

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 26, 2022

Item 12, Report No. 19, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on April 26, 2022.

12. PROCLAMATION REQUESTS - PLASTIC FREE JULY, MULTIPLE SCLEROSIS AWARENESS DAY IN THE CITY OF VAUGHAN, FILIPINO DAY & GBS/CIDP AWARENESS MONTH

The Committee of the Whole recommends approval of the recommendations contained in the following report of the Deputy City Manager, Legal and Administrative Services & City Solicitor, dated April 12, 2022:

Recommendations

1. That July be proclaimed as “Plastic Free July” and that going forward it be proclaimed yearly on a recurring basis;
2. That May 11, 2022, be proclaimed as “Multiple Sclerosis Awareness Day in the City of Vaughan”;
3. That June 11, 2022, be proclaimed as “Filipino Day”;
4. That May be proclaimed as “GBS/CIDP Awareness Month”; and,
5. That the proclamations be posted on the City’s website, and the Corporate and Strategic Communications department be directed to promote the above-noted proclamations through the various corporate channels.

Committee of the Whole (2) Report

DATE: Tuesday, April 12, 2022

WARD(S): ALL

TITLE: PROCLAMATION REQUESTS

**PLASTIC FREE JULY, MULTIPLE SCLEROSIS AWARENESS
DAY IN THE CITY OF VAUGHAN, FILIPINO DAY & GBS/CIDP
AWARENESS MONTH**

FROM:

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

ACTION: DECISION

Purpose

To seek approval for the proclamation requests received for: Plastic Free July, Multiple Sclerosis Awareness Day in the City of Vaughan, Filipino Day and GBS/CIDP Awareness Month.

Report Highlights

- Respond to the request received from the Environmental Services Department for proclamation for month of July.
- Respond to the request received from York Region MY MS FAMILY Community for proclamation for date in May.
- Respond to the request received from the Filipino Canadian Association of Vaughan (FCAV) for proclamation for date in June.
- Respond to the request received from the GBS/CIDP Foundation of Canada for proclamation for month of May.

Recommendations

1. That July be proclaimed as “Plastic Free July” and that going forward it be proclaimed yearly on a recurring basis;
2. That May 11, 2022, be proclaimed as “Multiple Sclerosis Awareness Day in the City of Vaughan”;

3. That June 11, 2022, be proclaimed as “Filipino Day”;
4. That May be proclaimed as “GBS/CIDP Awareness Month”; and,
5. That the proclamations be posted on the City’s website, and the Corporate and Strategic Communications department be directed to promote the above-noted proclamations through the various corporate channels.

Background

Plastic Free July

Plastic Free July is a campaign to raise awareness of the goal to see a world free of plastic waste. This campaign encourages people around the world to commit to reducing plastic pollution during the month of July, with the aim of continuing this action every day of the year.

Vaughan is a “green” city that remains committed to fostering a sustainable community that will continue to enhance the quality of life for all residents, businesses and visitors. This proclamation, recognized on an annual basis going forward, will help further this commitment.

Multiple Sclerosis Awareness Day in the City of Vaughan

The mission of MY MS FAMILY is to bring awareness to the community about Multiple Sclerosis (MS), as well as to help and support those living with this debilitating disease. Each week membership continues to grow with someone being diagnosed with Multiple Sclerosis. A proclamation would be meaningful to the organization to assist in their awareness campaign.

Council has previously granted this request, most recently in 2021. The organization has also requested a flag raising for the same day, which will be reviewed by the City Clerk as per the City’s Flag Raising Policy (03.C.11).

Filipino Day

Philippine Independence Day, which occurs on June 12, is celebrated each year by Filipinos across the world. This is a national day of the Philippines to commemorate ancestors who sacrificed their lives for sovereignty. This year, it is the 124th Anniversary of Philippine Independence.

Council has previously granted this request for proclamation, most recently in 2019. The organization has also requested a flag raising for the same day, which will be reviewed by the City Clerk as per the City’s Flag Raising Policy (03.C.11).

