

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 21, 2023

Item 2, Report No. 14, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on March 21, 2023.

2. KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) – BUDGET AND LEVY – WARD 1

The Committee of the Whole recommends approval of the recommendations contained in the following report of the Deputy City Manager, Corporate Services, City Treasurer and Chief Financial Officer, dated March 8, 2023:

Recommendations

1. THAT in accordance with the request from the Kleinburg Business Improvement Association (KBIA) Board of Management, the 2023 KBIA budget in the amount of \$20,000 be approved, and these funds be forwarded accordingly; and
2. THAT the appointments to the KBIA Board of Management for the 2023 term as submitted in Attachment 1 by the KBIA Chair, be approved.



Committee of the Whole (2) Report

DATE: Wednesday, March 8, 2023 **WARD(S):** 1

TITLE: KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) –
BUDGET AND LEVY – WARD 1

FROM:

Michael Coroneos, Deputy City Manager, Corporate Services, City Treasurer and Chief Financial Officer

ACTION: DECISION

Purpose

To bring forward for Council's consideration and approval, the 2023 Kleinburg Business Improvement Association (KBIA) budget as requested, the appointment of KBIA Board of Management members and to authorize staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City's general levy but is collected on behalf of the KBIA by the City from each member of the KBIA.

Report Highlights

- To approve 2023 KBIA budget in the amount of \$20,000.
- To approve the appointment of the KBIA Board of Management members.
- The source of funding for KBIA budget is not from the City's general levy but collected by the City on behalf of KBIA from each business member, supporting the strategic priorities established by the Service Excellence Strategy Map, in particular, initiatives that support Citizen Experience and Service Delivery.

Recommendations

1. THAT in accordance with the request from the Kleinburg Business Improvement Association (KBIA) Board of Management, the 2023 KBIA budget in the amount of \$20,000 be approved, and these funds be forwarded accordingly; and

2. THAT the appointments to the KBIA Board of Management for the 2023 term as submitted in Attachment 1 by the KBIA Chair, be approved.

Background

This report brings forward for Council's consideration, the appointment of the KBIA Board of Management members submitted by the KBIA Chair, the approval of the 2023 KBIA budget and authorization for staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City's general levy but is collected on behalf of the KBIA by the City from each member of the KBIA.

Previous Reports/Authority

None.

Analysis and Options

Each year the KBIA submits a budget for Council's approval (as per Attachment 1). The 2023 budget amount of \$20,000 was approved by the KBIA Board of Management and accepted by the KBIA membership at the Annual General Meeting on December 7th, 2022. The amount is levied to all commercial properties within the BIA boundary, utilizing the 2023 taxable commercial assessment of each property. The levy will be charged to each commercial owner utilizing the Final tax billing as in the past.

The minimum and maximum special charge to pay for the 2023 budget amount is \$575 minimum and \$5,750 maximum per By-law 169-84, as amended, as applicable.

Financial Impact

None.

Broader Regional Impacts/Considerations

None.

Conclusion

Council's consideration of the recommendations set out in this report is requested.

Council approval of the proposed budget provides funds to the KBIA and authorizes staff to remit, levy, and collect the funds. The source of funding is not from the City's general levy but is collected on behalf of the KBIA by the City from each member of the KBIA.

For more information, please contact Maureen Zabiuk, A.I.M.A., CMRP, Manager Property Tax & Assessment, ext. 8268

Attachment

1. KBIA Proposed 2023 Budget and Board of Management, 2023 term.

Prepared by

Maureen Zabiuk, A.I.M.A., CMRP, Manager, Property Tax & Assessment, ext. 8268

Approved by



Michael Coroneos
Deputy City Manager,
Corporate Services, Chief Financial
Officer & Treasurer

Reviewed by



Nick Spensieri, City Manager

From: Kathryn Angus <Kathryn.Angus@hhangus.com>

Sent: December 12, 2022 1:11 PM

To: Todd Coles <Todd.Coles@vaughan.ca>; Maureen Zabiuk <Maureen.Zabiuk@vaughan.ca>

Subject: [External] Kleinburg BIA 2023 Budget and Board Members

Dear Ms. Zabiuk and Mr. Coles:

Please be advised that the Kleinburg BIA Board approved its budget for 2023 at its December 7th 2022 Board meeting. The approved KBIA budget is noted below.

Also please note that the Kleinburg BIA Board presently consists of the following members:
C. Recine, Chair; F. Greco, Treasurer; J. Bell, A. Poletto, A. Guido and V. Perrelli.

With thanks C. Recine, Chair, KBIA



2023 KBIA BUDGET	
REVENUE (BUDGET)	\$42,000
EXPENSES	
1 Operational Expenses	\$3,000
2 Marketing	\$15,000
3 Beautification	\$6,000
4 Events	\$10,000
5 Administration	\$7,000
6 Contingency	\$1,000
BUDGET EXPENSE TOTAL	\$42,000
7 Surplus (at beginning of the year)	\$22,000
8 Levy / Request from City	\$20,000
9 Funds Available to Spend	\$42,000