

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 22, 2024

Item 17, Report No. 14 of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on April 22, 2024.

17. PROCLAMATION REQUESTS: BUILDING SAFETY MONTH, INTERNATIONAL FIREFIGHTERS' DAY, MULTIPLE SCLEROSIS AWARENESS DAY AND ISRAEL'S 76TH INDEPENDENCE DAY

The Committee of the Whole recommends approval of the recommendations contained in the report of the Deputy City Manager, Legal and Administrative Services & City Solicitor, dated April 16, 2024:

Recommendations

1. THAT the following be proclaimed:
 - a) The month of May as "Building Safety Month";
 - b) The day of May 4 as "International Firefighters' Day" on an annual basis going forward;
 - c) The day of May 8 as "Multiple Sclerosis Awareness Day";
 - d) The day of May 14 as "Israel's 76th Independence Day"; and
2. THAT the proclamations be posted on the City's website and that the Communications, Marketing and Engagement department be directed to promote the above noted proclamations through the various corporate channels.

Committee of the Whole (2) Report

DATE: Tuesday, April 16, 2024

WARD(S): ALL

TITLE: PROCLAMATION REQUESTS: BUILDING SAFETY MONTH,
INTERNATIONAL FIREFIGHTERS' DAY, MULTIPLE
SCLEROSIS AWARENESS DAY AND ISRAEL'S 76TH
INDEPENDENCE DAY

FROM:

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

ACTION: DECISION

Purpose

To seek approval for the above-noted proclamation requests.

Report Highlights

- Respond to the proclamation requests received for the month of May.

Recommendations

1. THAT the following be proclaimed:
 - a) The month of May as "Building Safety Month";
 - b) The day of May 4 as "International Firefighters' Day" on an annual basis going forward;
 - c) The day of May 8 as "Multiple Sclerosis Awareness Day";
 - d) The day of May 14 as "Israel's 76th Independence Day"; and
2. THAT the proclamations be posted on the City's website and that the Communications, Marketing and Engagement department be directed to promote the above noted proclamations through the various corporate channels.

Background

Building Safety Month

The request for proclamation was received from the Building Standards Department on March 15, 2024.

The Ontario Building Officials Association celebrates Building Safety Month every May to bring awareness to the Ontario Building Code and to promote the importance of obtaining building permits, as well as highlight the contributions of Municipal Building Officials.

Council has previously granted this request.

International Firefighters' Day

The request for an annually occurring proclamation was received from Vaughan Fire & Rescue Services (VFRS).

International Firefighters' Day is observed on May 4 to honour firefighters for their service as well as remember firefighters who lost their lives during service.

Multiple Sclerosis Awareness Day

The request for proclamation was received from York Region MY MS FAMILY COMMUNITY on November 13, 2023.

As per information provided by the organization, MY MS FAMILY COMMUNITY services hundreds of members with financial and equipment subsidies each month. By raising awareness of Multiple Sclerosis, the organization is hoping to increase funding to members.

In addition to the proclamation request, a flag raising request was submitted to commemorate this date which will be reviewed by the City Clerk as per the City's Flag Raising Policy.

Council has previously granted this request.

Israel's 76th Independence Day

The request for proclamation was received from The Centre for Israel and Jewish Affairs on March 14, 2024.

In addition to the proclamation request, a flag raising request was submitted to commemorate this date which will be reviewed by the City Clerk as per the City's Flag Raising Policy.

Council has previously granted this request.

Previous Reports/Authority

Multiple Sclerosis Awareness Day

[Committee of the Whole \(2\) - April 18, 2023](#)

Israel's 76th Independence Day

[Committee of the Whole \(2\) - March 8, 2022](#)

Analysis and Options

Building Safety Month

The proclamation meets the requirements of the City's Proclamation Policy 03.C.10, as follows:

- 2.1. For the purposes of Section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns.

International Firefighters' Day

The proclamation meets the requirements of the City's Proclamation Policy 03.C.10, as follows:

- 2.1. For the purposes of Section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns.