GBS/CIDP Awareness Month

The Month of May has been internationally designated as "GBS and CIDP Awareness Month" to educate the public and bring awareness about the rare conditions of Guillain-Barré Syndrome (GBS), Chronic Inflammatory Demyelinating Polyneuropathy (CIDP), and variants such as Multifocal Motor Neuropathy. GBS has a sudden onset of symptoms, which can cause complete paralysis very quickly. Earlier diagnosis, treatment, and access to rehabilitation services can improve the chances of avoiding permanent lifelong damage of the nerves.

The GBS/CIDP Foundation of Canada is a not-for-profit organization that supports patients and families afflicted with GBS and CIDP. This organization is working to raise awareness of these rare conditions, and a proclamation would be meaningful in this endeavour.

Previous Reports/Authority

Multiple Sclerosis Awareness Day in the City of Vaughan

[Committee of the Whole – April 2020](#)

Filipino Day

[Committee of the Whole – April 2019](#)

Analysis and Options

Plastic Free July

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

Multiple Sclerosis Awareness Day in the City of Vaughan

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

Filipino Day

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.1. Arts, culture or heritage commemorations in the City of Vaughan

GBS/CIDP Awareness Month

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

Financial Impact

There is no financial impact expected in regards to these requests.

Broader Regional Impacts/Considerations

Not applicable.

Conclusion

Having reviewed each request, staff is recommending that: July be proclaimed as "Plastic Free July" and that going forward it be proclaimed yearly on a recurring basis; that May 11, 2022, be proclaimed as "Multiple Sclerosis Awareness Day in the City of Vaughan"; that June 11, 2022, be proclaimed as "Filipino Day"; that May be proclaimed as "GBS/CIDP Awareness Month", and, finally, that the proclamations be posted on the City's website, and the Corporate and Strategic Communications department be directed to promote the above-noted proclamations through the various corporate channels.

For more information, please contact: Todd Coles, City Clerk

Attachments

1. Correspondence from Environmental Services Department, received on January 27, 2022
2. Correspondence from York Region MY MS FAMILY Community, received on March 2, 2022
3. Correspondence from FCAV, received on March 14, 2022
4. Correspondence from GBS/CIDP Foundation of Canada, received on March 3, 2022

Prepared by

Julia Bartolomeo, Supervisor, City Clerk's Administrative Services, ext. 8280

Approved by

A handwritten signature in black ink, appearing to read "Wendy Law".

Wendy Law
Deputy City Manager
Legal and Administrative Services
& City Solicitor

Reviewed by

A handwritten signature in black ink, appearing to read "Nick Spensieri".

Nick Spensieri, City Manager

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

Flag Raising (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)

Proclamation (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

ORGANIZATION TYPE

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

DAY

WEEK

MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?

YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.

NO

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

ALTERNATE CEREMONY DATE 1

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE

AM (09:00 a.m. – 12:00 p.m.)

PM (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES	
<p>THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are REQUIRED as part of the request approval)</p> <p style="text-align: center;">Completed Annex A Draft Ceremony Agenda (See Page 4)</p> <p style="text-align: center;">Completed Annex B Dignitaries/VIPs Attending/Invited (See Page 5)</p> <p style="text-align: center;">Image of the Flag to be Raised</p>	

Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, and will be used for the purpose of processing requests to conduct flag raisings at Vaughan City Hall. Questions about this collection of personal information should be directed to the Office of the City Clerk, City of Vaughan, 2141 Major Mackenzie Drive, Vaughan, Ontario, L6A 1T1, 905-832-8504.

ANNEX A: DRAFT CEREMONY AGENDA

Please complete the following agenda, with an estimate of the start and end time, and estimated time at which each item will occur. Items may include speeches from dignitaries, playing of songs or anthems, and any displays or performances that may take place during the ceremony. A sample agenda is available online, [click here to view](#).

TIME	ITEM

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ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

Please complete the following list, indicating any dignitaries or VIPs (including the Mayor and Members of Vaughan Council) who have or will be invited to participate or attend the flag raising ceremony. We ask that you identify each person's name, and the organization to which they are associated, if applicable.

