

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 25, 2023

Item 11, Report No. 18, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on April 25, 2023.

11. PROCLAMATION REQUESTS - MULTIPLE SCLEROSIS DAY IN THE CITY OF VAUGHAN, GBS/CIDP AWARENESS MONTH AND WORLD PRIMARY IMMUNODEFICIENCY WEEK

The Committee of the Whole recommends approval of the recommendations contained in the following report of the Deputy City Manager, Legal and Administrative Services & City Solicitor, dated April 18, 2023:

Recommendations

1. THAT May 10, 2023, be proclaimed as “Multiple Sclerosis Day in the City of Vaughan;
2. THAT May be proclaimed as “GBS/CIDP Awareness Month”;
3. That April 22 to April 29, 2023, be proclaimed as “World Primary Immunodeficiency Week” and that Council ratify this recommendation at the Council meeting of April 25, 2023; and,
4. THAT the proclamations be posted on the City’s website and the Corporate and Strategic Communications department be directed to promote the above-noted proclamations through the various corporate channels.

Committee of the Whole (2) Report

DATE: Tuesday, April 18, 2023 **WARD(S):** ALL

TITLE: PROCLAMATION REQUESTS
MULTIPLE SCLEROSIS DAY IN THE CITY OF VAUGHAN,
GBS/CIDP AWARENESS MONTH AND WORLD PRIMARY
IMMUNODEFICIENCY WEEK

FROM:

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

ACTION: DECISION

Purpose

To seek approval for the proclamation requests received for Multiple Sclerosis Day in the City of Vaughan, GBS/CIDP Awareness Month, and World Primary Immunodeficiency Week.

Report Highlights

- Respond to the request received from My MS Family for a proclamation.
- Respond to the request received from GBS/CIDP Foundation of Canada for a proclamation.
- Respond to the request received from ImmUnity Canada for a proclamation.

Recommendations

1. THAT May 10, 2023, be proclaimed as “Multiple Sclerosis Day in the City of Vaughan;
2. THAT May be proclaimed as “GBS/CIDP Awareness Month”;
3. That April 22 to April 29, 2023, be proclaimed as “World Primary Immunodeficiency Week” and that Council ratify this recommendation at the Council meeting of April 25, 2023; and,

4. THAT the proclamations be posted on the City's website and the Corporate and Strategic Communications department be directed to promote the above-noted proclamations through the various corporate channels.

Background

Multiple Sclerosis Day in the City of Vaughan

The mission of My MS Family is to bring awareness and support to those living with Multiple Sclerosis in the York Region community.

Council has previously granted this request for proclamation.

The organization has also requested a flag raising event to bring further awareness to this cause, which has been approved by the City Clerk as per the City's Flag Raising Policy.

GBS/CIDP Awareness Month

The month of May has been internationally designated as "GBS and CIDP Awareness Month" – GBS stands for Guillain-Barre Syndrome, and CIDP stands for Chronic Inflammatory Demyelinating Polyneuropathy. The GBS/CIDP Foundation of Canada is working to educate the public and focus attention on these rare conditions, as well as advocating for access to diagnosis and appropriate treatment for those who have these conditions.

Council has previously granted this request for proclamation.

World Primary Immunodeficiency Week

ImmUnity Canada's vision is that all Canadians with immunodeficiency disorders have access to the resources they need to thrive. The organization is raising awareness of this vision with their campaign, "Invisible No More". Proclaiming World Primary Immunodeficiency Week is an opportunity for ImmUnity Canada to inform and educate health policymakers, schools, families, workplaces and the general public about primary immunodeficiencies, in order to drive the earliest possible diagnosis and optimal treatment.

Previous Reports/Authority

Multiple Sclerosis Day in the City of Vaughan & GBS/CIDP Awareness Month

[Committee of the Whole \(2\) - April 12, 2022](#)

Analysis and Options

Multiple Sclerosis Day in the City of Vaughan

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

GBS/CIDP Awareness Month

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

World Primary Immunodeficiency Week

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

Financial Impact

None.

Broader Regional Impacts/Considerations

None.

