

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF OCTOBER 29, 2024**

Item 8, Report No. 35 of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on October 29, 2024.

#### **8. DELEGATED AUTHORITY FOR MAINTENANCE AGREEMENTS WITH NEIGHBOURING MUNICIPALITIES**

The Committee of the Whole recommends approval of the recommendations contained in the following report of the Acting Deputy City Manager, Public Works, dated October 22, 2024, subject to the following changes, as outlined in Communication C2.:

1. That Recommendation 1 in the Report to Committee of the Whole (2) cited in the subject line above be replaced by the following:

That the Deputy City Manager, Public Works, be authorized to enter into and execute road maintenance agreements with the Corporation of the Town of Caledon, the Corporation of the Township of King, and the Regional Municipality of York on substantially the same terms described in this report and in a form satisfactory to Legal Services, and to terminate those agreements if required by the Deputy City Manager, Public Works.

#### **Recommendations**

1. That Council grant approval to enter and execute maintenance agreements with the Corporation of the Town of Caledon, the Corporation of the Township of King, and Corporation of the Region of York on the terms described in this report, in a form satisfactory to Legal Services; and
2. That the Deputy City Manager, Public Works, be authorized to amend and renew the Road Boundary Agreements on behalf of the City, in a form satisfactory to Legal Services.

## Committee of the Whole (2) Report

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**DATE:** Tuesday, October 22, 2024

**WARD(S):** ALL

**TITLE:** DELEGATED AUTHORITY FOR MAINTENANCE AGREEMENTS  
WITH NEIGHBOURING MUNICIPALITIES

**FROM:**

Shanon Kalra-Ramjoo, Acting Deputy City Manager, Public Works

**ACTION:** DECISION

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### **Purpose**

To seek approval to enter, renew, modify, and or cancel maintenance agreements with neighboring municipalities of the Regional Municipality of York, Town of Caledon, and Township of King.

### **Report Highlights**

- Public Works engages in collaborative maintenance activities with neighboring municipalities with the aim of optimizing operational efficiency.
- As part of an internal review, the Transportation and Fleet Management Services department is seeking council approval to enter into formal agreements for activities that have been previously governed by informal agreements.
- Considering the minimal financial impact of these agreements, authorization for the Deputy City Manager of Public Works to amend or renew these agreements will streamline periodic changes.

## **Recommendations**

1. That Council grant approval to enter and execute maintenance agreements with the Corporation of the Town of Caledon, the Corporation of the Township of King, and Corporation of the Region of York on the terms described in this report, in a form satisfactory to Legal Services; and
2. That the Deputy City Manager, Public Works, be authorized to amend and renew the Road Boundary Agreements on behalf of the City, in a form satisfactory to Legal Services.

## **Background**

**The City and neighbouring municipalities are seeking to formally establish a contractual agreement delineating responsibilities, rights, costs, and terms.**

As part of an internal review, the Transportation and Fleet Management Services (TFMS) department are looking to formalize agreements to ensure proper execution of responsibilities and limitation of liability.

Reciprocal maintenance agreements enable consistent and reliable maintenance of assets and streamline the City's maintenance efforts by leveraging partnerships with neighboring municipalities.

The roads segments covered by these agreements include Mill Road, Huntington Road/10th Concession, Pine Valley Drive/7th Concession, Albion/Vaughan Road, and Teston Road, which falls within the jurisdictions of the Township of King, Caledon, and the Regional Municipality of York, respectively. Additional detail is available in Attachment 1.

Maintenance services on infrastructure for neighboring municipalities include road assets, sidewalks, boulevards, winter maintenance, and other maintenance activities regulated by the *Minimum Maintenance Standards (O.Reg. 239/02, 366/18)*. In turn, maintenance services are also provided to City owned infrastructure by neighboring municipalities, where such maintenance provides opportunities for more efficient and cost-effective operations.

The annual value associated with each of these agreements are anticipated to be below \$25,600 throughout the life of the agreements, and through efficiencies and cost avoidance will result in a net savings to the City.

**Reciprocal maintenance agreements provide clarity of maintenance responsibilities and ensures an equitable distribution of responsibilities.**

Establishing formal agreements clearly outlines the responsibilities for regulated assets. As regulations evolve, this will reduce the risk by ensuring regulatory changes are captured into the agreements.

This not only guarantees clarity on responsibilities, but also facilitates adequate customer service and public safety through the consistent and effective maintenance of these assets. Through negotiations with bordering municipalities, Public Works can ensure a fair distribution of resources that contribute to the overall benefit of the community.

