

Attachment 1: Procurement Activity – Procurements by Type, and by Delegated Authority, Awarded During the Fourth Quarter

Procurement Type		City Manager	Deputy City Manager /Chief	Director	Manager	VPL Board	Total
Tender	\$	5,566,456	1,842,567	445,916			7,854,939
	#	7	9	4			20
Request for Proposal	\$		1,282,185		246,700	6,700,000	8,228,885
	#		6		1	2	9
Request for Quote	\$			343,416	138,460		481,876
	#			6	12		18
Request for Pre-Qualification	\$			0			0
	#			2			2
Request for Information	\$				0		0
	#				1		1
Competitive	\$	5,566,456	3,124,752	789,332	385,160	6,700,000	16,565,700
	#	7	15	12	14	2	50
Sole Source	\$			79,416			79,416
	#			9			9
Single Source	\$	178,000	212,674	279,851			670,525
	#	3	5	20			28
Emergency Purchase	\$	109,750	56,683				166,433
	#	1	1				2
Non-Competitive	\$	287,750	269,357	359,267	0	0	916,374
	#	4	6	29	0	0	39
Grand Total	\$	5,854,206	3,394,109	1,148,599	385,160	6,700,000	17,482,074
	#	11	21	41	14	2	89

Attachment 2: Procurement Activity – Procurements by Portfolio/Office, and by Procurement Type, Awarded During the Fourth Quarter

Portfolio/Office		Tender	Request for Proposal	Request for Quote	Request for Pre- Qualification	Request for Information	Sole Source	Single Source	Emergency Purchases	Grand Total
City Manager	\$									0
	#									0
Public Works Portfolio	\$	5,948,950	946,244	123,785	0		36,186	219,809	166,433	7,441,407
	#	13	3	5	1		4	10	2	38
Planning & Growth Management Portfolio	\$	1,460,073	129,840				12,000	116,820		1,718,733
	#	3	1				1	4		9
Community Services Portfolio	\$	113,278	200,840	224,832		0	7,920	106,900		653,770
	#	3	2	6		1	1	5		18
Corporate Services Portfolio	\$	332,638		103,104	0			102,166		537,908
	#	1		4	1			4		10
City Solicitor	\$									0
	#									0
Office of the Chief Corporate Initiatives & Intergovernmental Relations	\$						15,940	58,500		74,440
	#						2	2		4
Office of the Chief Financial Officer & City Treasurer	\$		251,961					11,700		263,661
	#		1					1		2
Transformation & Strategy	\$									0
	#									0
Vaughan Public Libraries	\$		6,700,000	30,155			7,370	5,100		6,742,625
	#		2	3			1	1		7
Integrity Commissioner/Lobbyist Registrar	\$							49,530		49,530
	#							1		1
Grand Total	\$	7,854,939	8,228,885	481,876	0	0	79,416	670,525	166,433	17,482,074
	#	20	9	18	2	1	9	28	2	87

Attachment 3: Procurement Activity – Competitive and Non-Competitive Procurement Activity for the Fourth Quarter and Year-to-Date Ending December 31, 2018

Bid Type	Q4 2018		Year-to-Date	
	No. of Awards	Value (\$)	No. of Awards	Value (\$)
Competitive				
Tenders	20	7,854,939	61	38,651,486
RFPs	9	8,228,885	39	18,046,314
Quotes	18	481,876	82	1,959,804
RFPQ (VOR)	2	0	9	0
RFEOI	0	0	0	0
RFI	1	0	5	0
Sub-Total Competitive	50	16,565,700	196	58,656,603
Non-Competitive				
Sole Source	9	79,416	22	265,770
Single Source	28	670,525	99	10,859,201
Emergency Procurement	2	166,433	9	289,110
Sub-Total Non-Competitive	39	916,374	130	11,414,081
Total	89	17,482,074	326	70,070,684

Attachment 4: Other Procurement Activity – Fourth Quarter and Year-to-Date Ending December 31, 2018

Low Value Purchases	Q4 2018		Year-to-Date	
	#	Value (\$)	#	Value (\$)
Low Dollar Module (LDM) Purchase Orders	1,915	1,941,421	8,071	8,057,521
Purchasing Card Transactions	3,079	1,192,300	12,114	4,749,062

York Region	Q4 2018		Year-to-Date	
	#	Value (\$)	#	Value (\$)
York Purchasing Co-Operative	1	103,400	2	379,084