

**CITY OF VAUGHAN**  
**REPORT NO. 6 OF THE**  
**FINANCE, ADMINISTRATION AND AUDIT COMMITTEE**

*For consideration by the Council  
of the City of Vaughan  
on May 1, 2019*

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The Finance, Administration and Audit Committee met at 9:36 a.m., on Monday, April 1, 2019.

Present:

- Councillor Alan Shefman, Chair
- Hon. Maurizio Bevilacqua, Mayor (10:12 a.m.)
- Regional Councillor Mario Ferri
- Regional Councillor Gino Rosati
- Regional Councillor Linda D. Jackson
- Councillor Marilyn Iafrate
- Councillor Tony Carella
- Councillor Rosanna DeFrancesca
- Councillor Sandra Yeung Racco (10:25 a.m.)

The following items were dealt with:

**1. WOODBRIIDGE VILLAGE FARMERS' MARKET (IN-KIND CITY SUPPORT)**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Interim City Manager and the Deputy City Manager, Community Services dated April 1, 2019:**

**Recommendations**

1. THAT permission be granted to the Woodbridge Agricultural Society (WAS) to operate the Woodbridge Village Farmers' Market on the City's property (Woodbridge Pool and Memorial Arena parking lot) at no cost for its ninth to twelfth seasons of operations – 2019, 2020, 2021, and 2022 – on Saturdays from 9 a.m. to 1 p.m. and that a storage unit be supplied to the Market, on site at no additional cost;
2. THAT staff continue to work with the Woodbridge Village Farmers' Market and other associated stakeholders to promote, where feasible, the Market through the City's website, social media and other relevant publications and mediums, and;

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3. THAT the Woodbridge Village Farmers' Market provide to the City on an as-requested basis, booth space at no cost.

**2. MUNICIPAL SERVICES CORPORATION (MSC) – TOURISM PROMOTION ENTITY IN VAUGHAN**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Interim City Manager, the Deputy City Manager, Corporate Services and the Chief Financial Officer and City Treasurer, dated April 1, 2019:**

**Recommendations**

1. That, the Business Case Study for the establishment of a Municipal Services Corporation (i.e., tourism promotion entity), as substantially presented in Attachment #1 of this report, be approved.

**3. CAPITAL BUDGET AMENDMENTS FOR FL-5425-18 AND FL-5427-18 - REPLACEMENT TANDEM DUMP TRUCKS; AND BY-9548-18 - VMC ENFORCEMENT OFFICER VEHICLES**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Interim Deputy City Manager, Public Works, dated April 1, 2019:**

**Recommendations**

1. That the approved budgets in Capital Projects FL-5425-18 - PW-RDS-Replace Unit #1094 with tandem dump truck and FL-5427-18 - PW-RDS-Replace Unit #1159 with tandem dump truck be increased by \$67,790 and \$17,790 respectively, inclusive of applicable taxes and administration recovery and funded from the Vehicle Replacement Reserve;
2. That the approved budget in Capital Project BY-9548-18 - VMC Enforcement Officers Vehicles be increased by an amount of \$5,000 inclusive of applicable taxes and administration recovery, funded 90% from City-Wide DC Public Works/Fleet Reserve and 10% from the Capital from Taxation Reserve, and
3. That inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budgets as identified above be deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002, as amended.

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**4. COUNCIL STAFF RELATIONS POLICY AND REVISED RESPECTFUL WORKPLACE AND WORKPLACE VIOLENCE POLICIES**

The Finance, Administration and Audit Committee recommends:

- 1) That recommendations 2. and 3. contained in the following report of the Deputy City Manager, Corporate Services, dated April 1, 2019, be approved; and
- 2) That recommendation 1., be referred back to staff to allow further consultation with Members of Council and be brought back to the Finance, Administration and Audit Committee meeting of May 6, 2019.