**Previous Reports/Authority**

No prior reports or authority exist on this matter.

**Analysis and Options**

**The City of Vaughan Transportation and Fleet Management Services is seeking to enter into formal boundary road maintenance agreements with the Town of Caledon, Township of King, and the Regional Municipality of York.**

The following list provides an overview of the road segments by jurisdiction to be covered by the proposed agreement.

1. Township of King
  - a. Mill Road, 0.40 km (maintained by the Township of King)
  - b. Huntington Road, 0.25 km (maintained by the Township of King)
  - c. Pine Valley Drive, 0.90 km (maintained by the City of Vaughan)
2. Town of Caledon
  - a. Albion/Vaughan Road, 2.80 km (maintained by the Town of Caledon)
  - b. Albion/Vaughan Road, 0.40 km (maintained by the City of Vaughan)
3. Regional Municipality of York
  - a. Teston Road, 0.80 km (maintained by the City of Vaughan)

**Financial Impact**

**Granting approval to enter into multi-year Maintenance Agreements will not impose any additional financial burden on the City of Vaughan and will result in a cost avoidance by decreasing the mobilization time demands for City resources.**

The City currently maintains a cost-neutral reciprocal maintenance arrangement with the Township of King for various boundary roads, with each municipality assuming maintenance duties on behalf of the other. The City also has a maintenance arrangement with the Town of Caledon for the maintenance of road segments along Albion-Vaughan Road, This is managed by the Township of Caledon on behalf of Vaughan at an annual cost of \$25,600. Lastly, the City maintains segments of Teston Road during winter maintenance operations on behalf of York Region under an arrangement with the Regional Municipality of York where the annual assessed fee is approximately \$7,000.

Any additional funding required, if maintenance costs exceed initial estimates, will be drawn from the existing funds within the Roads Operations operating budget.

**Considering the low monetary value associated to these agreements, granting authority to the Deputy City Manager, Public Works, to modify, renew, or terminate these agreements will streamline the process to execute such changes.**

Although the agreements are long-term in length, these agreements allow room for negotiation and amendments of nominal value. This may include the adjustment of pricing in accordance with the Consumer Price Index (CPI), potential changes to the maintenance activities in accordance with latest service levels, and/or potential renewals or termination of agreements.

### **Operational Impact**

The reciprocal maintenance agreements can have a positive operational impact by eliminating dual-mobilization and improving response times for remote areas. This becomes especially useful for dead-end streets that may only be accessible for maintenance by entering the neighboring municipalities' roadway.

TFMS has consulted other departmental stakeholders including Environmental Services, Parks, Forestry, and Horticulture Operations, and Infrastructure Delivery, where the department has received an overall acknowledgement that there are no anticipated issues or negative impacts on City operations.

## **Broader Regional Impacts/Considerations**

Enhancing cooperation with neighboring municipalities will have a broader impact, creating opportunities to exchange information, implement best practices, strategize on route optimization, review service levels, and ultimately enhance public safety across the respective Road networks.

## **Conclusion**

Reciprocal maintenance agreements provide an avenue to streamline operations at minimal cost to the City. Authority to the Deputy City Manager, Public Works streamlines minor modifications or amendments to the agreement, including CPI cost adjustments, term renewals, or cancellation of the reciprocal maintenance agreements. These outcomes directly contribute to the realization of the City's strategic objectives, namely Service Excellence and Operational Excellence.

**For more information**, please contact: Steven Fantin, Director of Transportation and Fleet Management Services, ext. 6141.

## **Attachments**

1. Attachment 1: Road Maintenance Maps and Tables

## **Prepared by**

Hasib Moeen, Program Manager, Roads Operations, ext. 6152.

## **In consultation with:**

Daniel Sepe, Manager, Roads Operations, ext. 6150.

