



**CITY OF VAUGHAN
REPORT NO. 1 OF THE
AUDIT COMMITTEE**

***For consideration by the Committee of the Whole
of the City of Vaughan
on March 5, 2024***

The Audit Committee met at 10:01 a.m., on February 5, 2024, via electronic participation. The following members were present at the meeting:

Members:

Councillor Rosanna DeFrancesca, Chair, Chair
Councillor Chris Ainsworth, Vice-Chair
Regional Councillor Gino Rosati
Councillor Adriano Volpentesta
Geneviève Grenier
John Glicksman

Staff:

Nick Spensieri, City Manager
Kevin Shapiro, Director of Internal Audit
Hemingway Wu, Audit Project Manager
Luca DeFazio, Audit Project Manager
Mike Petrilli, Audit Project Manager
Rebecca Burchert, Audit Project Manager
Gus Michaels, Deputy City Manager, Community Services
Haiqing Xu, Deputy City Manager, Planning and Growth Management
Michael Coroneos, Deputy City Manager, Corporate Services, City Treasurer and Chief Financial Officer
Vince Musacchio, Deputy City Manager, Infrastructure Development
Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor
Zoran Postic, Deputy City Manager, Public Works
Andrew Zvanitajs, Fire Chief, Vaughan Fire & Rescue Services
Michael Genova, Chief, Communications and Economic Development
Christina Bruce, Director, Policy Planning & Special Programs
Emilie Alderman, Director, Environmental Services
Jennifer Ormston, Director, Corporate and Strategic Communications
Frank Di Palma, Chief Information Officer
Michael Marchetti, Director, Financial Planning & Development / Deputy City Treasurer
Nancy Tucket, Director, Development Planning
Nancy Yates, Director, Financial Services and Deputy City Treasurer
Pooja Nagra, Director, Procurement Services

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Raphael Costa, Director, Economic Development
Shanon Kalra-Ramjoo, Director, Parks, Forestry & Horticulture Operations
Stefan Tzianetas, Director, Program Management Office
Marie Chan, Controller
Stephanie Brienza, Senior Manager, Service Vaughan
Olawale Abimbola, Business Innovation and Improvement Consultant
Alan Pacheco, Manager, Roads Operations
Rudi Czekalla-Martinez, Manager, Policy & Business Planning, By-Law & Compliance, Licensing & Permit Services
Vickram Gill, Procurement Contract Manager
Zakir Shaikh, Program Manager, Procurement Services
Susan Teicht, Communications Specialist, Client Services, Corporate and Strategic Communications
Anna Commisso, Councillor EA – Ward 4 (Ainsworth)
John Britto, Council/Committee Administrator, Office of the City Clerk

Others:

Maria Khoushnood, KPMG
Shelyane Li, KPMG

The following items were dealt with:

1. 2023 EXTERNAL AUDIT PLANNING REPORT

The Audit Committee advises Council:

- 1) That the recommendations contained in the report of the Deputy City Manager, Corporate Services, City Treasurer and Chief Financial Officer, dated February 5, 2024, was approved; and**
- 2) That the presentation by Maria Khoushnood, KPMG, was received.**

Recommendations

1. That KPMG be appointed auditors for a period of three years ending August 31, 2026;
2. That the Audit Planning Report for the year ended December 31, 2023, be approved; and
3. That the KPMG Audit Planning Report for the year ended December 31, 2023, and the presentation by KPMG be received. (Attachment 1)

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2. MUNICIPAL ACCOMMODATION TAX AUDIT

The Audit Committee advises Council:

- 1) That the recommendation contained in the report of the Director of Internal Audit, dated February 5, 2024, was approved; and
- 2) That the presentation by Kevin Shapiro, Director of Internal Audit, was received.

Recommendation

1. That the Internal Audit Report on Municipal Accommodation Tax be received.

3. 2024 INTERNAL AUDIT RISK BASED WORK PLAN

The Audit Committee advises Council:

- 1) That the recommendation contained in the report of the Director of Internal Audit, dated February 5, 2024, was approved.

Recommendation

1. That the 2024 Internal Audit Risk Based Work Plan be approved.

The meeting adjourned at 10:37a.m.

Respectfully submitted,

Councillor Rosanna DeFrancesca, Chair