

**CITY OF VAUGHAN
REPORT NO. 5 OF THE
FINANCE, ADMINISTRATION AND AUDIT COMMITTEE**

*For consideration by the Council
of the City of Vaughan
on March 19, 2019*

The Finance, Administration and Audit Committee met at 9:35 a.m., on Monday, March 4, 2019.

Present: Councillor Alan Shefman, Chair
Hon. Maurizio Bevilacqua, Mayor
Regional Councillor Gino Rosati
Regional Councillor Linda D. Jackson
Councillor Marilyn Iafrate
Councillor Tony Carella
Councillor Sandra Yeung Racco

The following items were dealt with:

1. INTERNAL AUDIT REPORT – LEGAL SERVICES AUDIT

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Director of Internal Audit dated March 4, 2019, be approved;**
- 2) That staff bring forward a report at, or before, the June 5, 2019 Committee of the Whole (Working Session) meeting addressing the following:**
 - a) A work plan to address the recommendations contained in the “Internal Audit Report – Legal Services Audit” (Attachment #1); and**
 - b) The costs of acquiring the appropriate tools and resources to implement the recommendations contained in the “Internal Audit Report – Legal Services Audit” (Attachment #1);**
- 3) That the presentation by the Director of Internal Audit and Communication C2, presentation material titled “Legal Services Audit” be received; and**
- 4) That Communication C1, memorandum from the Director of Internal Audit dated March 1, 2019, be received.**

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Recommendations

1. That the Internal Audit Report on the Audit of Legal Services be received.

2. POLICY: STRATEGIC ASSET MANAGEMENT

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Interim Deputy City Manager, Public Works dated March 4, 2019, be approved; and
- 2) That the presentation by the Director of Infrastructure Planning and Corporate Asset Management, the Manager of Corporate Asset Management and the Asset Management Specialist, and Communication C3, presentation material titled "Corporate Asset Management Policy", be received.

Recommendations

1. Council approve the attached Asset Management Policy

**3. MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS
TRANSFER OF REVIEW PROGRAM AGREEMENTS FOR
ADMINISTRATION AND DELEGATION OF RESPONSIBILITY**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Planning and Growth Management, dated March 4, 2019:

Recommendations

1. THAT the City Manager be authorized to execute the Transfer of Review Program Agreements with the Minister of Environment, Conservation and Parks for the review of standard and specific non-standard sewerage and storm water works; and
2. THAT Schedule "K" of the Fees and Charges By-law be amended to add the fees for the review of Environmental Compliance Approval (ECA) applications for all new municipal sewerage and storm water management infrastructure as identified in this report.

4. BILLBOARD REVENUE POTENTIAL UPDATE

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Interim City Manager dated March 4, 2019, be approved;
- 2) That staff report back on the cost of installing larger digital advertising signs; and

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- 3) That the presentation by the Director of Economic and Cultural Development and Communication C4, presentation material titled “Digital Billboard Plan” be received.

Recommendations

The Chief Corporate Initiatives and Intergovernmental Relations recommends:

1. THAT, the following three (3) sites owned by the Corporation of the City of Vaughan be approved for inclusion in a request for proposal procurement process, identified as City-owned lands available for lease for the purposes of erecting and managing digital advertising signs in Vaughan, Ontario:

Site #1: 2800 Rutherford Road (Joint Operations Centre), north side of Rutherford Road, west of Melville Avenue; and

Site #2: North side of Highway 7, west of Keele Street; and

Site #3: Mill Street Pond, west side of Bathurst Street, north of Filomena Avenue
2. THAT, staff be authorized to negotiate terms and conditions of land-lease agreement(s) with successful respondent(s) of the City’s request for proposals procurement process, for one or more of the three (3) sites identified in Recommendation #1 herein; and
3. THAT, the Mayor and City Clerk be authorized to execute land-lease agreement(s) for one or more of the three (3) City-owned sites identified in Recommendation #1 herein, subject to the content of such agreements being satisfactory to the City Manager (or designate), and the form of such agreements being satisfactory to the City Solicitor (or designate); and
4. THAT, staff be directed to prepare for Council approval a new City of Vaughan corporate policy and procedure regarding third-party advertising on municipal property; and
5. THAT, staff be directed to undertake a public consultation process on the four (4) City-owned sites identified as Year 2 opportunities in this report, after the construction and operation of the three (3) sites in Recommendation #1 herein has been completed.

5. PROVINCIAL HOUSING SUPPLY ACTION PLAN CONSULTATION – UPDATE

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer and City Treasurer and the Deputy City Manager, Planning and Growth Management, dated March 4, 2019:

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Recommendations

1. THAT, Council receive this report for information; and
2. THAT, staff continue to monitor and review the proposed changes contemplated by the Housing Supply Action Plan and continue to work with the Region of York and other municipalities to provide comments on the proposed plan.

6. STATEMENT OF REMUNERATION AND EXPENSES FOR MEMBERS OF COUNCIL AND COUNCIL APPOINTMENTS TO BOARDS AND OTHER BODIES FOR THE YEAR 2018

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer and City Treasurer, dated March 4, 2019:

Recommendations

1. That the report titled Statement of Remuneration and Expenses for Members of Council and Council Appointments to Boards and Other Bodies for the Year 2018, be received.

7. PROCUREMENT ACTIVITY REPORT - Q4 2018

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer and City Treasurer, dated March 4, 2019:

Recommendations

1. The Q4 2018 Procurement Activity Report be received.

8. NEW BUSINESS - YORK REGION 1% TAX LEVY FOR ROADS

The Finance, Administration and Audit Committee recommends:

- 1) That staff investigate the option of indicating York Region's 1% tax levy for roads as an individual line item on Municipal Tax Bills.

The foregoing matter was brought to the attention of the Committee by Regional Councillor Jackson.

9. COMMITTEE OF THE WHOLE (CLOSED SESSION) RESOLUTION MARCH 4, 2019

The following resolution was passed to enable Committee of the Whole (Closed Session) to resolve into closed session for the purpose of discussing the following:

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- 1) **LOCAL PLANNING APPEAL TRIBUNAL APPEAL (PL180665)
OFFICIAL PLAN AMENDMENT FILE OP.17.010
ZONING BY-LAW AMENDMENT FILE Z.17.025
DRAFT PLAN OF SUBDIVISION FILE 19T-17V009
TESTON SANDS INC.
1600 TESTON ROAD**

(litigation or potential litigation)

10. OTHER MATTERS CONSIDERED BY THE COMMITTEE

10.1 ELECTION OF THE CHAIR

- 1) **Councillor Shefman was elected Chair of the Finance,
Administration and Audit Committee for a period of two
years.**

The meeting adjourned at 11:43 a.m.

Respectfully submitted,

Councillor Alan Shefman, Chair