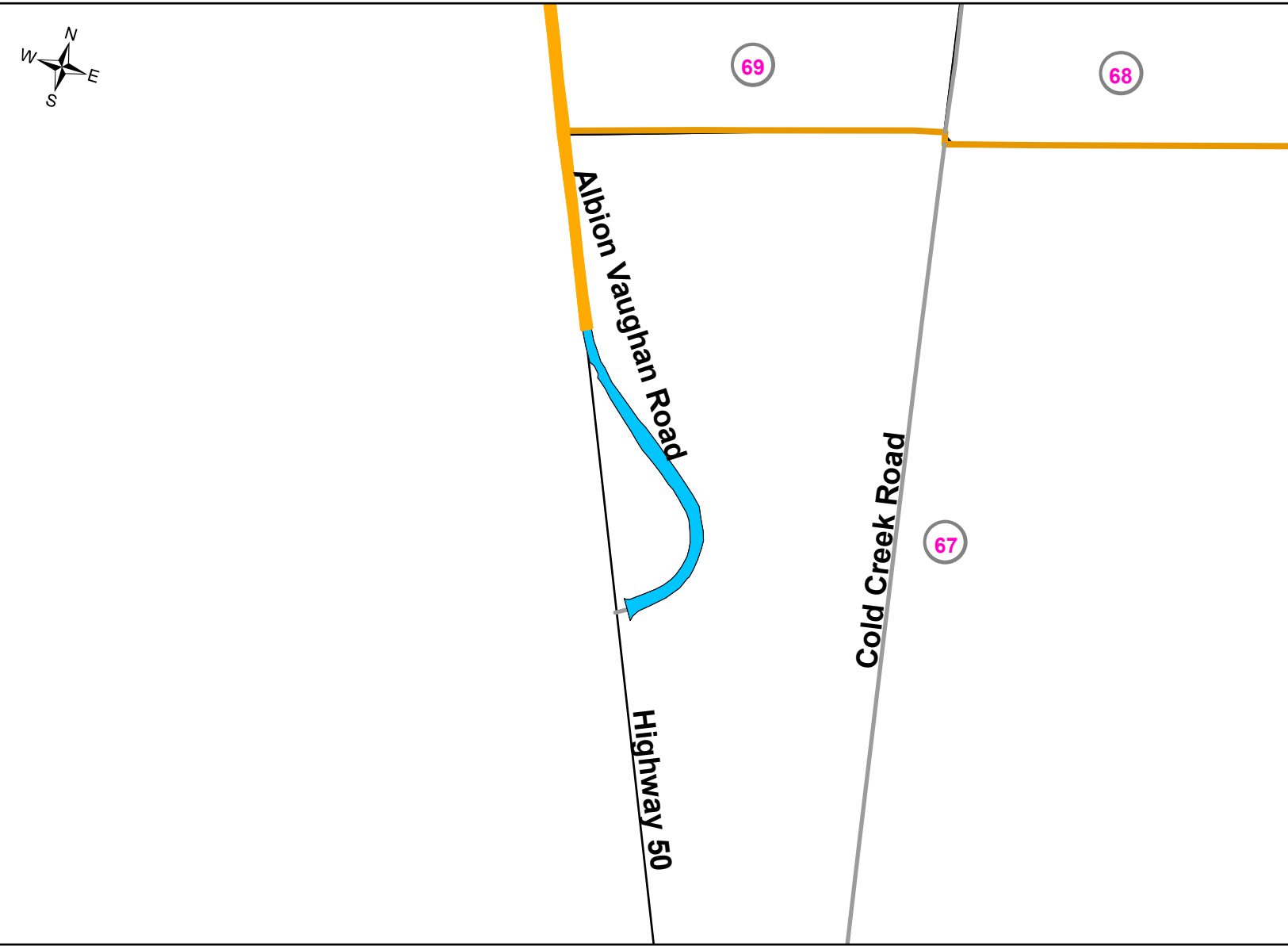
Steven Fantin, Director, Transportation and Fleet Management Services, ext. 6141.

# Road Maintenance Tables and Maps

Albion/Vaughan Road

Attachment 1

ROAD SEGMENT BOUNDARY	FROM ROAD	DIRECTION	TO ROAD	ROAD LENGTH (KM)
Albion/Vaughan Road	30m North of intersection at HWY 50 (County Road 50)	Northbound, Southbound Lanes	400 metres North of intersection at HWY 50 (County Road 50)	0.4



## AGREEMENT DETAIL

managed by the Township of Caledon on behalf of Vaughan, at an annual costSegment of Boundary Road under the Jurisdiction of the City of Vaughan to be maintained by the Town of Caledon, except for pavement markings to be maintained by the City of Vaughan:

## Legend

MAINTAINED BY

- CALEDON
- KING
- VAUGHAN



Disclaimer:  
Every reasonable effort has been made to ensure that the information appearing on the the map is accurate and current. We believe the information to be reliable, however the City of Vaughan assumes no responsibility or liability due to errors or omissions.

