

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF FEBRUARY 22, 2023

Item 9, Report No. 7, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on February 22, 2023.

9. PROCLAMATION REQUESTS: WORLD WATER DAY; NATIONAL 211 DAY; AND MULTIPLE MYELOMA AWARENESS MONTH

The Committee of the Whole recommends approval of the recommendations contained in the report of the Deputy City Manager, Legal and Administrative Services & City Solicitor, dated February 7, 2023:

Recommendations

1. That March 22, 2023, be proclaimed as “World Water Day”;
2. That February 11, 2023, be proclaimed as “National 211 Day” and that Council ratify this recommendation at the Council meeting of February 22, 2023;
3. That March 2023 be proclaimed as “Multiple Myeloma Awareness Month”; and,
4. That the proclamations be posted on the City’s website and the Corporate and Strategic Communications Department be directed to promote the above-noted proclamations through the various corporate channels.

Committee of the Whole (1) Report

DATE: Tuesday, February 7, 2023

WARD(S): ALL

TITLE: PROCLAMATION REQUESTS
WORLD WATER DAY, NATIONAL 211 DAY AND MULTIPLE
MYELOMA AWARENESS MONTH

FROM:

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

ACTION: DECISION

Purpose

To seek approval for the proclamation requests received for World Water Day, National 211 Day, and Multiple Myeloma Awareness Month.

Report Highlights

- Respond to the request received by the Environmental Services Department for a proclamation on the date of March 22, 2023.
- Respond to the request received by Findhelp Information Services (Findhelp 1 211) for a proclamation on the date of February 11, 2023.
- Respond to the request received by Myeloma Canada for a proclamation for the month of March 2023.

Recommendations

1. That March 22, 2023, be proclaimed as “World Water Day”;
2. That February 11, 2023, be proclaimed as “National 211 Day” and that Council ratify this recommendation at the Council meeting of February 22, 2023;
3. That March 2023 be proclaimed as “Multiple Myeloma Awareness Month”; and,
4. That the proclamations be posted on the City’s website and the Corporate and Strategic Communications Department be directed to promote the above-noted proclamations through the various corporate channels.

Background

World Water Day

The request for proclamation was received from the City of Vaughan's Environmental Services Department on January 12, 2023.

The request is for the date of March 22, 2023, to recognize World Water Day. On an annual basis, people and organizations mark the day of March 22 as World Water Day to raise awareness on working towards solutions to help tackle the water crisis.

Council has previously granted this request.

National 211 Day

The request for proclamation was received from Findhelp Information Services (Findhelp I 211) on January 13, 2023.

The request is for the date of February 11, 2023, to recognize National 211 Day. As per information provided by the organization, 211 provides residents of Vaughan with information and referrals to the range of government, health, community, and social services in their community. 211 is funded and supported by the United Way Greater Toronto. 211 Day is a public awareness initiative for this service and is celebrated by United Ways and 211s across Canada.

Multiple Myeloma Awareness Month

The request for proclamation was received from Myeloma Canada on January 24, 2023.

The request is for the month of March to recognize Multiple Myeloma Awareness Month. As per information provided by the organization, multiple myeloma is a type of cancer that develops in plasma cells found in bone marrow. Though great strides have been made in recent developments for treatment, there is still a need to raise awareness of this disease and support for Canadians who require access to treatment.

Previous Reports/Authority

World Water Day

[Committee of the Whole \(2\) - February 8, 2022](#)

Analysis and Options

World Water Day

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
2.1.4. Public awareness campaigns

National 211 Day

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
2.1.4. Public awareness campaigns

Multiple Myeloma Awareness Month

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
2.1.4. Public awareness campaigns

Financial Impact

There is no financial impact expected in regards to these requests.

Broader Regional Impacts/Considerations

Not applicable.

Conclusion

Having reviewed the requests, staff is recommending that March 22, 2023, be proclaimed as "World Water Day"; that February 11, 2023, be proclaimed as "National 211 Day" and that Council ratify this recommendation at the Council meeting of February 22, 2023; that March 2023 be proclaimed as "Multiple Myeloma Awareness Month"; and, that the proclamations be posted on the City's website and the Corporate and Strategic Communications Department be directed to promote the above-noted proclamations through the various corporate channels.

For more information, please contact: Todd Coles, City Clerk, ext. 8281.

Attachments

1. Correspondence from Environmental Services Department, received on January 12, 2023
2. Correspondence from Findhelp Information Services (Findhelp I 211), received on January 13, 2023
3. Correspondence from Myeloma Canada, received on January 24, 2023

Prepared by

Julia Bartolomeo, Supervisor, City Clerk's Administrative Services, ext. 8280.

Approved by

A handwritten signature in black ink, appearing to read "Wendy Law".

Wendy Law, Deputy City Manager
Legal and Administrative Services
& City Solicitor

Reviewed by

A handwritten signature in black ink, appearing to read "Nick Spensieri".

Nick Spensieri, City Manager

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

Flag Raising (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)

Proclamation (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

ORGANIZATION TYPE

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

DAY

WEEK

MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?

YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.

NO

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

ALTERNATE CEREMONY DATE 1

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE

AM (09:00 a.m. – 12:00 p.m.)

PM (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES	
<p>THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are REQUIRED as part of the request approval)</p> <p style="text-align: center;">Completed Annex A Draft Ceremony Agenda (See Page 4)</p> <p style="text-align: center;">Completed Annex B Dignitaries/VIPs Attending/Invited (See Page 5)</p> <p style="text-align: center;">Image of the Flag to be Raised</p>	

Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, and will be used for the purpose of processing requests to conduct flag raisings at Vaughan City Hall. Questions about this collection of personal information should be directed to the Office of the City Clerk, City of Vaughan, 2141 Major Mackenzie Drive, Vaughan, Ontario, L6A 1T1, 905-832-8504.