Multiple Sclerosis Awareness Day

The proclamation meets the requirements of the City's Proclamation Policy 03.C.10, as follows:

- 2.1. For the purposes of Section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns.

Israel's 76th Independence Day

The proclamation request meets the requirements of the City's Proclamation Policy 03.C.10, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.1. Arts, culture or heritage commemorations in the City of Vaughan

Financial Impact

There is no financial impact expected in regard to these requests.

Operational Impact

The Communications, Marketing and Engagement team will oversee the promotion of these proclamations on corporate channels.

Broader Regional Impacts/Considerations

Not applicable.

Conclusion

Having reviewed the requests, staff is recommending that the following be proclaimed: the month of May as “Building Safety Month”; the day of May 4 as “International Firefighters’ Day” on an annual basis going forward; the day of May 8 as “Multiple Sclerosis Awareness Day”; the day of May 14 as “Israel’s 76th Independence Day”, and, also, that these proclamations be posted on the City’s website and that the Communications, Marketing and Engagement department be directed to promote the above noted proclamations through the various corporate channels.

For more information, please contact: Todd Coles, City Clerk, ext. 8281.

Attachments

1. Proclamation Request Form received from the City of Vaughan Building Standards Department.
2. Proclamation Request Form received from VFRS.
3. Proclamation Request Form received from York Region MY MS FAMILY COMMUNITY.
4. Proclamation Request Form received from The Centre for Israel and Jewish Affairs.

Prepared by

Julia Bartolomeo, Supervisor, City Clerk’s Administrative Services, ext. 8280

Approved by

A handwritten signature in black ink, appearing to be 'E. Law'.

Effie Lidakis, Acting Deputy City
Manager on behalf of Wendy Law,
Deputy City Manager, Legal and
Administrative Services & City Solicitor

Reviewed by

A handwritten signature in black ink, appearing to be 'Nick Spensieri'.

Nick Spensieri, City Manager

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☐ Flag Raising (Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B)
- ☒ Proclamation (Complete Parts 1-4)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

Ontario Building Officials Association (OBOA)

ORGANIZATION TYPE

Public Institution

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Lawrence

FIRST NAME

Wagner

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

[REDACTED]

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

PUCCI

FIRST NAME

BEN

STREET ADDRESS

2141 Major Mackenzie Drive

APT/UNIT NUMBER

CITY/TOWN

Vaughan

PROVINCE

ON

POSTAL CODE

L6A1T1

EMAIL ADDRESS

ben.pucci@vaughan.ca

TELEPHONE NUMBER

(905) 832-8585

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

May is Building Safety Month

☐ DAY

☐ WEEK

☒ MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?

☐ **YES** - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.

☐ **NO**

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

ALTERNATE CEREMONY DATE 1

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE

☐ **AM** (09:00 a.m. – 12:00 p.m.)

☐ **PM** (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES	
<p>THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are REQUIRED as part of the request approval)</p> <p><input type="checkbox"/> Completed Annex A Draft Ceremony Agenda (See Page 4)</p> <p><input type="checkbox"/> Completed Annex B Dignitaries/VIPs Attending/Invited (See Page 5)</p> <p><input type="checkbox"/> Image of the Flag to be Raised</p>	

Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, and will be used for the purpose of processing requests to conduct flag raisings at Vaughan City Hall. Questions about this collection of personal information should be directed to the Office of the City Clerk, City of Vaughan, 2141 Major Mackenzie Drive, Vaughan, Ontario, L6A 1T1, 905-832-8504.

ANNEX A: DRAFT CEREMONY AGENDA

Please complete the following agenda, with an estimate of the start and end time, and estimated time at which each item will occur. Items may include speeches from dignitaries, playing of songs or anthems, and any displays or performances that may take place during the ceremony. A sample agenda is available online, [click here to view](#).