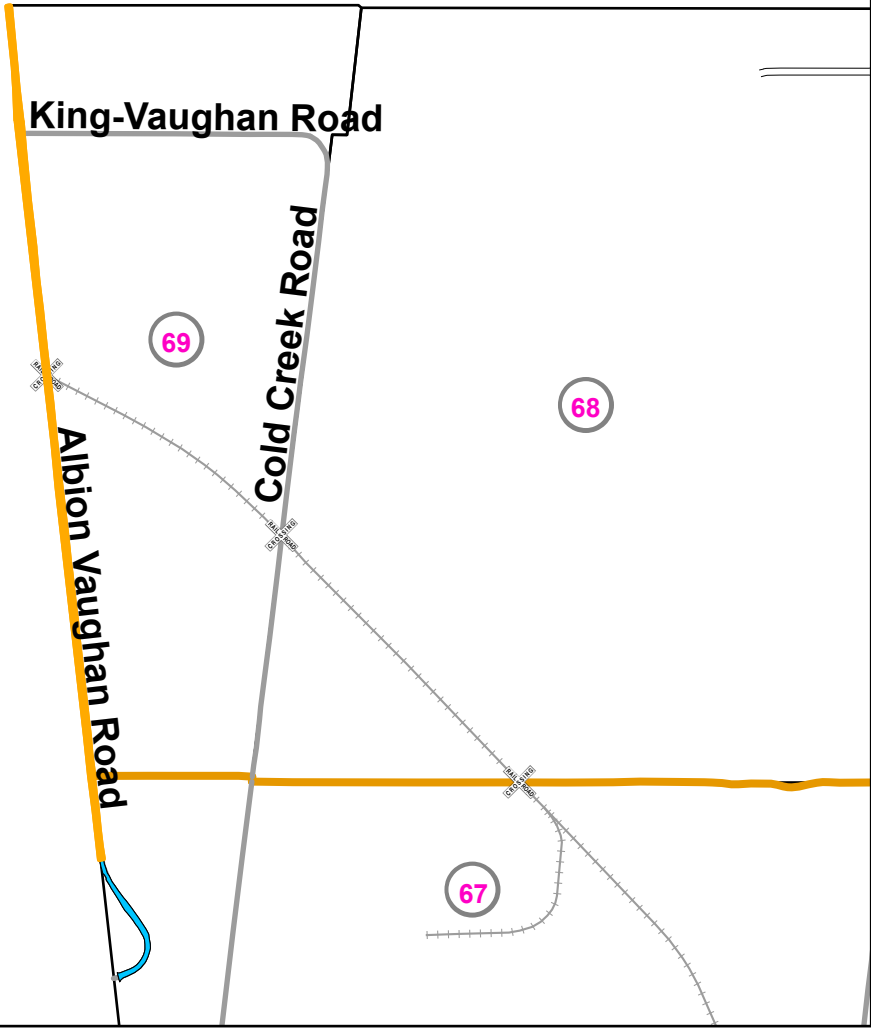
Data is continuously being updated via staff, projects and public works staff.

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# Road Maintenance Tables and Maps

## Albion/Vaughan Road

ROAD SEGMENT BOUNDARY	FROM ROAD	DIRECTION	TO ROAD	ROAD LENGTH (KM)
Albion/Vaughan Road	400 metres North of the centreline of the intersection at HWY 50 (County Road 50)	Northbound Lanes	208 metres South of the centreline of intersection at Queensgate Blvd	2.8



### AGREEMENT DETAIL

City of Vaughan has a maintenance agreement with the Town of Caledon for the maintenance of road segments along Albion-Vaughan Road, managed by the Township of Caledon on behalf of Vaughan, at an annual cost of \$8,055.00.

