

Committee of the Whole (1) Report

DATE: Tuesday, September 10, 2024

WARD(S): ALL

TITLE: EMERGENCY PLAN 2024

FROM:

Nick Spensieri, City Manager

ACTION: DECISION

Purpose

To provide the Mayor and Members of Council with the revised Emergency Plan (Attachment 1) for approval and to adopt as an amendment to By-Law 175-2023.

Report Highlights

- The recent disbandment of the NGO Alliance of Ontario requires the Emergency Plan to be updated to remove the organization from our incident management system.
- Language was clarified under the Authority Section related to procurement of goods, services and resources on activation of the plan.

Recommendation

1. That Council approve the revised Emergency Plan.

Background

The Emergency Planning Program was made aware that the NGO Alliance of Ontario disbanded and as such, reference to the organization needed to be removed from the City's Emergency Plan. The City can still access the agencies that made up the Alliance through direct contact during an emergency situation. Language related to the procurement during activation of the plan was clarified.

Previous Reports/Authority

[Emergency Plan 2023](#)

Analysis and Options

To ensure that the Emergency Response Plan reflected current practices and response agencies, the follow revisions have been made:

- Section 1 Preamble – population was updated.
- Section 2 Authority
 - 2.3 – language was added to align Corporate Procurement Policies and the Emergency Response Plan.
- Removal of the NGO Alliance of Ontario from
 - Section 3.3 Emergency Notification Chart.
 - Section 4.3 Individual Roles and Responsibilities.

Financial Impact

Any costs related to adoption of the revised Emergency Plan are within the Council approved operating budget of the program.

Operational Impact

The Emergency Plan includes the Mayor, Members of Council and most departments as part of response team when activated.

Broader Regional Impacts/Considerations

A copy of the updated Emergency Plan will be provided to York Region Emergency Management, York Regional Police, York Region Paramedic Services, and York Region Community and Health Services as members of our response system.

Conclusion

The revised Emergency Response Plan reflects current operating procedures and response organizations. In accordance with the Act, the revised Emergency Plan requires the approval of Council.

For more information, please contact Sharon Walker, Manager of Emergency Planning, extension 6322.

Attachment

1. Revised Emergency Response Plan 2024.

Prepared by

Sharon Walker, Manager of Emergency Planning, extension 6322.