TIME	ITEM

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ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

Please complete the following list, indicating any dignitaries or VIPs (including the Mayor and Members of Vaughan Council) who have or will be invited to participate or attend the flag raising ceremony. We ask that you identify each person's name, and the organization to which they are associated, if applicable.

NOTE: You are responsible for issuing invitations and providing ceremony details to all dignitaries or VIPs if you wish them to attend, **EXCEPT** for the Mayor and Members of Vaughan Council, who will be contacted by city staff if you wish them to attend.

NAME	ORGANIZATION

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FLAG RAISING & PROCLAMATION REQUEST FORM

INSTRUCTIONS FOR COMPLETING THIS FORM

PART 1: ORGANIZATION DETAILS
<ul style="list-style-type: none">• Please provide your organization's full official name.• Select the most appropriate type from the options provided.
PART 2: REQUESTOR DETAILS
<ul style="list-style-type: none">• Identify the primary contact for this request on behalf of the organization identified in Part 1.
PART 3: ALTERNATE CONTACT DETAILS
<ul style="list-style-type: none">• Please make sure to identify an alternate contact to ensure staff can reach a representative of your organization if the primary contact is unavailable on short notice.
PART 4: PROCLAMATION REQUEST DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this proclamation, i.e. national day, independence day, awareness month.• Please select whether the date to be proclaimed is a specific day, for a week or for an entire month.
PART 5: FLAG RAISING DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this flag raising ceremony, i.e. national day, independence day, awareness month.• It is imperative that you supply a clear image of the flag to ensure staff reviewing the request can ensure that it complies with our policies and protocols.• Please consult the Protocol Services page online for full details on flag raising ceremonies.• This request only covers flag raising ceremonies, if you wish to conduct an event to celebrate after the ceremony is concluded you MUST contact Recreation Services to book locations and resources for that event.• Please note that if you require additional resources or time for your ceremony, you will also need to contact Recreation Services to book rooms, spaces and equipment beyond that normally provided by the City of Vaughan.
PART 6: PUBLIC CEREMONY DETAILS
<ul style="list-style-type: none">• Provide alternate dates and times to ensure the availability of our space, staff, resources and Council for the ceremony.• It is imperative that you provide an <u>accurate</u> estimate to ensure we provide appropriate seating and security for the ceremony.• Ensure that all three documents are attached with your request or it may be denied for completeness.

ANNEX A: DRAFT CEREMONY AGENDA

- Please detail each item of the agenda in order, including the approximate time that it will take place.
- Items may include an Introduction, Official Greetings from the Mayor, Raising of the Flag, etc.; try to provide any additional details that might be helpful such as noting that the anthem should be played when the flag is being raised.
- A sample of the draft ceremony agenda is provided below to help guide you in completing this page:

Time	Item
12:00	Master of Ceremonies provides an introduction and welcomes everyone to the ceremony.
12:05	President of the organization delivers greetings and acknowledges dignitaries.
12:10	Mayor delivers his address to guests.
12:15	Member of Parliament delivers their address to guests.
12:25	Children's choir sings cultural song.
12:35	Organization and dignitaries raise the flag, while the anthem is played.
12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

Flag Raising (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)

Proclamation (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

ORGANIZATION TYPE

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

DAY

WEEK

MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?

YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.

NO

PART 6: PUBLIC CEREMONY DETAILS

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NAME	ORGANIZATION

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12:10	Mayor delivers his address to guests.
12:15	Member of Parliament delivers their address to guests.
12:25	Children's choir sings cultural song.
12:35	Organization and dignitaries raise the flag, while the anthem is played.
12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☒ Flag Raising (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)
- ☒ Proclamation (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

York Region MY MS FAMILY COMMUNITY

ORGANIZATION TYPE

Not-for-profit

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Busciglio

FIRST NAME

Peter

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

[REDACTED]

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

Pilkey

FIRST NAME

Doug

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

[REDACTED]

TELEPHONE NUMBER

[REDACTED]

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

MULTIPLE SCLEROSIS AWARENESS DAY - MAY 8



DAY



WEEK



MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

To bring awareness of Multiple Sclerosis and of our MS Chapter to the City of Vaughan and to raise m

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

Yes

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

Canadian National Anthem

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?



YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.



NO

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

5/8/24

ALTERNATE CEREMONY DATE 1

5/1/24

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE



AM (09:00 a.m. – 12:00 p.m.)



PM (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES

20

THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are **REQUIRED** as part of the request approval)



Completed Annex A Draft Ceremony Agenda (See Page 4)



Completed Annex B Dignitaries/VIPs Attending/Invited (See Page 5)



Image of the Flag to be Raised

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ANNEX A: DRAFT CEREMONY AGENDA

Please complete the following agenda, with an estimate of the start and end time, and estimated time at which each item will occur. Items may include speeches from dignitaries, playing of songs or anthems, and any displays or performances that may take place during the ceremony. A sample agenda is available online, [click here to view](#).

TIME	ITEM
10 am	Peter Director of MY MS FAMILY welcoming all in attendance making opening
10:15	Invite Mayor Steven DelDuca to address all in attendance
10:30	Dignitaries and MS members to raise the MY MS FAMILY Flag and for group
10:45	Peter Busciglio thanking all those in attendance and for the continued support
11:00	Refreshments to be served and time for our MS members to thank all of the di

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ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

Please complete the following list, indicating any dignitaries or VIPs (including the Mayor and Members of Vaughan Council) who have or will be invited to participate or attend the flag raising ceremony. We ask that you identify each person's name, and the organization to which they are associated, if applicable.

NOTE: You are responsible for issuing invitations and providing ceremony details to all dignitaries or VIPs if you wish them to attend, **EXCEPT** for the Mayor and Members of Vaughan Council, who will be contacted by city staff if you wish them to attend.

NAME	ORGANIZATION
Mayor Steven Del Duca	City of Vaughan
Deputy Mayor Linda Jackson	City of Vaughan
Regional Councillor Mario Ferri	City of Vaughan
Regional Councillor Gino Rosati	City of Vaughan
Regional Councillor Mario G. Racco	City of Vaughan
Ward 1 Councillor Marilyn Iafrate	City of Vaughan
Ward 2 Councillor Adriano Volpentesta	City of Vaughan
Ward 3 Councillor Rosanna Defrancesca	City of Vaughan
Ward 4 Councillor Chris Ainsworth	City of Vaughan
Ward 5 Councillor Gila Martow	City of Vaughan
Members of MY MS FAMILY	York Region MS Community

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FLAG RAISING & PROCLAMATION REQUEST FORM

INSTRUCTIONS FOR COMPLETING THIS FORM

PART 1: ORGANIZATION DETAILS
<ul style="list-style-type: none">• Please provide your organization's full official name.• Select the most appropriate type from the options provided.
PART 2: REQUESTOR DETAILS
<ul style="list-style-type: none">• Identify the primary contact for this request on behalf of the organization identified in Part 1.
PART 3: ALTERNATE CONTACT DETAILS
<ul style="list-style-type: none">• Please make sure to identify an alternate contact to ensure staff can reach a representative of your organization if the primary contact is unavailable on short notice.
PART 4: PROCLAMATION REQUEST DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this proclamation, i.e. national day, independence day, awareness month.• Please select whether the date to be proclaimed is a specific day, for a week or for an entire month.
PART 5: FLAG RAISING DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this flag raising ceremony, i.e. national day, independence day, awareness month.• It is imperative that you supply a clear image of the flag to ensure staff reviewing the request can ensure that it complies with our policies and protocols.• Please consult the Protocol Services page online for full details on flag raising ceremonies.• This request only covers flag raising ceremonies, if you wish to conduct an event to celebrate after the ceremony is concluded you MUST contact Recreation Services to book locations and resources for that event.• Please note that if you require additional resources or time for your ceremony, you will also need to contact Recreation Services to book rooms, spaces and equipment beyond that normally provided by the City of Vaughan.
PART 6: PUBLIC CEREMONY DETAILS
<ul style="list-style-type: none">• Provide alternate dates and times to ensure the availability of our space, staff, resources and Council for the ceremony.• It is imperative that you provide an <u>accurate</u> estimate to ensure we provide appropriate seating and security for the ceremony.• Ensure that all three documents are attached with your request or it may be denied for completeness.