### Legend

#### MAINTAINED BY

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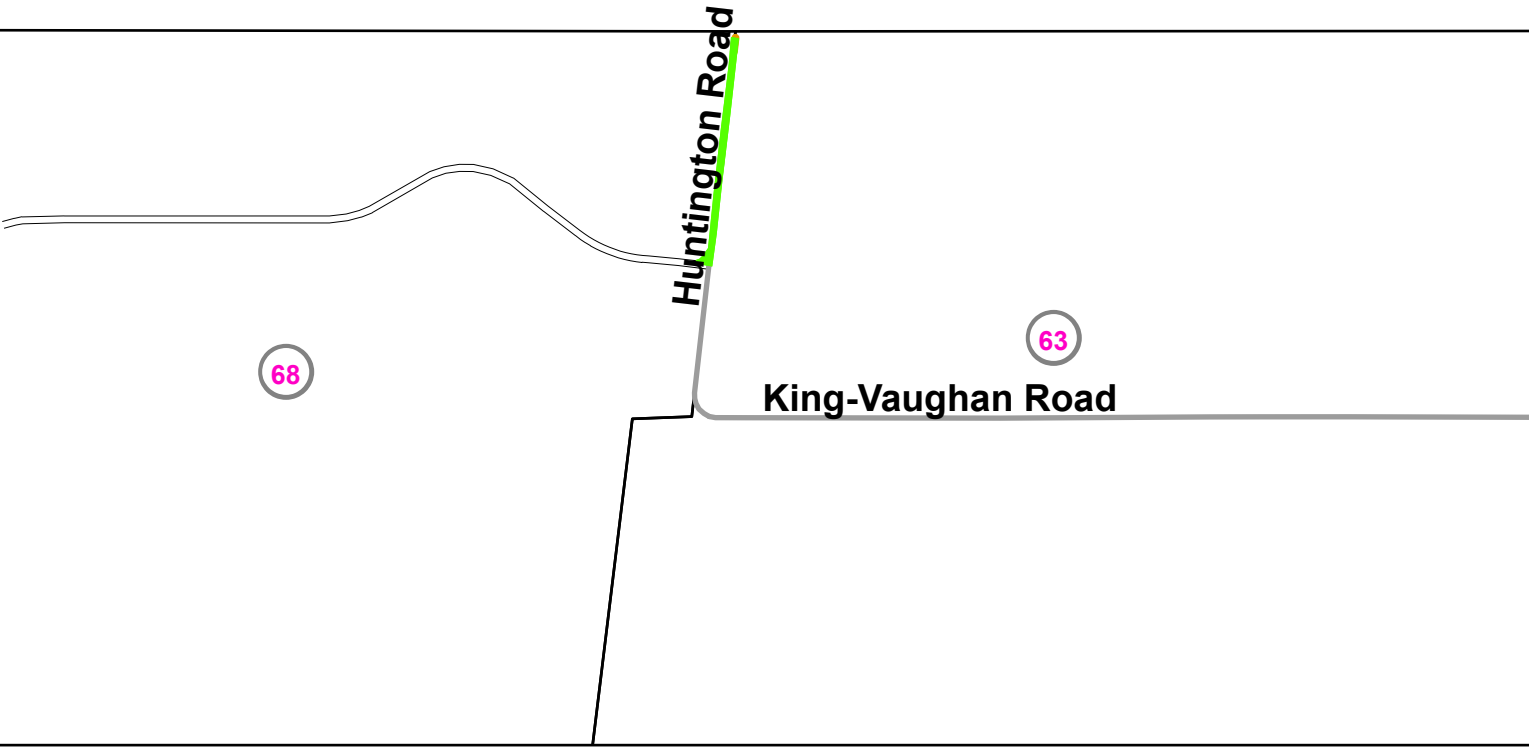
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# Road Maintenance Tables and Maps

## Huntington Road / 10th Concession

ROAD SEGMENT BOUNDARY	FROM ROAD	DIRECTION	TO ROAD	ROAD LENGTH (KM)
Huntington Road / 10th Concession	Ranch Trail Road	Northbound, Southbound Lanes	End of King-Vaughan Boundary Limit	0.25



### AGREEMENT DETAIL

The City currently maintains a net-neutral reciprocal maintenance agreement with the Township of King for various boundary roads, with each municipality assuming maintenance duties on behalf of the other.