ANNEX A: DRAFT CEREMONY AGENDA

Please complete the following agenda, with an estimate of the start and end time, and estimated time at which each item will occur. Items may include speeches from dignitaries, playing of songs or anthems, and any displays or performances that may take place during the ceremony. A sample agenda is available online, [click here to view](#).

TIME	ITEM

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ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

Please complete the following list, indicating any dignitaries or VIPs (including the Mayor and Members of Vaughan Council) who have or will be invited to participate or attend the flag raising ceremony. We ask that you identify each person's name, and the organization to which they are associated, if applicable.

NOTE: You are responsible for issuing invitations and providing ceremony details to all dignitaries or VIPs if you wish them to attend, **EXCEPT** for the Mayor and Members of Vaughan Council, who will be contacted by city staff if you wish them to attend.

NAME	ORGANIZATION

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FLAG RAISING & PROCLAMATION REQUEST FORM

INSTRUCTIONS FOR COMPLETING THIS FORM

PART 1: ORGANIZATION DETAILS
<ul style="list-style-type: none">• Please provide your organization's full official name.• Select the most appropriate type from the options provided.
PART 2: REQUESTOR DETAILS
<ul style="list-style-type: none">• Identify the primary contact for this request on behalf of the organization identified in Part 1.
PART 3: ALTERNATE CONTACT DETAILS
<ul style="list-style-type: none">• Please make sure to identify an alternate contact to ensure staff can reach a representative of your organization if the primary contact is unavailable on short notice.
PART 4: PROCLAMATION REQUEST DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this proclamation, i.e. national day, independence day, awareness month.• Please select whether the date to be proclaimed is a specific day, for a week or for an entire month.
PART 5: FLAG RAISING DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this flag raising ceremony, i.e. national day, independence day, awareness month.• It is imperative that you supply a clear image of the flag to ensure staff reviewing the request can ensure that it complies with our policies and protocols.• Please consult the Protocol Services page online for full details on flag raising ceremonies.• This request only covers flag raising ceremonies, if you wish to conduct an event to celebrate after the ceremony is concluded you MUST contact Recreation Services to book locations and resources for that event.• Please note that if you require additional resources or time for your ceremony, you will also need to contact Recreation Services to book rooms, spaces and equipment beyond that normally provided by the City of Vaughan.
PART 6: PUBLIC CEREMONY DETAILS
<ul style="list-style-type: none">• Provide alternate dates and times to ensure the availability of our space, staff, resources and Council for the ceremony.• It is imperative that you provide an <u>accurate</u> estimate to ensure we provide appropriate seating and security for the ceremony.• Ensure that all three documents are attached with your request or it may be denied for completeness.

ANNEX A: DRAFT CEREMONY AGENDA

- Please detail each item of the agenda in order, including the approximate time that it will take place.
- Items may include an Introduction, Official Greetings from the Mayor, Raising of the Flag, etc.; try to provide any additional details that might be helpful such as noting that the anthem should be played when the flag is being raised.
- A sample of the draft ceremony agenda is provided below to help guide you in completing this page:

Time	Item
12:00	Master of Ceremonies provides an introduction and welcomes everyone to the ceremony.
12:05	President of the organization delivers greetings and acknowledges dignitaries.
12:10	Mayor delivers his address to guests.
12:15	Member of Parliament delivers their address to guests.
12:25	Children's choir sings cultural song.
12:35	Organization and dignitaries raise the flag, while the anthem is played.
12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.

FLAG RAISING & PROCLAMATION REQUEST FORM

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Flag Raising (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)

Proclamation (*Complete Parts 1-4*)

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ORGANIZATION NAME

ORGANIZATION TYPE

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LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

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TELEPHONE NUMBER

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

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PROVINCE

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

DAY

WEEK

MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?

YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.

NO

PART 6: PUBLIC CEREMONY DETAILS

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PREFERRED CEREMONY DATE

ALTERNATE CEREMONY DATE 1

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ESTIMATED NUMBER OF ATTENDEES	
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ANNEX A: DRAFT CEREMONY AGENDA

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- A sample of the draft ceremony agenda is provided below to help guide you in completing this page:

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12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☐ **Flag Raising** (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)
- ☒ **Proclamation** (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

Myeloma Canada

ORGANIZATION TYPE

Public Institution

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Robertson

FIRST NAME

Aidan

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

[REDACTED]

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

arobertson@myeloma.ca

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

Ranger

FIRST NAME

Jessy

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

[REDACTED]

CITY/TOWN

[REDACTED]

PROVINCE

[REDACTED]

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

jranger@myeloma.ca

TELEPHONE NUMBER

[REDACTED]

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

Multiple Myeloma Awareness Month (March)



DAY



WEEK



MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?



YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.



NO

PART 6: PUBLIC CEREMONY DETAILS

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ALTERNATE CEREMONY DATE 1

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TIME OF DAY PREFERENCE



AM (09:00 a.m. – 12:00 p.m.)



PM (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES	
THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are REQUIRED as part of the request approval) <div data-bbox="365 352 1412 609"><div><input type="checkbox"/> Completed Annex A Draft Ceremony Agenda (See Page 4)</div><div><input type="checkbox"/> Completed Annex B Dignitaries/VIPs Attending/Invited (See Page 5)</div><div><input type="checkbox"/> Image of the Flag to be Raised</div></div>	

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PART 6: PUBLIC CEREMONY DETAILS
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12:05	President of the organization delivers greetings and acknowledges dignitaries.
12:10	Mayor delivers his address to guests.
12:15	Member of Parliament delivers their address to guests.
12:25	Children's choir sings cultural song.
12:35	Organization and dignitaries raise the flag, while the anthem is played.
12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.