NOTE: You are responsible for issuing invitations and providing ceremony details to all dignitaries or VIPs if you wish them to attend, **EXCEPT** for the Mayor and Members of Vaughan Council, who will be contacted by city staff if you wish them to attend.

NAME	ORGANIZATION

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FLAG RAISING & PROCLAMATION REQUEST FORM

INSTRUCTIONS FOR COMPLETING THIS FORM

PART 1: ORGANIZATION DETAILS
<ul style="list-style-type: none">• Please provide your organization's full official name.• Select the most appropriate type from the options provided.
PART 2: REQUESTOR DETAILS
<ul style="list-style-type: none">• Identify the primary contact for this request on behalf of the organization identified in Part 1.
PART 3: ALTERNATE CONTACT DETAILS
<ul style="list-style-type: none">• Please make sure to identify an alternate contact to ensure staff can reach a representative of your organization if the primary contact is unavailable on short notice.
PART 4: PROCLAMATION REQUEST DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this proclamation, i.e. national day, independence day, awareness month.• Please select whether the date to be proclaimed is a specific day, for a week or for an entire month.
PART 5: FLAG RAISING DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this flag raising ceremony, i.e. national day, independence day, awareness month.• It is imperative that you supply a clear image of the flag to ensure staff reviewing the request can ensure that it complies with our policies and protocols.• Please consult the Protocol Services page online for full details on flag raising ceremonies.• This request only covers flag raising ceremonies, if you wish to conduct an event to celebrate after the ceremony is concluded you MUST contact Recreation Services to book locations and resources for that event.• Please note that if you require additional resources or time for your ceremony, you will also need to contact Recreation Services to book rooms, spaces and equipment beyond that normally provided by the City of Vaughan.
PART 6: PUBLIC CEREMONY DETAILS
<ul style="list-style-type: none">• Provide alternate dates and times to ensure the availability of our space, staff, resources and Council for the ceremony.• It is imperative that you provide an <u>accurate</u> estimate to ensure we provide appropriate seating and security for the ceremony.• Ensure that all three documents are attached with your request or it may be denied for completeness.

ANNEX A: DRAFT CEREMONY AGENDA

- Please detail each item of the agenda in order, including the approximate time that it will take place.
- Items may include an Introduction, Official Greetings from the Mayor, Raising of the Flag, etc.; try to provide any additional details that might be helpful such as noting that the anthem should be played when the flag is being raised.
- A sample of the draft ceremony agenda is provided below to help guide you in completing this page:

Time	Item
12:00	Master of Ceremonies provides an introduction and welcomes everyone to the ceremony.
12:05	President of the organization delivers greetings and acknowledges dignitaries.
12:10	Mayor delivers his address to guests.
12:15	Member of Parliament delivers their address to guests.
12:25	Children's choir sings cultural song.
12:35	Organization and dignitaries raise the flag, while the anthem is played.
12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☒ **Flag Raising** (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)
- ☒ **Proclamation** (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

York Region MY MS FAMILY Community

ORGANIZATION TYPE

Not-for-profit

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Busciglio

FIRST NAME

Peter

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

ON

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

[REDACTED]

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

Pilkey

FIRST NAME

Doug

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

ON

POSTAL CODE

EMAIL ADDRESS

[REDACTED]

TELEPHONE NUMBER

[REDACTED]

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

Multiple Sclerosis Awareness Day in the City of Vaughan



DAY



WEEK



MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

To bring awareness of Multiple Sclerosis in the City of Vaughan in order to fundraise to find a cure for l

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

Yes

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

N/A

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?



YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.



NO

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

5/11/22

ALTERNATE CEREMONY DATE 1

5/4/22

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE



AM (09:00 a.m. – 12:00 p.m.)