### Legend

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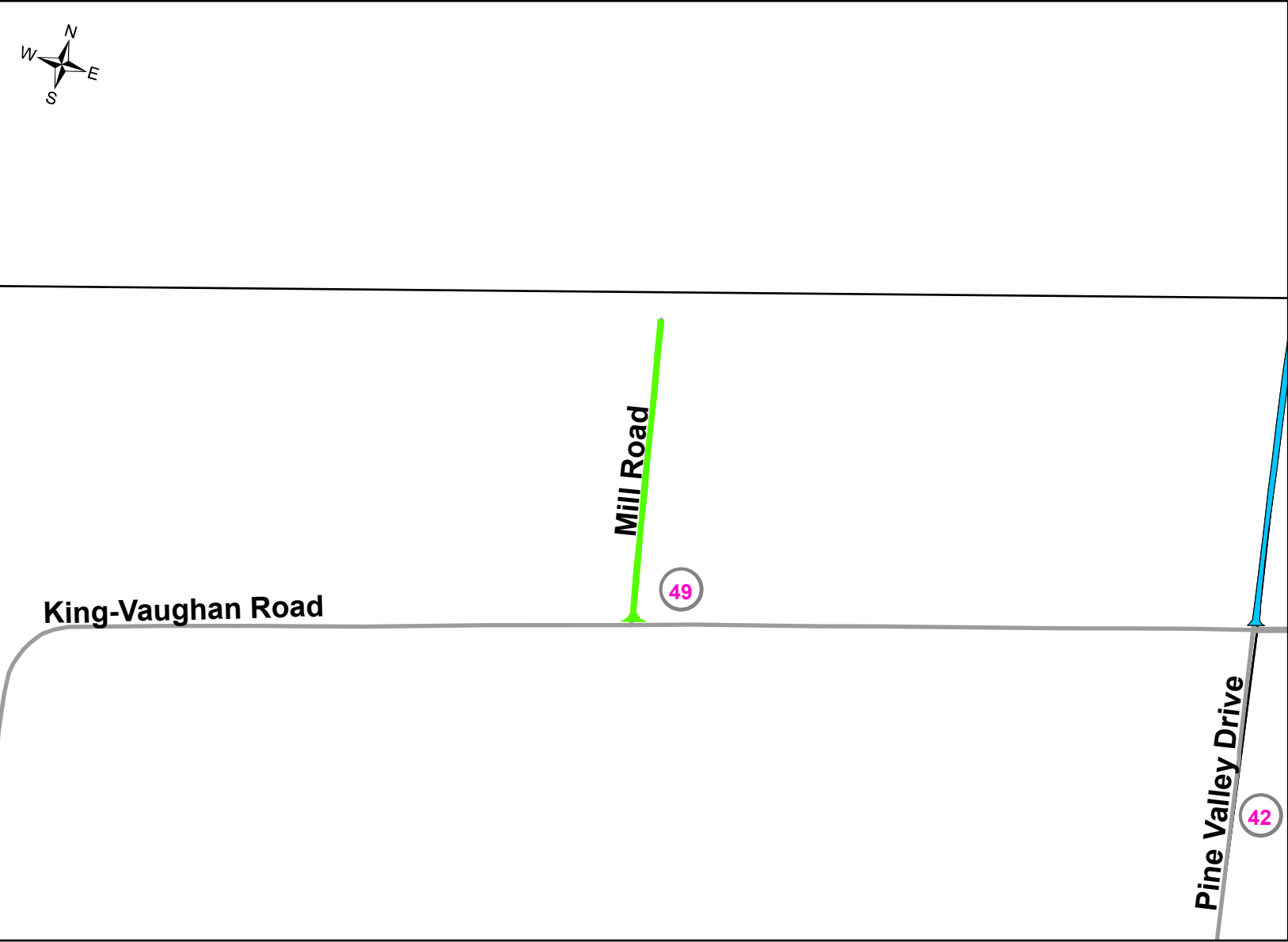
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# Road Maintenance Tables and Maps

## Mill Road

ROAD SEGMENT BOUNDARY	FROM ROAD	DIRECTION	TO ROAD	ROAD LENGTH (KM)
Mill Road	King Vaughan Road	Northbound, Southbound Lanes	End of King-Vaughan Boundary Limit	0.4



### AGREEMENT DETAIL

The City currently maintains a net-neutral reciprocal maintenance agreement with the Township of King for various boundary roads, with each municipality assuming maintenance duties on behalf of the other.

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# Road Maintenance Tables and Maps

## Pine Valley Drive / 7th Concession

ROAD SEGMENT BOUNDARY	FROM ROAD	DIRECTION	TO ROAD	ROAD LENGTH (KM)
Pine Valley Drive / 7th Concession	King-Vaughan Road	Northbound, Southbound Lanes	End of Pine Valley Drive / 7th Concession	0.9



### AGREEMENT DETAIL

The City currently maintains a net-neutral reciprocal maintenance agreement with the Township of King for various boundary roads, with each municipality assuming maintenance duties on behalf of the other.

