

## Committee of the Whole (2) Report

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**DATE:** Tuesday, May 9, 2023

**WARD(S):** ALL

**TITLE: VAUGHAN PUBLIC LIBRARY BOARD – RESIGNATION OF A MEMBER**

**FROM:**

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

**ACTION:** DECISION

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**Purpose**

To inform Council of the resignation of Pankaj Sandhu and to seek Council's direction with respect to filling the vacancy as required under the *Public Libraries Act*.

**Report Highlights**

- A member has submitted a resignation from the Vaughan Public Library (VPL) Board, effective April 15, 2023.
- Council's direction is required to fill the vacancy.
- It is recommended that Council select a qualified applicant from the recent recruitment conducted from December 2022 to January 2023.

**Recommendations**

1. THAT the resignation of Pankaj Sandhu be received;
2. THAT a member be selected and appointed from the applications received from the recent recruitment (Confidential Attachment 2);
3. THAT this appointment be ratified by Council.

**Background**

In accordance with the VPL Board By-law, the purpose of the Board is to provide public library services to the residents of Vaughan as set out in the *Public Libraries Act* and/or as defined by the Board from time to time.

The VPL Board shall be comprised of no less than nine (9) members. Council shall not appoint more of its own members to the Board than the number that is one less than a majority of the Board. At its meeting on February 22, 2023, Council appointed 12 citizen members to the VPL Board for the 2022-2026 Term of Council.

On April 15, 2023, Pankaj Sandhu submitted a letter to resign from his appointed position as a Trustee of the VPL Board.

At its meeting of April 20, 2023, the VPL Board approved the following resolution:

*THAT the Board receive the notification of resignation of Pankaj Sandhu from his position as a Trustee for the Vaughan Public Library Board,*

*AND THAT the Board notify the City of Vaughan Council of the vacancy,*

*AND THAT Council be requested to ratify the appointment of a new Vaughan Public Library Board Trustee on May 9, 2023 if possible.*

A notification letter regarding the resignation and subsequent vacancy was sent to Mayor and Members of Council dated April 25, 2023 (Attachment 1).

In accordance with the *Public Libraries Act*,

- 12) *Where a vacancy arises in the membership of a board, the appointing council shall promptly appoint a person to fill the vacancy and to hold office for the unexpired term, except where the unexpired term is less than forty-five days. R.S.O. 1990, c. P.44, s. 12.*

### **Previous Reports/Authority**

[Item 1 Report 10 re: APPOINTMENTS TO STATUTORY COMMITTEES AND VAUGHAN PUBLIC LIBRARY BOARD - 2022-2026 TERM OF OFFICE, dated February 14, 2023.](#)

### **Analysis and Options**

Considering the recent recruitment was conducted early 2023 and the number of applications received, it is recommended that a qualified member be selected from the previous applications to expedite the appointment process to fill the vacancy.

The VPL Board also requested Council to appoint a replacement member expeditiously to allow the new member to participate in a full day education forum scheduled on Saturday, May 13, 2023.

Alternatively, Council may choose to direct staff to initiate recruitment. Office of the City Clerk staff will work with Corporate and Strategic Communications to advertise the vacancy and recruitment. Staff will report back with applications for consideration if this option is preferred.

### **Financial Impact**

No new funds are required as the operational expenses are covered within the Office of the City Clerk's budget.

### **Broader Regional Impacts/Considerations**

There are no Regional Impacts/Considerations associated with this report.

### **Conclusion**

The City Clerk is requesting that Council receive the resignation of Pankaj Sandhu and provide direction with respect to filling the vacancy.

**For more information**, please contact Todd Coles, City Clerk, ext. 8281

### **Attachments**

1. Letter re: Trustee Resignation and Subsequent Board Vacancy
2. VPL Applications from 2022-2023 recruitment (confidential)

### **Prepared by**

Isabel Leung, Deputy City Clerk & Manager, Administrative Services, extension 8190.

### **Approved by**



Wendy Law  
Deputy City Manager  
Legal and Administrative Services &  
City Solicitor

### **Reviewed by**



Vince Musacchio  
on behalf of Nick Spensieri,  
City Manager