

## CITY OF VAUGHAN

### EXTRACT FROM COUNCIL MEETING MINUTES OF NOVEMBER 29, 2022

Item 23, Report No. 38, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on November 29, 2022.

**23. APPOINTMENT OF INTEGRITY COMMISSIONER AND LOBBYIST REGISTRAR - 2022-2026 TERM OF COUNCIL**

**The Committee of the Whole recommends approval of the recommendations contained in the report of the City Manager and the Deputy City Manager, Legal and Administrative Services & City Solicitor, dated November 22, 2022:**

**Recommendations**

1. That Ms. Suzanne Craig be appointed as the Integrity Commissioner and Lobbyist Registrar for the City of Vaughan until December 31, 2026; and
2. That the Mayor and City Manager be authorized to execute a contract extension with Ms. Craig within existing budgetary limits.

## Committee of the Whole (1) Report

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**DATE:** Tuesday, November 22, 2022

**WARD(S):** ALL

**TITLE:** APPOINTMENT OF INTEGRITY COMMISSIONER AND  
LOBBYIST REGISTRAR FOR THE 2022-2026 TERM OF  
COUNCIL

**FROM:**

Nick Spensieri, City Manager

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

**ACTION:** DECISION

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**Purpose**

To seek Committee's appointment of an Integrity Commissioner and Lobbyist Registrar for the 2022-2026 Term of Council.

**Report Highlights**

- The *Municipal Act, 2001* requires a municipality to appoint an Integrity Commissioner.
- Ms. Suzanne Craig is currently appointed as the City's Integrity Commissioner and Lobbyist Registrar.
- Ms. Craig's current contract expires November 30, 2022.

**Recommendations**

1. That Ms. Suzanne Craig be appointed as the Integrity Commissioner and Lobbyist Registrar for the City of Vaughan until December 31, 2026; and
2. That the Mayor and City Manager be authorized to execute a contract extension with Ms. Craig within existing budgetary limits.

## **Background**

### **Integrity Commissioner**

Section 223.3 of the *Municipal Act, 2001*, requires a municipality to “appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality”, including the application of the code of conduct for members of council.

On February 24, 2009, Ms. Craig was appointed the Integrity Commissioner for the City of Vaughan.

### **Lobbyist Registry**

Section 223.9 of the *Municipal Act, 2001*, permits a municipality to establish a lobbyist registry. Section 223.11 also allows a municipality to appoint a registrar “who is responsible for performing in an independent manner the functions assigned by the municipality with respect to the registry”.

On June 27, 2017, Ms. Craig was appointed as the Lobbyist Registrar.

## **Previous Reports/Authority**

[IMPLEMENTATION OF INTEGRITY COMMISSIONER, approved by Council on June 11, 2007 \(Item 31, Report No. 28\)](#)

[BUDGET AMENDMENT: OPTIONS FOR THE APPOINTMENT OF A LOBBYIST REGISTRAR, approved by Council on June 27, 2017 \(Item 12, Report No. 6\)](#)

## **Analysis and Options**

Ms. Craig is currently serving as the City’s Integrity Commissioner and Lobbyist Registrar. Her contract expires on November 30, 2022.

In order to maintain the municipality’s compliance with the Municipal Act’s requirement to appoint an Integrity Commissioner, it is recommended that Ms. Craig’s contract be extended to December 31, 2026.

Staff are recommending that the contract extend into the next Term of Council, which will begin on November 15, 2026, in order to allow the next Council to consider a further extension or transition.

## **Financial Impact**

There is no financial impact, as the budget for the Office of the Integrity Commissioner and Lobbyist Registrar is included in the City's annual budget.

## **Broader Regional Impacts/Considerations**

The Mayor and the Local and Regional Councillors are also subject to the Regional Municipality of York's Code of Conduct for Council Members. In the event of overlapping investigations, the City's Integrity Commissioner and the York Region Integrity Commissioner have established a protocol to manage that situation.

## **Conclusion**

Staff are recommending the extension of Ms. Suzanne Craig's contract as the Integrity Commissioner and Lobbyist Registrar to December 31, 2026. This will ensure that the City of Vaughan has appointed an Integrity Commissioner in accordance with the *Municipal Act, 2001*, and that a Lobbyist Registrar can maintain the Lobbyist Registry.

**For more information**, please contact: Todd Coles, City Clerk, extension 8281.

## **Attachments**

None

## **Prepared by**

Todd Coles, City Clerk, extension 8281.

## **Approved by**



Wendy Law, Deputy City Manager  
Legal and Administrative Services &  
City Solicitor

## **Reviewed by**



Nick Spensieri, City Manager