter into, renew, amend and terminate agreements for the registration or purchase of professional development training materials, courses, seminars, conferences, etc. for City staff.	Deputy City Manager of the relevant department, together with the Chief Human Resources Officer	Sufficient funds are available within the approved budget.	<i>Municipal Act, 2001, S.O. 2001, C.25, as amended, section 23.1</i>	At all times.
Power to enter into, renew, amend and terminate agreements for the purchase of periodicals, journals or other similar subscriptions.	City Manager or the Deputy City Manager of the relevant department, or their delegate	Sufficient funds are available within the approved budget.	<i>Municipal Act, 2001, S.O. 2001, C.25, as amended, section 23.1</i>	At all times.
<b>COMMUNICATIONS AND ECONOMIC DEVELOPMENT</b>				
Power to enter into, renew, amend and terminate agreements that support the City's marketing initiatives, including: <ul style="list-style-type: none"> <li>• event-, organization-, venue-, team- and/or association-related advertising, marketing and/or sponsorship agreements for events and organizations;</li> </ul>	<p>Agreements up to \$50,000.00: Director, Economic Development</p> <p>Agreements valued at \$50,000.00 up to \$75,000.00: Chief,</p>	Sufficient funds are available within the approved budget.	<i>Municipal Act, 2001, S.O. 2001, C.25, as amended, section 23.1</i>	At all times.

<ul style="list-style-type: none"> <li>• agreements for the purchase of advertising space in print, digital and/or broadcast media and publications, including but not limited to websites, social media, apps and games, affiliates, influencers, e-newsletters, video, radio or television; or</li> <li>• agreements for the production or purchase of secondary market research reports and data sets.</li> </ul>	<p>Communications and Economic Development</p>			
<p><b>FINANCIAL SERVICES</b></p>				
<p>Power to enter into, renew, amend and terminate agreements for the City's banking services and services related to payment processing, including but not limited to overdraft terms, Point of Sale/Merchant Services Agreements, EFT services, etc.</p>	<p>Deputy City Manager, Corporate Services, City Treasurer and Chief Financial Officer</p>	<p>Sufficient funds are available within the approved budget.</p> <p>Form of agreement to be approved by the Deputy City Manager, Legal and Administrative Services &amp; City Solicitor, or delegate.</p>	<p><i>Municipal Act, 2001</i>, S.O. 2001, C.25, as amended, section 23.1</p>	<p>At all times.</p>