

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 25, 2024**

Item 35, Report No. 25 of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 25, 2024.

#### **35. RESIGNATION OF A MEMBER – HERITAGE VAUGHAN COMMITTEE**

The Committee of the Whole recommends:

1. That the recommendations contained in the following report of the Deputy City Manager, Legal and Administrative Services & City Solicitor, be approved.
2. That the resignation not be filled;
3. That the required quorum be reduced to 6; and

#### **Recommendations**

1. That the resignation of Lisa Cantkier be accepted; and
2. That direction be provided with respect to filling the vacancy caused due to the resignation.

## Committee of the Whole (2) Report

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**DATE:** Tuesday, June 18, 2024

**WARD(S):** ALL

**TITLE:** RESIGNATION OF A MEMBER – HERITAGE VAUGHAN  
COMMITTEE

**FROM:**

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

**ACTION:** DECISION

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**Purpose**

To inform Council of the resignation of a member of the Heritage Vaughan Committee and seek direction with respect to filling the vacancy caused due to the resignation.

**Report Highlights**

- A member has resigned from the Heritage Vaughan Committee.
- Direction is required with respect to filling the vacancy.

**Recommendations**

1. That the resignation of Lisa Cantkier be accepted; and
2. That direction be provided with respect to filling the vacancy caused due to the resignation.

**Background**

The Office of the City Clerk received an email from Lisa Cantkier indicating her intention to resign from her Council-appointed position on the Heritage Vaughan Committee.

At its meeting on May 29, 2024, the Heritage Vaughan Committee was advised of Lisa Cantkier’s resignation, and the Committee adopted the following recommendations:

1. That the resignation of Lisa Cantkier be accepted, and the vacancy caused due to the resignation not be filled; and
2. That the required quorum be reduced to 6.

## **Previous Reports/Authority**

Not applicable

## **Analysis and Options**

The Terms of Reference for the Heritage Vaughan Committee provides that:

### **Membership**

The Heritage Vaughan Committee shall be composed of up to eighteen (18) members, which may include Members of Council, with the Mayor as ex-officio member.

The majority of members shall be qualified professionals with the following expertise:

- Architecture
- Cultural landscapes
- Archaeology
- Urban design and planning
- Natural heritage
- Land development
- Law
- Local history
- Culture
- Education

Members of Council may not serve as Chair or Vice Chair of the Heritage Vaughan Committee.

Members are to be appointed by Council. Any changes to the membership will require Council approval.

### **Quorum**

A majority of the members, including the Chair, shall constitute quorum.

Consequent to the resignation of Lisa Cantkier, there are 11 members (3 members of Council, and 8 citizen members) remaining on the Heritage Vaughan Committee.

Considering that just over a year has elapsed of the four-year term of Council, it is advisable to fill the vacancy caused due to the resignation, however, only Council has the ultimate authority to decide on this matter.

If Council decides to fill the vacancy, staff is suggesting the following two Options:

#### Option 1

Council may wish to appoint a member from the list of applicants from the recruitment conducted at the beginning of the Council term. The Office of the City Clerk will then contact former applicants to ascertain their current availability and interest in being appointed to the Heritage Vaughan Committee, and report back at a future Committee of the Whole meeting. A list of former applicants and their applications are provided in Confidential Attachment 1 for Council's consideration.

#### Option 2

Council may direct the Office of the City Clerk to initiate the regular recruitment process to fill the vacancy caused by the resignation of Lisa Cantkier. Staff will report back with the applications received once this recruitment process is completed.

### **Financial Impact**

No new funds are required as the operational expenses are covered within the budget of the Office of the City Clerk.

### **Broader Regional Impacts/Considerations**

There are no Regional implications associated with this report.

### **Conclusion**

The City Clerk is requesting that Council receive the resignation of Lisa Cantkier and provide direction with respect to filling the vacancy as a result of the resignation.

**For more information**, please contact: Todd Coles, City Clerk, extension 8281.

### **Attachment**

1. Confidential Attachment – applications from June 2023 (Mayor and Members of Council only).

### **Prepared by**

John Britto, Council / Committee Administrator, extension 8637.