

## Committee of the Whole Report

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**DATE:** Tuesday, June 04, 2019

**WARD(S):** ALL

**TITLE: REGISTERED RATEPAYER / COMMUNITY ASSOCIATION  
POLICY REVIEW UPDATE**

**FROM:**

Nick Spensieri, Deputy City Manager, Corporate Services

**ACTION:** FOR INFORMATION

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**Purpose**

To provide an update regarding the Registered Ratepayer / Community Association Policy Review as directed by Council on September 27, 2018.

**Report Highlights**

- Council adopted a resolution on September 27, 2018 to refer the Registered Ratepayer / Community Association Policy (Policy No. CCO-010) to Staff for a comprehensive review and report back.
- This report outlines the proposed review process, including municipal best practices research and public consultation with relevant stakeholders.
- A comprehensive review is anticipated to be completed in Q4 of 2019, which Staff will report back to the Committee of the Whole.

**Recommendations**

1. THAT Staff be directed to report back in Q4 of 2019 with the outcome of the Registered Ratepayer / Community Association Policy review and any proposed changes to the current policy.

## **Background**

At the Council Meeting of September 27, 2018, the City Clerk submitted a memorandum in response to the deputation by Ms. Elvira Caria and to provide more information regarding the Registered Ratepayer / Community Association Policy (Policy No. CCO-010). Council adopted a resolution that *“the Registered Ratepayer / Community Association Policy be referred to the Policy Review Committee for a comprehensive review and a report be provided on or before the Committee of the Whole meeting of May 7, 2019”*.

The review process was postponed due to the unanticipated school board by-election. Resources within the department were not available to undertake all of the necessary projects within the provided timelines. The Office of the City Clerk will initiate the process following this report.

## **Previous Reports/Authority**

[September 27, 2018 Council Communication Item no. C7 from the City Clerk.](#)

## **Analysis and Options**

To ensure Council and Staff anticipate and respond to the needs of the community, it is important to provide avenues for sharing information, feedback, and dialogue. Therefore, the review process will consist of the following components:

- **Best Practices Research** – Staff will conduct best practices review on Ratepayers Associations Policy from other municipalities. The Office of the City Clerk will also consult with other internal departments to identify any issues and efficiencies with the City’s current practices.
- **Public Survey** – To gauge the level of satisfaction with the City’s current policy, a public survey will be utilized to gain feedback regarding the overall registration and renewal process, eligibility requirements, benefits to Registered Ratepayers Associations, and the respective roles of City Staff and the associations. The public survey will be sent to all Registered Ratepayers Associations in the City of Vaughan and relevant stakeholders.
- **Public Forum** – After collecting data from the survey, Staff will host a public forum to present the findings of the public survey. Participants will be given the opportunity to discuss questions designed to further explore some of the themes and issues identified from the public survey.

Staff anticipate completion of the public consultation process by Q3 of 2019. Any proposed changes to the policy as a result from the feedback will be submitted to the Policy Review Committee. Staff will then submit a report outlining the outcome of the public consultation and a revised policy, if applicable, to the Committee of the Whole in Q4 of 2019.

### **Financial Impact**

There is no financial impact associated with this report.

### **Broader Regional Impacts/Considerations**

There are currently 22 Registered Ratepayers Associations representing ratepayers across the City of Vaughan. Staff will ensure that these organizations stay informed and receive any communication regarding the upcoming review and public consultation process.

### **Conclusion**

Staff will proceed with the review and public consultation process as outlined above and report back to Committee of the Whole with the findings.

**For more information**, please contact: Isabel Leung, Deputy City Clerk / Manager of Administrative Services

### **Attachments**

None.

### **Prepared by**

Isabel Leung, Deputy City Clerk / Manager of Administrative Services, extension 8190