

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 16, 2023

Item 17, Report No. 23, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on May 16, 2023.

17. VAUGHAN PUBLIC LIBRARY BOARD - RESIGNATION OF A MEMBER

The Committee of the Whole recommends:

- 1. That Denise Da Ros-Presutti be appointed to the Vaughan Public Library Board; and**
- 2. That the recommendations contained in the following report of the Deputy City Manager, Legal and Administrative Services & City Solicitor, dated May 9, 2023, be approved.**

Recommendations

1. THAT the resignation of Pankaj Sandhu be received;
2. THAT a member be selected and appointed from the applications received from the recent recruitment (Confidential Attachment 2);
3. THAT this appointment be ratified by Council.

Committee of the Whole (2) Report

DATE: Tuesday, May 9, 2023

WARD(S): ALL

TITLE: VAUGHAN PUBLIC LIBRARY BOARD – RESIGNATION OF A MEMBER

FROM:

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

ACTION: DECISION

Purpose

To inform Council of the resignation of Pankaj Sandhu and to seek Council's direction with respect to filling the vacancy as required under the *Public Libraries Act*.

Report Highlights

- A member has submitted a resignation from the Vaughan Public Library (VPL) Board, effective April 15, 2023.
- Council's direction is required to fill the vacancy.
- It is recommended that Council select a qualified applicant from the recent recruitment conducted from December 2022 to January 2023.

Recommendations

1. THAT the resignation of Pankaj Sandhu be received;
2. THAT a member be selected and appointed from the applications received from the recent recruitment (Confidential Attachment 2);
3. THAT this appointment be ratified by Council.

Background

In accordance with the VPL Board By-law, the purpose of the Board is to provide public library services to the residents of Vaughan as set out in the *Public Libraries Act* and/or as defined by the Board from time to time.

The VPL Board shall be comprised of no less than nine (9) members. Council shall not appoint more of its own members to the Board than the number that is one less than a majority of the Board. At its meeting on February 22, 2023, Council appointed 12 citizen members to the VPL Board for the 2022-2026 Term of Council.

On April 15, 2023, Pankaj Sandhu submitted a letter to resign from his appointed position as a Trustee of the VPL Board.

At its meeting of April 20, 2023, the VPL Board approved the following resolution:

THAT the Board receive the notification of resignation of Pankaj Sandhu from his position as a Trustee for the Vaughan Public Library Board,

AND THAT the Board notify the City of Vaughan Council of the vacancy,

AND THAT Council be requested to ratify the appointment of a new Vaughan Public Library Board Trustee on May 9, 2023 if possible.

A notification letter regarding the resignation and subsequent vacancy was sent to Mayor and Members of Council dated April 25, 2023 (Attachment 1).

In accordance with the *Public Libraries Act*,

- 12) *Where a vacancy arises in the membership of a board, the appointing council shall promptly appoint a person to fill the vacancy and to hold office for the unexpired term, except where the unexpired term is less than forty-five days. R.S.O. 1990, c. P.44, s. 12.*

Previous Reports/Authority

[Item 1 Report 10 re: APPOINTMENTS TO STATUTORY COMMITTEES AND VAUGHAN PUBLIC LIBRARY BOARD - 2022-2026 TERM OF OFFICE, dated February 14, 2023.](#)

Analysis and Options

Considering the recent recruitment was conducted early 2023 and the number of applications received, it is recommended that a qualified member be selected from the previous applications to expedite the appointment process to fill the vacancy.

The VPL Board also requested Council to appoint a replacement member expeditiously to allow the new member to participate in a full day education forum scheduled on Saturday, May 13, 2023.

Alternatively, Council may choose to direct staff to initiate recruitment. Office of the City Clerk staff will work with Corporate and Strategic Communications to advertise the vacancy and recruitment. Staff will report back with applications for consideration if this option is preferred.

Financial Impact

No new funds are required as the operational expenses are covered within the Office of the City Clerk's budget.

Broader Regional Impacts/Considerations

There are no Regional Impacts/Considerations associated with this report.

Conclusion

The City Clerk is requesting that Council receive the resignation of Pankaj Sandhu and provide direction with respect to filling the vacancy.

For more information, please contact Todd Coles, City Clerk, ext. 8281

Attachments

1. Letter re: Trustee Resignation and Subsequent Board Vacancy
2. VPL Applications from 2022-2023 recruitment (confidential)

Prepared by

Isabel Leung, Deputy City Clerk & Manager, Administrative Services, extension 8190.

Approved by



Wendy Law
Deputy City Manager
Legal and Administrative Services &
City Solicitor

Reviewed by



Vince Musacchio
on behalf of Nick Spensieri,
City Manager

April 25, 2023

His Worship Mayor Steven Del Duca
and Members of Council
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, ON L6A 1T1

Dear Mayor and Members of Council:

Re: Trustee Resignation and Subsequent Board Vacancy

This is to advise that Pankaj Sandhu has submitted a letter of resignation effective April 15, 2023 from his appointed position as a Trustee of the Vaughan Public Library Board for the term 2023 – 2026.

As the Vaughan Public Library Board will be attending a full day education forum on Saturday, May 13, 2023, we ask that, if possible, Council ratify the appointment of a new Vaughan Public Library Board Trustee on May 9, 2023 following the Committee of the Whole (Closed Session) to enable the new Trustee to attend the planned educational forum.

At its meeting of April 20, 2023, the Vaughan Public Library Board approved the following resolution:

MOTION: THAT the Board receive the notification of resignation of Pankaj Sandhu from his position as a Trustee for the Vaughan Public Library Board,

AND THAT the Board notify the City of Vaughan Council of the vacancy,

AND THAT Council be requested to ratify the appointment of a new Vaughan Public Library Board Trustee on May 9, 2023 if possible.

MOVED BY: M. Ferri
SECONDED BY: A. Volpentesta
MOTION CARRIED.

Sincerely,



Margie Singleton
Chief Executive Officer
Vaughan Public Libraries

cc: Nick Spensieri, City Manager, City of Vaughan
 Todd Coles, City Clerk, City of Vaughan