Conclusion

Having reviewed the requests, staff is recommending that May 10, 2023 be proclaimed as "Multiple Sclerosis Day in the City of Vaughan, that May be proclaimed as "GBS/CIDP Awareness Month", that April 22 to April 29, 2023 be proclaimed as "World Primary Immunodeficiency Week" and that Council ratify this recommendation at the Council meeting of April 25, 2023, and, that the proclamations be posted on the City's website and the Corporate and Strategic Communications department be directed to promote the above-noted proclamations through the various corporate channels

For more information, please contact: Todd Coles, City Clerk, ext. 8281

Attachments

1. Correspondence from My MS Family, received on January 31, 2023

2. Correspondence from GBS/CIDP Foundation of Canada, received on February 17, 2023
3. Correspondence from ImmUnity Canada, received on March 23, 2023

Prepared by

Julia Bartolomeo, Supervisor, City Clerk's Administrative Services, ext. 8280

Approved by



Wendy Law
Deputy City Manager, Legal and
Administrative Services & City Solicitor

Reviewed by



Nick Spensieri, City Manager

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☒ **Flag Raising** (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)
- ☒ **Proclamation** (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

MY MS FAMILY

ORGANIZATION TYPE

Not-for-profit

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Busciglio

FIRST NAME

Peter

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

info@mymsfamily.com

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

Pilkey

FIRST NAME

Doug

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

[REDACTED]

TELEPHONE NUMBER

[REDACTED]

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

Multiple Sclerosis Day in the City of Vaughan (10 years of this event at Vaughan City Hall)

☒ DAY

☐ WEEK

☐ MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

MY MS FAMILY BRINGING AWARENESS OF Multiple Sclerosis to City of Vaughan

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

Yes

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

no

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?

☒ **YES** - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.

☐ **NO**

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

5/10/23

ALTERNATE CEREMONY DATE 1

5/3/23

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE

☒ **AM** (09:00 a.m. – 12:00 p.m.)

☐ **PM** (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES**25**

THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are **REQUIRED** as part of the request approval)



Completed Annex A Draft Ceremony Agenda (*See Page 4*)



Completed Annex B Dignitaries/VIPs Attending/Invited (*See Page 5*)



Image of the Flag to be Raised

Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, and will be used for the purpose of processing requests to conduct flag raisings at Vaughan City Hall. Questions about this collection of personal information should be directed to the Office of the City Clerk, City of Vaughan, 2141 Major Mackenzie Drive, Vaughan, Ontario, L6A 1T1, 905-832-8504.

ANNEX A: DRAFT CEREMONY AGENDA

Please complete the following agenda, with an estimate of the start and end time, and estimated time at which each item will occur. Items may include speeches from dignitaries, playing of songs or anthems, and any displays or performances that may take place during the ceremony. A sample agenda is available online, [click here to view](#).

TIME	ITEM
10 am	Peter Director of MY MS FAMILY welcoming all dignitaries and MS members
10:30 am	Peter will invite Mayor Steven Del Duca to address all in attendance
10:50 am	Dignitaries and MS members to raise MY MS FLAG and for group pictures
11:05 am	Peter thanking Mayor Del Duca and the rest of the council and the MS memb
11:15 am	Refreshments and time for MS members to meet Mayor Del Duca and rest of '

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ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

Please complete the following list, indicating any dignitaries or VIPs (including the Mayor and Members of Vaughan Council) who have or will be invited to participate or attend the flag raising ceremony. We ask that you identify each person's name, and the organization to which they are associated, if applicable.

NOTE: You are responsible for issuing invitations and providing ceremony details to all dignitaries or VIPs if you wish them to attend, **EXCEPT** for the Mayor and Members of Vaughan Council, who will be contacted by city staff if you wish them to attend.

NAME	ORGANIZATION
Mayor Steven Del Duca	City of Vaughan
Deputy Mayor Linda Jackson	City of Vaughan
Regional Councillor Gino Rosati	City of Vaughan
Regional Councillor Mario Ferri	City of Vaughan
Regional Councillor Mario Racco	City of Vaughan
Ward 1 Marilyn Iafrate	City of Vaughan
Ward 2 Adriano Volpentesta	City of Vaughan
Ward 3 Rosanna DeFrancesca	City of Vaughan
Ward 4 Chris Ainsworth	City of Vaughan/Thornhill /Concord
Ward 5 Gila Martow	City of Vaughan/Thornhill
Possible MP's and MPP's TBD	

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FLAG RAISING & PROCLAMATION REQUEST FORM

