

Committee of the Whole (2) Report

DATE: Tuesday, February 13, 2024

WARD(S): ALL

TITLE: PROCLAMATION REQUESTS
MUNICIPAL CLERKS WEEK AND NATIONAL
TELECOMMUNICATORS WEEK

FROM:

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

ACTION: DECISION

Purpose

To seek approval for the proclamation requests received for Municipal Clerks Week and National Telecommunicators Week.

Report Highlights

- Respond to the request received from the Office of the City Clerk for Municipal Clerks Week.
- Respond to the request received from Vaughan Fire & Rescue Services (VFRS) for National Telecommunicators Week.

Recommendations

1. THAT May 5 – 11, 2024 be proclaimed as “Municipal Clerks Week”;
2. THAT the second week of April be proclaimed as “National Telecommunicators Week” on an annual basis going forward; and
3. THAT the proclamations be posted on the City’s website and that the Communications, Marketing and Engagement department be directed to promote the above noted proclamations through the various corporate channels.

Background

Municipal Clerks Week

The request for proclamation was received from the Office of the City Clerk on January 8, 2024.

This week is recognized and celebrated by municipal clerks across the United States, Canada, and various other countries. The week is a time of recognition on the importance of the Office of the City Clerk as a vital part of local government. The Office of the City Clerk often serves as the primary information hub for the functions of local government and community life, providing essential resources and support to residents in the City of Vaughan.

National Telecommunicators Week

The request for proclamation was received from VFRS on August 22, 2023.

Each year during the second week of April, the telecommunications personnel in the public safety community are honored across Canada. This week-long event is a time to recognize those who dedicate their lives to serving the public.

Previous Reports/Authority

Not applicable.

Analysis and Options

Municipal Clerks Week

The proclamation request meets the requirements of the City's Proclamation Policy 03.C.10, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns.

National Telecommunicators Week

The proclamation request meets the requirements of the City's Proclamation Policy 03.C.10, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns.

Financial Impact

There is no financial impact expected in regard to these requests.

Operational Impact

The Communications, Marketing and Engagement team will oversee the promotion of these proclamations on corporate channels.

Broader Regional Impacts/Considerations

Not applicable.

Conclusion

Having reviewed the requests, staff is recommending that May 5 – 11, 2024 be proclaimed as Municipal Clerks Week and the second week of April be proclaimed as National Telecommunicators Week on an annual basis going forward, and that the proclamations be posted on the City's website, and that the Communications, Marketing and Engagement department be directed to promote the above noted proclamations through the various corporate channels.

For more information, please contact: Todd Coles, City Clerk, ext. 8281

Attachments

1. Proclamation Request Form from Office of the City Clerk
2. Proclamation Request Form from VFRS

Prepared by

Julia Bartolomeo, Supervisor, City Clerk's Administrative Services, ext. 8280

Approved by



Wendy Law, Deputy City Manager,
Legal and Administrative Services &
City Solicitor

Reviewed by



Nick Spensieri, City Manager