PM (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES

20

THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are **REQUIRED** as part of the request approval)



Completed Annex A Draft Ceremony Agenda (*See Page 4*)



Completed Annex B Dignitaries/VIPs Attending/Invited (*See Page 5*)



Image of the Flag to be Raised

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TIME	ITEM
10AM	Peter (Director of MY MS FAMILY) making Welcoming Statments, greetings to
10:30	Invite Mayor Bevilacqua to address all in attendance
10:45	Dignitaries and MS members to raise MS Flag and for group pictures
11 am	Peter thanking Mayor Bevilacqua, Deputy Mayor Mario Ferris and all Local an
11:15 AM	Refreshments and time for MS members to speak with the dignitaries and tha

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NAME	ORGANIZATION
Mayor Maurizio Bevilacqua	City of Vaughan
Deputy Mayor Local and Regional Councillor M	City of Vaughan
Local and Regional Councillor Gino Rosati	City of Vaughan
Local and Regional Councillor Linda D. Jackson	City of Vaughan
Ward 1 Councillor Marilyn Iafrate	City of Vaughan
Ward 2 Councillor Tony Carella	City of Vaughan
Ward 3 Councillor Rosanna De Francesca	City of Vaughan
Ward 4 Councillor Sandra Yeung Racco	City of Vaughan
Ward 5 Councillor Alan Shefman	City of Vaughan
Members of York Region MS Family Communit	MY MS FAMILY Community

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- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.



Filipino Canadian Association of Vaughan

7894 Dufferin St., Vaughan, Ont., L4K 1R6, Tel.: (905) 881-4600, email: fcav@rogers.com, url: www.fcav.ca

February 22, 2022

Mr. Todd Coles
City Clerk, City of Vaughan
2141 Major Mackenzie Drive
Vaughan, Ont., L6A 1T1

Dear Mr. Coles:

I would like to respectfully request permission to raise the Philippine flag to commemorate the 124th Anniversary of Philippine Independence on Saturday, June 11, 2022, at 10:00 a.m., Vaughan City Hall. Likewise, I would like to request that Saturday, June 11 be proclaimed "Filipino Day". The exact day, June 12, is a national day of the Philippines and we remember our ancestors who sacrificed their lives to give us the precious gift of sovereignty.

Every year, Filipinos around the world celebrate Philippine Independence Day. Here in the City of Vaughan "Filipino Day" was proclaimed and the Philippine flag was raised to celebrate the Philippine Independence Day in 2019 & previous years. Last year, due to COVID-19, we were not able to do it. This year, we would like to raise the Philippine flag. It should be noted that the City of Vaughan is a twin city of Baguio, Philippines.

Following the flag raising, I would like to request permission to use the Multi-Purpose Room, Garden Room and Courtyard for program, entertainment, and lunch (Filipino food) provided by the members of the Planning Committee (Philippine Heritage Band, MCBN/ Pinoy Radio Inc., Solid Rock Indigenous Group, Maple Baptist Church, and the Filipino Canadian Association of Vaughan). The Committee will pay any overages incurred for the event. I would like the event to end at 2:00 p.m.

On behalf of the Filipino Day Planning Committee, thank you and I look forward to hearing from you.

Very truly yours

President

cc.: His Worship, Maurizio Bevilacqua, P.C., Mayor, City of Vaughan
Hon. Orontes Castro, Consul General, Philippine Consulate, Toronto

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☒ **Flag Raising** (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)
- ☒ **Proclamation** (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

Filipino-Canadian Association of Vaughan (FCAV)

ORGANIZATION TYPE

Not-for-profit

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Insigne

FIRST NAME

Erlinda

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

ON

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

fcav@rogers.com

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

Benesa

FIRST NAME

Hermogena

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

ON

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

[REDACTED]

TELEPHONE NUMBER

[REDACTED]

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

Saturday, June 11 to be proclaimed "Filipino Day" to celebrate the National Day of the Philippines.



DAY



WEEK



MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

To raise the Philippine flag to commemorate the 124th Anniversary of Philippine Independence

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

See attached Philippine Flag

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

Canadian National Anthem and Philippine National Anthem

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?



YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.



NO

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

6/11/22

ALTERNATE CEREMONY DATE 1

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE



AM (09:00 a.m. – 12:00 p.m.)



