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Communication  
COUNCIL: June 19/18  
CW Rpt. No. 21 Item 24

**DATE: JUNE 19, 2018**

**TO: MAYOR AND MEMBERS OF COUNCIL**

**FROM: JASON SCHMIDT-SHOUKRI, DEPUTY CITY MANAGER, PLANNING AND GROWTH MANAGEMENT**

**RE: COMMITTEE OF THE WHOLE – JUNE 5, 2018  
ITEM No. 5.24  
DELEGATION OF AUTHORITY REPORT**

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**Recommendation**

1. THAT Attachment 1, being Schedule "A" to this Communication, be added as additional delegated authority for the Policy Planning and Environmental Sustainability Department to Schedule "A" of Item 5.24 "DELEGATION OF AUTHORITY" of the Committee of the Whole June 5, 2018.
2. THAT Council authorize the delegation of authority to those members of staff designated in Attachment 1 of this Communication subject to the conditions set out therein, pursuant to Section 23.1 of the *Municipal Act, 2001* and such other applicable legislation, and that said authority be implemented through the enactment of a by-law.

Respectfully submitted,

JASON SCHMIDT-SHOUKRI  
Deputy City Manager  
Planning and Growth Management

Copy to: Daniel Kostopoulos, City Manager  
Todd Coles, City Clerk  
Bill Kiru, Director of Policy Planning and Environmental Sustainability

**SCHEDULE "A"**  
**DELEGATED AUTHORITY**

DELEGATED AUTHORITY	DELEGATE	CONDITIONS / RESTRICTIONS	LEGISLATIVE AUTHORITY	DURATION*
<b>POLICY PLANNING AND ENVIRONMENTAL SUSTAINABILITY</b>				
1. Respond to items at a staff level posted on the Environmental Registry which may include: Provincial Guidelines, Policy Documents, Studies to ensure the City's interests are protected.	Deputy City Manager, Planning and Growth Management	Provide comments at staff level on all land use policy documents, background studies and guideline documents to ensure the City's interests and intent of the City's Official Plan are protected.		Council Summer Hiatus and Election Period between Council Meetings
2. Approve <i>minor</i> amendments to a Council approved Block Plan as long as the intent of the Council approved Secondary Plan or Official Plan (in areas without a Secondary Plan) is maintained.	Deputy City Manager, Planning and Growth Management	Approve minor amendments to Block Plan applications that do not compromise the intent and policies of the City's Official Plan or require an Official Plan Amendment under the <i>Planning Act</i> , and shall be reported to Council once meetings resume.		Council Summer Hiatus and Election Period between Council Meetings
3. Provide responses at a staff level, as requested by the Region of York or any government agency as part of an Official Plan Review or Municipal Comprehensive Review process, to ensure the City's interests are protected. This may include all (draft or final) discussion papers, guidelines, background studies, and policy documents, as necessary.	Deputy City Manager, Planning and Growth Management	Provide comments at staff level on all land use policy documents and matters, to ensure the City's interests and intent of the Vaughan Official Plan policies and processes are protected.		Council Summer Hiatus and Election Period between Council Meetings