

## Committee of the Whole (2) Report

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**DATE:** Tuesday, March 8, 2022

**WARD(S):** ALL

**TITLE:** SPECIAL COUNCIL (CLOSED SESSION) EDUCATION AND  
TRAINING SESSION – MARCH 22, 2022

**FROM:**

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

**ACTION:** DECISION

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**Purpose**

To pass a resolution to facilitate a Closed Session meeting for the purpose of a Council education and training session.

**Report Highlights**

- This report requests that a Closed Session resolution be passed to facilitate a virtual Council education and training session to be held on March 22, 2022 at 9:30 AM.
- The education and training session will be held virtually through Microsoft Teams or in a hybrid session, on the topics noted.

**Recommendations**

1. That Council resolve into Closed Session on March 22, 2022 at 9:30 AM, for the purpose of an education and training session on the following topics:
  - a. Municipal Election Update
  - b. Techniques and Procedures for Effective Chairing of Meetings

**Background**

This report serves as the Closed Session resolution required under section 239(4) of the *Municipal Act*, 2001.

Education and training on topics that fall within the jurisdiction of municipal corporations in Ontario supports Council's ability to conduct its business in a manner which is both pragmatic and effective.

### **Previous Reports/Authority**

Not Applicable.

### **Analysis and Options**

In accordance with section 239(3.1) of the *Municipal Act*, 2001, as amended, a meeting may be closed to the public when it is being conducted for the purpose of education and training of the Members. The Special Council (Closed Session) Education and Training Session is being conducted for Members of Council and corporate management and will include the following education and training topics:

- a. Municipal Election Update
- b. Techniques and Procedures for Effective Chairing of Meetings

An agenda containing further details will be provided to Members of Council prior to the education and training session.

### **Financial Impact**

There are no financial impacts.

### **Broader Regional Impacts/Considerations**

There are no regional impacts.

### **Conclusion**

To continue to build a culture of excellence in governance at the City of Vaughan requires a shared effort between Members of Council and staff. The education and training session will assist Members of Council in enhancing their understanding of the *Municipal Elections Act*, along with related City policies. Effective chairing of meetings will also be addressed.

**For more information**, please contact: Todd Coles, City Clerk, Extension 8281

### **Attachments**

None

**Prepared by**

Todd Coles, City Clerk, Extension 8281

**Approved by**

A handwritten signature in black ink, appearing to read "Wendy Law".

Wendy Law, Deputy City Manager,  
Legal and Administrative Services &  
City Solicitor

**Reviewed by**

A handwritten signature in black ink, appearing to read "Nick Spensieri".

Nick Spensieri, City Manager