

## Committee of the Whole (2) Report

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**DATE:** Tuesday, February 14, 2023      **WARD(S):** ALL

**TITLE:** PROCLAMATION REQUESTS  
ARCHIVES AWARENESS WEEK, INFORMATION  
MANAGEMENT MONTH, AND EPILEPSY AWARENESS MONTH  
AND PURPLE DAY

**FROM:**

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

**ACTION:** DECISION

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**Purpose**

To seek approval for the proclamation requests received for Archives Awareness Week, Information Management Month, and Epilepsy Awareness Month and Purple Day.

**Report Highlights**

- Respond to the requests received from the City of Vaughan Enterprise Information Management Services (EIMS) division.
- Respond to the request received from Epilepsy York Region.

**Recommendations**

1. THAT the first week in the month of April be proclaimed as “Archives Awareness Week” going forward on an annual basis;
2. THAT the month of April 2023 be proclaimed as “Information Management Month”;
3. THAT the month of March 2023 be proclaimed as “Epilepsy Awareness Month” and March 26, 2023 as “Purple Day”; and,
4. THAT the proclamations be posted on the City’s website and the Corporate and Strategic Communications Department be directed to promote the above-noted proclamations through the various corporate channels.

## **Background**

### **Archives Awareness Week**

The EIMS division has annually celebrated this event by posting information and items from the City's Archives on the City of Vaughan website and social media platforms.

In 2022, a proclamation was requested to aid in the awareness of these events on a larger scale. This year, a request has been made to proclaim this week on an annual basis.

### **Information Management Month**

The EIMS division submitted this request for proclamation for April 2023. This month is dedicated to raising awareness and education around the importance of information management.

### **Epilepsy Awareness Month and Purple Day**

Correspondence was received from Epilepsy York Region requesting a proclamation for the month of March 2023 and March 26, 2023, and an illumination of City Hall on March 26 (the illumination has been approved by the City Clerk, as per the City's Illumination Policy). The month of March, and specifically Purple Day (which is on March 26), have been celebrated internationally to raise awareness surrounding epilepsy. This proclamation request has been approved by Council in past years.

## **Previous Reports/Authority**

### **Archives Awareness Week**

[Council - March 22, 2022](#)

### **Epilepsy Awareness Month and Purple Day**

[Committee of the Whole \(2\) - March 8, 2021](#)

## **Analysis and Options**

### **Archives Awareness Week**

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
  - 2.1.4. Public awareness campaigns

### **Information Management Month**

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:  
2.1.4. Public awareness campaigns

### **Epilepsy Awareness Month and Purple Day**

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:  
2.1.4. Public awareness campaigns

### **Financial Impact**

There is no financial impact expected with respect to these requests.

### **Broader Regional Impacts/Considerations**

None.

### **Conclusion**

Having reviewed the requests, staff is recommending that the first week in the month of April be proclaimed as "Archives Awareness Week" going forward on an annual basis, that the month of April 2023 be proclaimed as "Information Management Month", that the month of March 2023 be proclaimed as "Epilepsy Awareness Month" and March 26 as "Purple Day", and, that the proclamations be posted on the City's website and the Corporate and Strategic Communications Department be directed to promote the above-noted proclamations through the various corporate channels.

**For more information**, please contact: Todd Coles, City Clerk, ext. 8281

### **Attachments**

1. Correspondence from City of Vaughan EIMS, received on November 15, 2022
2. Correspondence from City of Vaughan EIMS, received on December 7, 2022
3. Correspondence from Epilepsy York Region, received on January 20, 2023

### **Prepared by**

Julia Bartolomeo, Supervisor, City Clerk's Administrative Services, ext. 8280

**Approved by**



Wendy Law, Deputy City Manager  
Legal and Administrative Services &  
City Solicitor

**Reviewed by**



Nick Spensieri, City Manager