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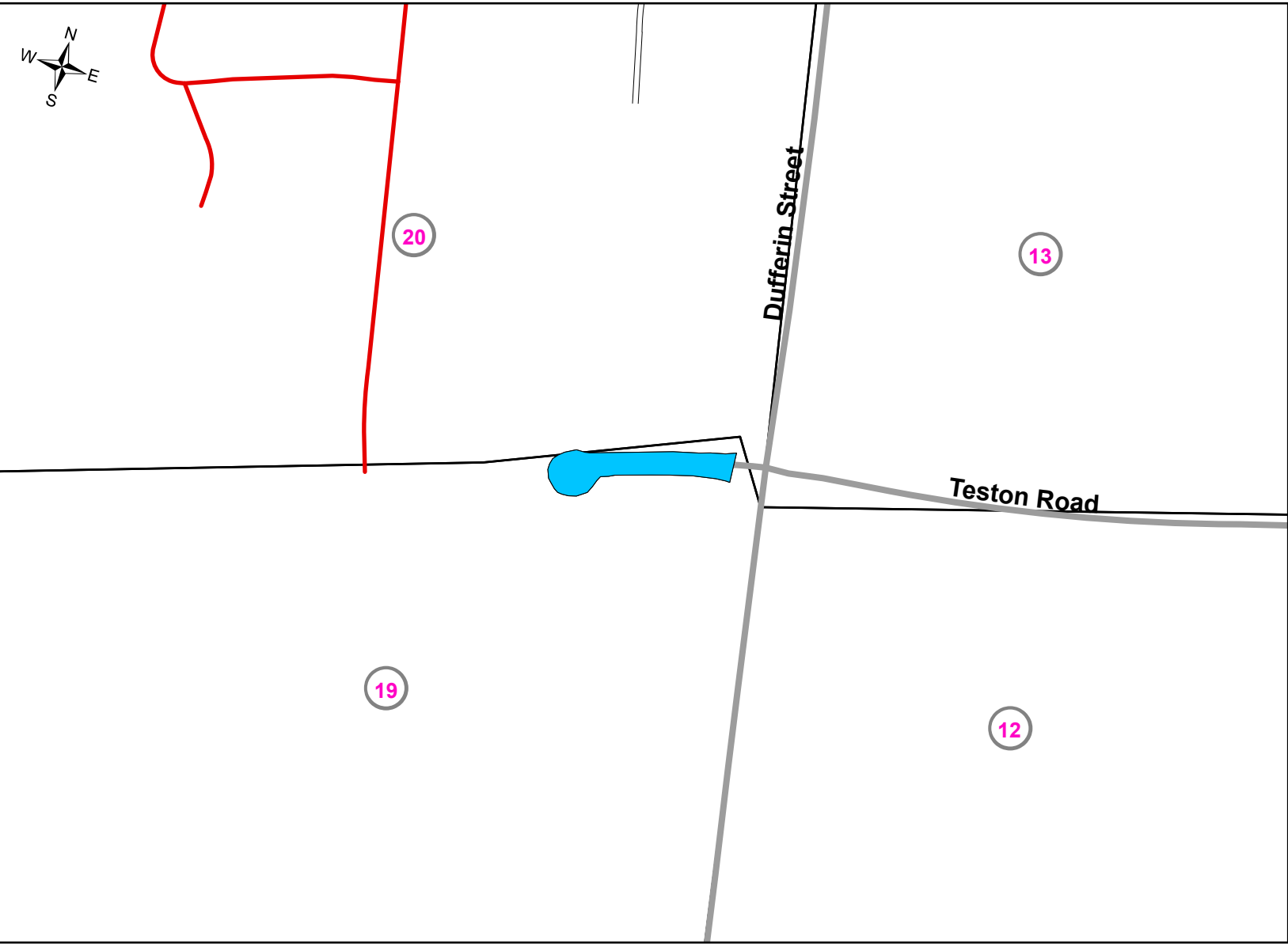
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# Road Maintenance Tables and Maps

## Teston Road

ROAD SEGMENT BOUNDARY	FROM ROAD	DIRECTION	TO ROAD	ROAD LENGTH (KM)
Teston Road		Eastbound, Westbound	West to the dead end (end of road segment)	0.3



### AGREEMENT DETAIL

City of Vaughan maintains segments of Teston Road during Winter Operations on behalf of York Region under an agreement with the Regional Municipality of York, for an annually assessed fee of approximately \$7,000.00.