PM (12:00 p.m. – 4:00 p.m.)

ESTIMATED NUMBER OF ATTENDEES

200

THE FOLLOWING HAVE BEEN ATTACHED TO THIS REQUEST (Please note that these are **REQUIRED** as part of the request approval)



Completed Annex A Draft Ceremony Agenda (See Page 4)



Completed Annex B Dignitaries/VIPs Attending/Invited (See Page 5)



Image of the Flag to be Raised

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ANNEX A: DRAFT CEREMONY AGENDA

Please complete the following agenda, with an estimate of the start and end time, and estimated time at which each item will occur. Items may include speeches from dignitaries, playing of songs or anthems, and any displays or performances that may take place during the ceremony. A sample agenda is available online, [click here to view](#).

TIME	ITEM
9:30 am	Mini Parade Line-up in the parking lot and photo opportunity.
10:00 am	Mini Parade Starts.
10:15 am	Master of Ceremonies announce Flag raising: FCAV raise the flag while PHB
10:30 am	Master of Ceremonies provides introduction and welcomes everyone.
10:35 am	Erlinda, pres, FCAV delivers greetings and acknowledges dignitaries.
10:40 am	Consul General, Mayor, Members of Parliament and Members of Provincial P;
11:10 am	Entertainment.
11:50 am	Closing Remarks, PHB.
11:55 am	Master of Ceremonies thanks everyone, closes the ceremony and announce I
12:00 noon	Lunch.
2:00 pm	End.

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ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

Please complete the following list, indicating any dignitaries or VIPs (including the Mayor and Members of Vaughan Council) who have or will be invited to participate or attend the flag raising ceremony. We ask that you identify each person's name, and the organization to which they are associated, if applicable.

NOTE: You are responsible for issuing invitations and providing ceremony details to all dignitaries or VIPs if you wish them to attend, **EXCEPT** for the Mayor and Members of Vaughan Council, who will be contacted by city staff if you wish them to attend.

NAME	ORGANIZATION
Hon. Orontes V. Castro	Consul General, Philippine Consulate Toronto
His Worship, Maurizio Bevilacqua	P.C., Mayor, City of Vaughan
Melissa Lantsman,	Member of Parliament, Thornhill
Francesco Sorbara,	Member of Parliament, Vaughan-Woodbridge
Anna Roberts	Member of Parliament, King-Vaughan
Hon. Stephen Lecce,	Minister of Education
Mario Ferri	Deputy Mayor, City of Vaughan
Gino Rosati	Regional and Local Councillor, City of Vaughan
Linda Jackson	Regional and Local Councillor, City of Vaughan
Iafrate, Carella, De Francesca, Racco, Shefman	Councillors, City of Vaughan
President/Head/Chair/Leaders	Various Associations - Ten (10)

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FLAG RAISING & PROCLAMATION REQUEST FORM

INSTRUCTIONS FOR COMPLETING THIS FORM

PART 1: ORGANIZATION DETAILS
<ul style="list-style-type: none">• Please provide your organization's full official name.• Select the most appropriate type from the options provided.
PART 2: REQUESTOR DETAILS
<ul style="list-style-type: none">• Identify the primary contact for this request on behalf of the organization identified in Part 1.
PART 3: ALTERNATE CONTACT DETAILS
<ul style="list-style-type: none">• Please make sure to identify an alternate contact to ensure staff can reach a representative of your organization if the primary contact is unavailable on short notice.
PART 4: PROCLAMATION REQUEST DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this proclamation, i.e. national day, independence day, awareness month.• Please select whether the date to be proclaimed is a specific day, for a week or for an entire month.
PART 5: FLAG RAISING DETAILS
<ul style="list-style-type: none">• Identify the occasion being recognized by this flag raising ceremony, i.e. national day, independence day, awareness month.• It is imperative that you supply a clear image of the flag to ensure staff reviewing the request can ensure that it complies with our policies and protocols.• Please consult the Protocol Services page online for full details on flag raising ceremonies.• This request only covers flag raising ceremonies, if you wish to conduct an event to celebrate after the ceremony is concluded you MUST contact Recreation Services to book locations and resources for that event.• Please note that if you require additional resources or time for your ceremony, you will also need to contact Recreation Services to book rooms, spaces and equipment beyond that normally provided by the City of Vaughan.
PART 6: PUBLIC CEREMONY DETAILS
<ul style="list-style-type: none">• Provide alternate dates and times to ensure the availability of our space, staff, resources and Council for the ceremony.• It is imperative that you provide an <u>accurate</u> estimate to ensure we provide appropriate seating and security for the ceremony.• Ensure that all three documents are attached with your request or it may be denied for completeness.

