

Committee of the Whole (2) Report

DATE: Tuesday, April 18, 2023 **WARD(S):** ALL

TITLE: PROCLAMATION REQUESTS
INTERNATIONAL ARCHIVES DAY AND EMERGENCY
PREPAREDNESS WEEK

FROM:

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

ACTION: DECISION

Purpose

To seek approval for the proclamation requests received for International Archives Day and Emergency Preparedness Week.

Report Highlights

- Respond to the request received from the City of Vaughan's Enterprise Information Management Services (EIMS) team for a proclamation.
- Respond to the request received from the City of Vaughan's Emergency Planning Program team for a proclamation.

Recommendations

1. THAT June 9, 2023, be proclaimed as "International Archives Day" and that the day is proclaimed on an annual basis going forward;
2. THAT May 7 to 13, 2023, be proclaimed as "Emergency Preparedness Week"; and,
3. THAT the proclamations be posted on the City's website and the Corporate and Strategic Communications department be directed to promote the above-noted proclamations through the various corporate channels.

Background

International Archives Day

The EIMS Team has annually celebrated this event by posting information and items from the City's Archives on the City's website, as well as on social media platforms. Council previously approved this proclamation request in 2022.

Emergency Preparedness Week

This week is a national event involving all levels of government working together to reinforce to citizens the importance of being prepared for any situation. This week is an opportunity for residents to take inventory of items in their homes to prepare for emergency situations, reflect on how they have successfully managed past emergency situations, and strengthen capabilities to handle future emergencies.

Previous Reports/Authority

International Archives Day

[Committee of the Whole \(2\) - May 10, 2022](#)

Analysis and Options

International Archives Day

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

Emergency Preparedness Week

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

Financial Impact

None.

Broader Regional Impacts/Considerations

None.

Conclusion

Having reviewed these requests, staff is recommending that June 9, 2023 be proclaimed as "International Archives Day" and that the day is proclaimed on an annual

basis going forward, that May 7 to 13, 2023 be proclaimed as “Emergency Preparedness Week”, and, that the proclamations be posted on the City’s website and the Corporate and Strategic Communications department be directed to promote the above-noted proclamations through the various corporate channels.

For more information, please contact: Todd Coles, City Clerk, ext. 8281

Attachments

1. Correspondence from EIMS, received on November 15, 2022
2. Correspondence from Emergency Planning Program, received on February 28, 2023

Prepared by

Julia Bartolomeo, Supervisor, City Clerk’s Administrative Services, ext. 8280

Approved by



Wendy Law, Deputy City Manager
Legal and Administrative Services &
City Solicitor

Reviewed by



Nick Spensieri, City Manager