### Legend

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- VAUGHAN



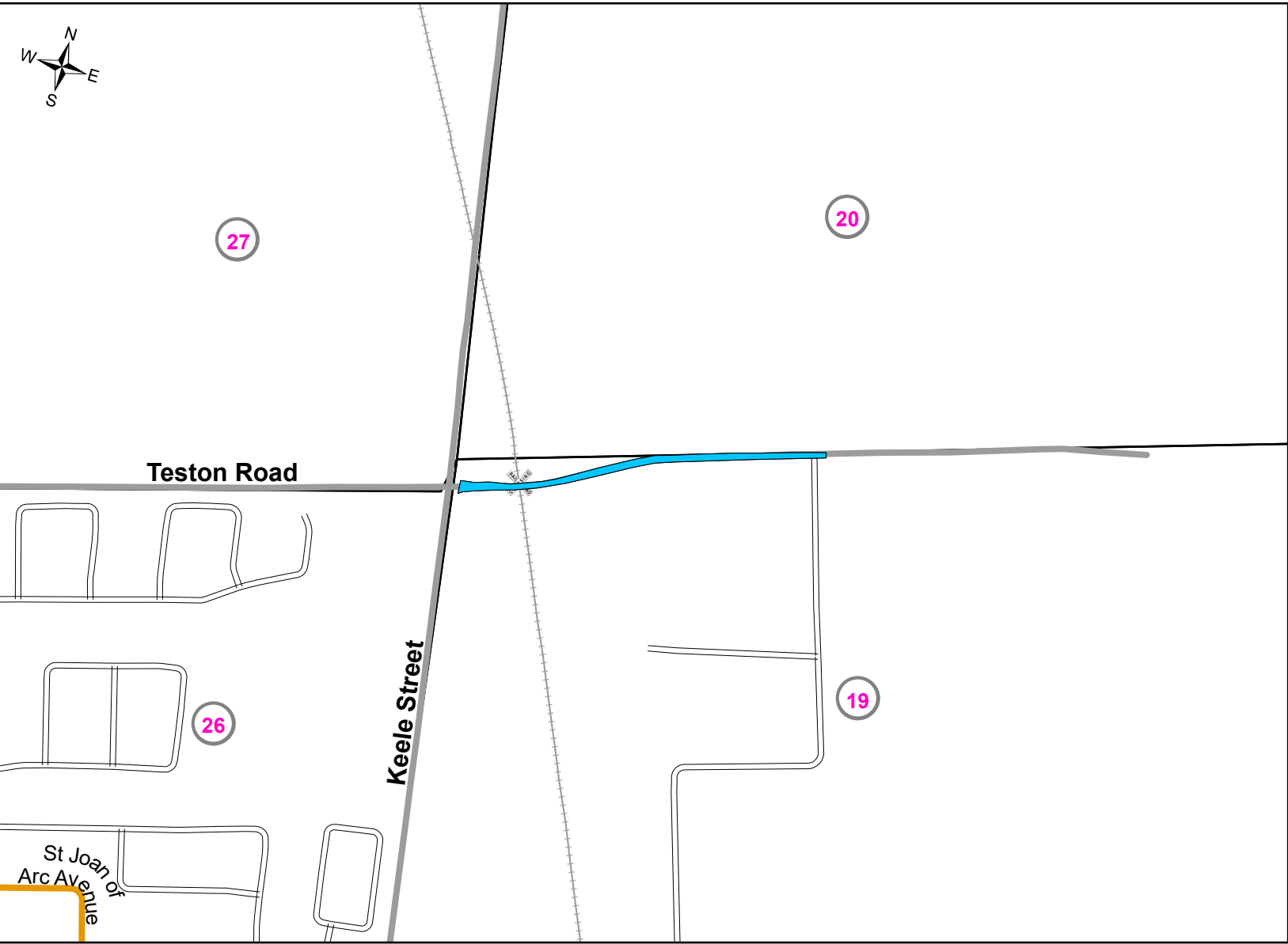
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# Road Maintenance Tables and Maps

## Teston Road

ROAD SEGMENT BOUNDARY	FROM ROAD	DIRECTION	TO ROAD	ROAD LENGTH (KM)
Teston Road	Eastern limit of the daylight triangle at the Southeast corner	Eastbound, Westbound Lanes	Western limit of the daylight triangle at the Southwest corner	0.5



### AGREEMENT DETAIL

City of Vaughan maintains segments of Teston Road during Winter Operations on behalf of York Region under an agreement with the Regional Municipality of York, for an annually assessed fee of approximately \$7,000.00.

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