



memorandum

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Communication
COUNCIL: <u>June 12/19</u>
<u>CW(CWS)</u> Rpt. No. <u>23</u> Item <u>3</u>

DATE: June 10, 2019

TO: Mayor and Members of Council

FROM: Todd Coles, City Clerk

RE: **COMMITTEE STRUCTURE REVIEW**
Draft 2019 Schedule of Meetings
Report No. 23, Item # 3

Purpose

To provide Council with a draft revised schedule of meetings (Attachment 1) for September to December 2019, that implements a dual Committee of the Whole meeting structure. The calendar also includes an additional Council meeting and Committee of the Whole (Working Session) on an "if required" basis.

Recommendation

1. That the revised 2019 Schedule of Meetings be adopted in accordance with the calendar set out in Attachment 1; and
2. That the City Clerk be authorized to amend the schedule by cancelling meetings that are not required, or changing the time and/or date of a scheduled meeting, subject to posting such amendments on the City's website in accordance with the Procedure By-law.

Background

At the Committee of the Whole (Working Session) of June 5, 2019, Committee requested that a revised schedule of meetings for the remainder of 2019 be provided at the Council meeting of June 12, 2019. Attachment 1 is a revised schedule of meetings for September to December 2019 that implements the proposed dual Committee of the Whole structure.

Committee also requested that two additional meetings be scheduled for each month, being an additional Council meeting and a Committee of the Whole (Working Session). These meetings would be held on an "if required" basis.

The proposed schedule of meetings takes into consideration statutory holidays, significant faith days, Regional Council and Committee meetings, and major corporate events.

Conclusion

The adoption of the Schedule of Meetings will support the conduct of Council business and inform members of the public on the time and dates of meetings of Council and its Standing Committees.



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The meeting schedule provided for consideration has been prepared to implement the dual Committee of the Whole meeting structure with additional "if required" meetings of Council and Working Session, and takes into consideration statutory holidays, significant faith days, and any internal scheduling conflicts.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. Coles', written over a horizontal line.

Todd Coles, City Clerk

Attachment 1: Draft 2019 Schedule of Meetings – September to December

DRAFT CALENDAR - City of Vaughan – Schedule of Meetings

September 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labour Day	3	4	5	6	7
8	9	10	11 9:00am – Housing York Inc. Board	12 9:00am – Committee of the Whole (1)	13	14
15	16	17 1:00 pm – CW (1) 7:00 pm – CW (PH)	18 9:30 am – CW (WS) (if required) 1:00 pm – Council (if required) 9:00am – Rapid Transit Board 10:30am – York Telecom Network (Private Board meeting)	19 9:00am – Committee of the Whole (2)	20	21
22	23	24 1:00 pm – CW (2) + 5:00 pm – CW (CS)	25 9:00am – Police Services Board 4:00pm – Accessibility Advisory Committee	26 9:00 am – Regional Council	27	28
29	30 Rosh Hashana *					

* Jewish holidays begin at sundown of the previous day, unless otherwise indicated.
YORK REGION meetings are SHADED

DRAFT CALENDAR - City of Vaughan – Schedule of Meetings

October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Rosh Hashana *	2 1:00 pm – Council	3 9:00am – Committee of the Whole (1)	4	5
6	7 1:00 pm – CW (1) 7:00 pm – CW (PH)	8 9:30 am – CW (WS) (if required) 1:00 pm – Council (if required)	9 Yom Kippur * 9:00am – Rapid Transit Board 10:30am – York Telecom Network (Private Board meeting)	10 9:00am – Committee of the Whole (2)	11	12
13	14 Thanksgiving Day Sukkot *	15 Sukkot *	16 1:00 pm – CW (2) + 5:00 pm – CW (CS)	17	18	19
20	21 Shemini Atzeret *	22 Simchat Torah *	23 1:00 pm – Council	24 9:00 am – Regional Council	25	26
27	28	29	30 9:00am – Police Services Board	31 9:00am – Special Council/Education Session (if required) 9:00am – Human Services Planning Board		

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YORK REGION meetings are SHADED

DRAFT CALENDAR - City of Vaughan – Schedule of Meetings

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 1:00 pm – CW (1) 7:00 pm – CW (PH)	6 9:30 am – CW (WS) (if required) 1:00 pm – Council (if required)	7	8	9
10	11 Remembrance Day	12 1:00 pm – CW (2) + 5:00 pm – CW (CS)	13	14	15	16
17	18	19 1:00 pm – Council	20 9:00am – Housing York Inc. Board 9:00am – Rapid Transit Board 10:30am – York Telecom Network (Private Board meeting)	21 9:00am – Committee of the Whole (1)	22	23
24	25	26	27 9:00am – Police Services Board 4:00pm – Accessibility Advisory Committee	28 9:00am – Regional Council	29	30

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YORK REGION meetings are SHADED

DRAFT CALENDAR - City of Vaughan – Schedule of Meetings

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 11:00 am – CW (1) 7:00 pm – CW (PH)	4 9:30 am – CW (WS) (if required) 1:00 pm – Council (if required) 9:00am – Housing York Inc. Board 4:00pm – Planning Advisory Committee (if required)	5 9:00am – Committee of the Whole (1)	6	7
8	9	10 11:00 am – CW (2) + 5:00 pm – CW (CS)	11 9:00am – Rapid Transit Board 10:30am – York Telecom Network (Private Board meeting)	12 9:00am – Committee of the Whole (2)	13	14
15	16	17 1:00 pm – Council	18	19 9:00 am – Regional Council	20	21
22	23 1 st Day of Hanukkah *	24	25 Christmas	26 Boxing Day	27	28
29	30 Last Day of Hanukkah *	31				

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YORK REGION meetings are SHADED