**Recommendations**

1. That the attached Staff Council Relations Policy, as substantially set out in Attachment 1 be approved.
2. That the revised Respectful Workplace Policy, as substantially set out in Attachment 2 be approved.
3. That the revised Workplace Violence Policy, as substantially set out in Attachment 3 be approved.

**5. PROVINCIAL REGIONAL GOVERNMENT REVIEW – UPDATE**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Interim City Manager and Chief Financial Officer and City Treasurer, dated April 1, 2019:

**Recommendations**

1. THAT, Council authorize the Interim City Manager and/or the Chief Financial Officer and City Treasurer to engage external consultant(s) to conduct an analysis of the key potential outcome(s) of the provincial Regional Government Review;
2. THAT, the Chief Financial Officer and City Treasurer be authorized to make necessary budget amendments of existing approved capital projects to fund the additional costs required for the engagement(s) with a net budget impact of no greater than \$100,000; and
3. THAT, staff continue to monitor and review the development of the provincial Regional Government Review and continue to work with the Province, Region of York and other municipalities to provide comments on the proposed plan.

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**6. TRAFFIC LIGHTS INSTALLATION TESTON RD. & MOSQUE GATE RD.  
- DEVELOPMENT CHARGE BY-LAW**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following resolution of Regional Councillor Linda Jackson, dated April 1, 2019:**

**Member's Resolution**

Submitted by Regional Councillor Linda Jackson.

**Whereas**, on March 21<sup>st</sup>, 2019, the Region of York approved the installation of the traffic control signals, at Teston Road and Mosque Gate.

**Whereas**, the Region of York authorized the installation of the traffic control signals subject to the City of Vaughan agreeing to be responsible for the installation costs, plus annual maintenance costs.

**Whereas**, the installation of the control signals at this intersection would provide increased ease and safety for the community accessing the intersection of Teston Rd and Mosque Gate during rush hour periods and community events.

**Whereas**, the Region of York have advised that the estimated capital cost for installing traffic control signals is \$180,000 and the estimated annual operating cost for this traffic control signal is \$7,800 with ten years of operating costs being \$78,000 to be payable in one year.

***It is therefore recommended:***

1. *That a new project entitled Traffic Control Signals – Teston Rd. and Mosque Gate be added to the 2019 Capital Budget in the amount of \$180,000 funded by the City-Wide Engineering Services Development Charge Reserve Fund;*
2. *That the Chief Financial Officer and City Treasurer be authorized to make the necessary budget amendment should the final invoice amount from the Region of York exceed the estimated amount of \$180,000;*
3. *That City of Vaughan staff be directed to add the annual operating costs to be funded temporarily by growth assessment, for consideration in the 2020 Budget process; and*
4. *That the Chief Financial Officer and City Treasurer be authorized to make payments to the Region of York to cover the above capital and operating costs.*

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**7. NEW BUSINESS – REQUEST FOR INFORMATION REGARDING CITY OF VAUGHAN CONTRACTS AND LEASES**

The Finance, Administration and Audit Committee recommends that staff report back to the Finance, Administration and Audit Committee meeting of May 6, 2019, regarding contracts and leases that the City of Vaughan has with profit and non-profit organizations, excluding short-term rentals.

The foregoing matter was brought to the attention of the Committee by Councillor Iafrate.

**8. COMMITTEE OF THE WHOLE (CLOSED SESSION) RESOLUTION MARCH 4, 2019**

The following resolution was passed to enable Committee of the Whole (Closed Session) to resolve into closed session for the purpose of discussing the following:

- 1. PROPERTY MATTER LEASE RENEWAL WITH ROGERS COMMUNICATIONS INC. MAJOR MACKENZIE AND DUFFERIN ST WARD 1**

(Acquisition or disposition of land)

- 2. UPDATE ON ENVIRONMENTAL SERVICES AUDIT PROGRESS**

(Litigation or potential litigation/personal matters about an identifiable individual)

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The meeting adjourned at 11:55 a.m.

Respectfully submitted,

Councillor Alan Shefman, Chair