INSTRUCTIONS FOR COMPLETING THIS FORM

PART 1: ORGANIZATION DETAILS
<ul style="list-style-type: none">• Please provide your organization's full official name.• Select the most appropriate type from the options provided.
PART 2: REQUESTOR DETAILS
<ul style="list-style-type: none">• Identify the primary contact for this request on behalf of the organization identified in Part 1.
PART 3: ALTERNATE CONTACT DETAILS
<ul style="list-style-type: none">• Please make sure to identify an alternate contact to ensure staff can reach a representative of your organization if the primary contact is unavailable on short notice.
PART 4: PROCLAMATION REQUEST DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this proclamation, i.e. national day, independence day, awareness month.• Please select whether the date to be proclaimed is a specific day, for a week or for an entire month.
PART 5: FLAG RAISING DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this flag raising ceremony, i.e. national day, independence day, awareness month.• It is imperative that you supply a clear image of the flag to ensure staff reviewing the request can ensure that it complies with our policies and protocols.• Please consult the Protocol Services page online for full details on flag raising ceremonies.• This request only covers flag raising ceremonies, if you wish to conduct an event to celebrate after the ceremony is concluded you MUST contact Recreation Services to book locations and resources for that event.• Please note that if you require additional resources or time for your ceremony, you will also need to contact Recreation Services to book rooms, spaces and equipment beyond that normally provided by the City of Vaughan.
PART 6: PUBLIC CEREMONY DETAILS
<ul style="list-style-type: none">• Provide alternate dates and times to ensure the availability of our space, staff, resources and Council for the ceremony.• It is imperative that you provide an <u>accurate</u> estimate to ensure we provide appropriate seating and security for the ceremony.• Ensure that all three documents are attached with your request or it may be denied for completeness.

ANNEX A: DRAFT CEREMONY AGENDA

- Please detail each item of the agenda in order, including the approximate time that it will take place.
- Items may include an Introduction, Official Greetings from the Mayor, Raising of the Flag, etc.; try to provide any additional details that might be helpful such as noting that the anthem should be played when the flag is being raised.
- A sample of the draft ceremony agenda is provided below to help guide you in completing this page:

Time	Item
12:00	Master of Ceremonies provides an introduction and welcomes everyone to the ceremony.
12:05	President of the organization delivers greetings and acknowledges dignitaries.
12:10	Mayor delivers his address to guests.
12:15	Member of Parliament delivers their address to guests.
12:25	Children's choir sings cultural song.
12:35	Organization and dignitaries raise the flag, while the anthem is played.
12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☐ Flag Raising (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)
- ☒ Proclamation (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

GBS/CIDP Foundation of Canada

ORGANIZATION TYPE

Charitable

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Galaski

FIRST NAME

Nancy

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

ngalaski@gbscidp.ca

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

ON

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

GBS/CIDP Awareness Month



DAY



WEEK



MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?



YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.



NO

PART 6: PUBLIC CEREMONY DETAILS

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PREFERRED CEREMONY DATE

ALTERNATE CEREMONY DATE 1

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TIME OF DAY PREFERENCE



AM (09:00 a.m. – 12:00 p.m.)



PM (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES	
<p>THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are REQUIRED as part of the request approval)</p> <p><input type="checkbox"/> Completed Annex A Draft Ceremony Agenda (See Page 4)</p> <p><input type="checkbox"/> Completed Annex B Dignitaries/VIPs Attending/Invited (See Page 5)</p> <p><input type="checkbox"/> Image of the Flag to be Raised</p>	

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- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

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- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☐ **Flag Raising** (Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B)
- ☒ **Proclamation** (Complete Parts 1-4)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

ImmUnity Canada

ORGANIZATION TYPE

Charitable (#816034276 PR0001)

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

DIMONDO

FIRST NAME

ANGELA

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

[REDACTED]

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

JOSEY

FIRST NAME

DAVID

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

[REDACTED]

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

info@immunitycanada.org

TELEPHONE NUMBER

[REDACTED]

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

World Primary Immunodeficiency Week Date: April 22nd - 29th April 2023

☐ DAY

☒ WEEK

☐ MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

World Primary Immunodeficiency Week.

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?

☐ **YES** - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.

☒ **NO**

PART 6: PUBLIC CEREMONY DETAILS

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ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE

☐ **AM (09:00 a.m. – 12:00 p.m.)**

☐ **PM (12:00 p.m. – 4:00 p.m.)**