ANNEX A: DRAFT CEREMONY AGENDA

- Please detail each item of the agenda in order, including the approximate time that it will take place.
- Items may include an Introduction, Official Greetings from the Mayor, Raising of the Flag, etc.; try to provide any additional details that might be helpful such as noting that the anthem should be played when the flag is being raised.
- A sample of the draft ceremony agenda is provided below to help guide you in completing this page:

Time	Item
12:00	Master of Ceremonies provides an introduction and welcomes everyone to the ceremony.
12:05	President of the organization delivers greetings and acknowledges dignitaries.
12:10	Mayor delivers his address to guests.
12:15	Member of Parliament delivers their address to guests.
12:25	Children's choir sings cultural song.
12:35	Organization and dignitaries raise the flag, while the anthem is played.
12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☒ **Flag Raising** (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)
- ☒ **Proclamation** (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

The Centre for Israel and Jewish Affairs

ORGANIZATION TYPE

Not-for-profit

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Zynoberg

FIRST NAME

Zehavi

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

[REDACTED]

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

zzynoberg@cija.ca

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

ON

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

Israel's 76th Independence Day



DAY



WEEK



MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

Israel's 76th Independence Day

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

Israeli

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

HaTikva (Israeli anthem)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?



YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.



NO

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

5/14/24

ALTERNATE CEREMONY DATE 1

5/13/24

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE



AM (09:00 a.m. – 12:00 p.m.)



PM (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES	
<p>THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are REQUIRED as part of the request approval)</p> <p><input type="checkbox"/> Completed Annex A Draft Ceremony Agenda (See Page 4)</p> <p><input type="checkbox"/> Completed Annex B Dignitaries/VIPs Attending/Invited (See Page 5)</p> <p><input type="checkbox"/> Image of the Flag to be Raised</p>	

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ANNEX A: DRAFT CEREMONY AGENDA

Please complete the following agenda, with an estimate of the start and end time, and estimated time at which each item will occur. Items may include speeches from dignitaries, playing of songs or anthems, and any displays or performances that may take place during the ceremony. A sample agenda is available online, [click here to view](#).

TIME	ITEM
11:45	Arrival
12:00	Singing of Canadian Anthem
12:02	Opening remarks by MC
12:05	Remarks by Mayor Del Duca
12:10	Remarks by Shani Azulai, Deputy Consul General, on behalf of State of Israel
12:15	Remarks by _____, CIJA
12:20	Remarks by _____, Friends of Simon Wiesenthal
12:25	Remarks by _____, B'nai Brith Canada
12:30	Raising of the Flag and singing of the National Anthem of Israel
12:35	Special Israeli Melody by Choir (TBC)
12:45	Closing Remarks

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ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

Please complete the following list, indicating any dignitaries or VIPs (including the Mayor and Members of Vaughan Council) who have or will be invited to participate or attend the flag raising ceremony. We ask that you identify each person's name, and the organization to which they are associated, if applicable.

NOTE: You are responsible for issuing invitations and providing ceremony details to all dignitaries or VIPs if you wish them to attend, **EXCEPT** for the Mayor and Members of Vaughan Council, who will be contacted by city staff if you wish them to attend.

NAME	ORGANIZATION
Shani Azulai, Deputy Consul General	Consulate General of Israel in Toronto
Jessica Leonard, Director of Public Affairs	Consulate General of Israel in Toronto

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FLAG RAISING & PROCLAMATION REQUEST FORM

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