

# Finance, Administration and Audit Committee Report

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**DATE:** Monday, May 06, 2019

**WARD(S):** ALL

**TITLE: BUILDING PERMIT FEES ANNUAL FINANCIAL REPORT 2018**

**FROM:**

Jason Schmidt-Shoukri, Deputy City Manager, Planning and Growth Management

**ACTION:** FOR INFORMATION

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**Purpose**

The report provides the Building Permit Fees Annual Financial Report for 2018 as required by the Building Code.

**Report Highlights**

- 2018 Annual Report (attached)

**Recommendations**

1. That the Building Permit Fees Annual Financial Report for 2018 be received, for information.

**Background**

The Building Code, requires that a financial report be prepared annually to provide information on the following matters:

- i. Total Fees Collected (12-month period)
- ii. Direct Costs of delivering services (Review of permit applications and inspections of buildings)
- iii. Indirect Costs of delivering services (Support and Overhead Costs)
- iv. The account balance for the Building Standards Service Continuity Reserve established by Council

To comply with the Building Code, the Building Permit Fees Annual Financial Report has been prepared for 2018 and is based on unaudited information.

### **Previous Reports/Authority**

Not applicable.

### **Analysis and Options**

This report has been prepared in coordination with Financial Planning and Development Finance Department staff and is based on Council's previous approvals respecting the Watson & Associates Activity Based Costing Methodology for User Fees Report, and the establishment of the Building Standards Service Continuity Reserve.

The Building Standards Service Continuity Reserve was established to stabilize fluctuations in permit revenues resulting from changes or variations in construction activity. The stabilization of permit revenues allows the Building Standards Department (BSD) to meet its legislated requirements; ensuring continuity of service delivery without impacting the general tax base.

In order to develop a sustainable financial model for the BSD, a comprehensive building permit fee study was carried out by Watson and Associates in 2017/2018 to ensure fees achieve full cost recovery of direct and indirect costs associated with the delivery of building permits and inspection services. The study benchmarked Vaughan's building permit fees with other comparable GTA municipalities. Building permit fee recommendations resulting from the study, included a three-year phased-in fee increase approach which started on January 1, 2019.

### **Financial Impact**

The Building Permit Fees Annual Financial Report shows a total of \$10,253,741 for building fees collected in 2018 and a combined total of direct and indirect costs of \$12,994,017. A draw of \$2,740,276 from the Building Standards Service Continuity Reserve funded the net shortfall between revenues and full costs. The 2018 closing balance in the Building Standards Service Continuity Reserve is \$12,830,109.

### **Broader Regional Impacts/Considerations**

Not applicable.

### **Conclusion**

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**For more information**, please contact: Ben Pucci, Director of Building Standards

**Attachments**

1. 2018 Building Permit Fees Annual Financial Report

**Prepared by**

Ben Pucci, Director of Building Standards