ANNEX A: DRAFT CEREMONY AGENDA

- Please detail each item of the agenda in order, including the approximate time that it will take place.
- Items may include an Introduction, Official Greetings from the Mayor, Raising of the Flag, etc.; try to provide any additional details that might be helpful such as noting that the anthem should be played when the flag is being raised.
- A sample of the draft ceremony agenda is provided below to help guide you in completing this page:

Time	Item
12:00	Master of Ceremonies provides an introduction and welcomes everyone to the ceremony.
12:05	President of the organization delivers greetings and acknowledges dignitaries.
12:10	Mayor delivers his address to guests.
12:15	Member of Parliament delivers their address to guests.
12:25	Children's choir sings cultural song.
12:35	Organization and dignitaries raise the flag, while the anthem is played.
12:45	Master of Ceremonies thanks everyone and closes the ceremony.

- Staff will work with you on finalizing the agenda for your ceremony after the request has been submitted.

ANNEX B: DIGNITARY/VIPs ATTENDING/INVITED

- Provide the name and organizations for all dignitaries or VIPs you are inviting to attend the ceremony.
- Dignitaries and VIPs might include the Mayor and Members of Vaughan Council, Members of Parliament, Members of Provincial Parliament, Ambassadors or High Commissioners from foreign embassies or high commissions, CEOs or Presidents of corporations, etc.
- Please note that city staff will only issue invitations and information to the Mayor and Members of Council, you are required to invite and inform all other dignitaries and VIPs listed on this page of your request form.



GBS/CIDP Foundation of Canada

Guillain-Barré Syndrome/Chronic Inflammatory Demyelinating Polyneuropathy
Support, Education, Research, Advocacy

Honorary Board
Larry Brenneman (*deceased*)
Tom Feasby, MD
Susan Keast
Serge Payer
Kenneth Shonk, MD

Executive Director
Donna Hartlen

Officers
Darryl Bedford
President
Howard Huss
Treasurer

Board of Directors
Darryl Bedford
Holly Gerlach
Alexandre Grant
Howard Huss
Dean Lower
Pamela Stoikopoulos
Demetrios Strongolos
Ron Van Holst

Medical Advisory Board
Steven Baker, MD
Brenda Banwell, MD
Timothy Benstead, MD
Pierre Bourque, MD
Vera Bril, MD
Colin Chalk, MD
Kristine Chapman, MD
Angela Genge, MD
Gillian Gibson, MD
Angelika Hahn, MD
Hans Katzberg, MD
Kurt Kimpinski, MD
Rami Massie, MD
Elizabeth Pringle, MD
Zaeem Siddiqi, MD
Jiri Vajsar, MD
Chris White, MD
Douglas Zochodne, MD

March 1, 2022

Office of the Mayor
The of City Vaughan
2141 Major Mackenzie Dr.
Vaughan, ON
L6A 1P7

Dear Mayor Maurizio Bevilacqua:

We are writing to respectfully request that the city of Vaughan proclaim May 2022 as GBS/CIDP Awareness Month. The Month of May, has been internationally designated as "GBS and CIDP Awareness Month" to educate the public and to focus attention on these rare conditions. The GBS/CIDP Foundation of Canada is a national, not for profit patient organization that supports patients and families afflicted with Guillain-Barré Syndrome, Chronic Inflammatory Demyelinating Polyneuropathy, and variants such as Multifocal Motor Neuropathy. We serve patients through support, education, research and advocacy.

GBS has a sudden onset of symptoms, which can cause complete paralysis within a day. Recovery can be unpredictable, patients and their families face an uncertain future, usually requiring months of hospital care without knowing if or when they will recover, or whether they will face long-term disabilities. Earlier diagnosis, treatment, and access to rehabilitation services can improve the chances of avoiding permanent lifelong residual damage of the nerves. The cause of these conditions is unknown, and can develop in any person, regardless of age, gender or ethnic background

We are working to raise awareness of these rare conditions so that future patients get help sooner and will know that our organization is here to provide hope. We provide support and information through trained volunteers, our website, materials provided to hospitals, and organize local and online peer-to-peer support group meetings. We provide patient educational events and build awareness within the medical community. We advocate for access to diagnosis and appropriate treatment, and also support Canadian research that aims to improve the quality of life of GBS, CIDP, and MMN patients.

While considered rare diseases, in Canada GBS affects 2 in 100,000, and in Zika outbreaks 9-24 in 100,000. CIDP affects 5-7 in 100,000. For more information: www.gbscidp.ca
Please let us know if there is anything further you require for our proclamation request to be approved for this year and for subsequent years.

Thank you for your consideration.

Kim Brooks
Patient Advocate & Volunteer Coordinator
kbrooks@gbscidp.ca
1-403-510-3170
www.gbscidp.ca

Canadian charity registration number: 887327906RR0001

FLAG RAISING & PROCLAMATION REQUEST FORM

I am requesting the following (please select all that apply):

- ☐ Flag Raising (*Complete Parts 1-3, Parts 5 & 6, Annex A, Annex B*)
- ☒ Proclamation (*Complete Parts 1-4*)

PART 1: ORGANIZATION DETAILS

ORGANIZATION NAME

GBS/CIDP Foundation of Canada

ORGANIZATION TYPE

Charitable

PART 2: REQUESTER DETAILS

LAST NAME OR SINGLE NAME

Galaski

FIRST NAME

Nancy

STREET ADDRESS

[REDACTED]

APT/UNIT NUMBER

CITY/TOWN

[REDACTED]

PROVINCE

ON

POSTAL CODE

[REDACTED]

EMAIL ADDRESS

ngalaski@gbscidp.ca

TELEPHONE NUMBER

[REDACTED]

PART 3: ALTERNATE CONTACT DETAILS

LAST NAME OR SINGLE NAME

FIRST NAME

STREET ADDRESS

APT/UNIT NUMBER

CITY/TOWN

PROVINCE

ON

POSTAL CODE

EMAIL ADDRESS

TELEPHONE NUMBER

PART 4: PROCLAMATION REQUEST DETAILS

CAUSE/EVENT/COMMEMORATION TO BE PROCLAIMED (*Written as you want it to be Declared by Council*)

GBS/CIDP Awareness Month - May



DAY



WEEK



MONTH

PART 5: FLAG RAISING DETAILS

CAUSE/EVENT/COMMEMORATION TO BE RECOGNIZED

FLAG TO BE RAISED (*Please attach an image of the flag to this form*)

ANTHEM OR MUSIC TO BE PLAYED (*If required*)

WILL THERE BE A PUBLIC EVENT AT CITY HALL FOLLOWING THE FLAG RAISING CEREMONY?



YES - To book an appropriate space at City Hall and required equipment following the ceremony, please contact Recreation Services by telephone at (905) 832-8500 or by email at RecCSD@vaughan.ca.



NO

PART 6: PUBLIC CEREMONY DETAILS

The City of Vaughan endeavors to accommodate the requestor's preferred date, however it is **NOT GUARANTEED**. To assist in scheduling your public ceremony, we ask you to designate up to 3 alternate dates for booking.

PREFERRED CEREMONY DATE

ALTERNATE CEREMONY DATE 1

ALTERNATE CEREMONY DATE 2

ALTERNATE CEREMONY DATE 3

TIME OF DAY PREFERENCE



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