

Council Report

DATE: Tuesday, March 22, 2022

WARD(S): ALL

**TITLE: PROCLAMATION REQUEST
ARCHIVES AWARENESS WEEK**

FROM:

Wendy Law, Deputy City Manager, Legal and Administrative Services & City Solicitor

ACTION: DECISION

Purpose

To seek approval for the proclamation request received for Archives Awareness Week.

Report Highlights

- Respond to the request received from the Enterprise Information Management Services (EIMS) division in the Office of the City Clerk.
- Proclamation requested for April 4 to April 8, 2022.

Recommendations

1. That April 4 to April 8, 2022, be proclaimed as “Archives Awareness Week”: and,
2. That the proclamation be posted on the City’s website and the Corporate and Strategic Communications department be directed to promote the above-noted proclamation through the various corporate channels.

Background

The request for proclamation was received on March 14, 2022.

The EIMS Team has annually celebrated this event by posting information and items from the City’s Archives on the City of Vaughan website and social media platforms. This year, an official proclamation is requested to aid in the awareness of these events on a larger scale.

Previous Reports/Authority

The City of Vaughan has been involved in promoting public awareness around Archives Awareness Week in past years.

Analysis and Options

The proclamation request meets the requirements of the City's Proclamation Policy, as follows:

- 2.1. For the purposes of section 2, a proclamation may be issued for:
 - 2.1.4. Public awareness campaigns

Financial Impact

There is no financial impact expected with respect to this request.

Broader Regional Impacts/Considerations

Not applicable.

Conclusion

Having reviewed the request, staff is recommending that April 4 to April 8, 2022, be proclaimed as "Archives Awareness Week", and that the proclamation be posted on the City's website and the Corporate and Strategic Communications department be directed to promote the above-noted proclamation through the various corporate channels

For more information, please contact: Todd Coles, City Clerk

Attachment

1. Correspondence from the EIMS division in the Office of the City Clerk, received on March 15, 2022

Prepared by

Julia Bartolomeo, Supervisor, City Clerk's Administrative Services, ext. 8280

Approved by

A handwritten signature in black ink, appearing to read "Wendy Law", with a stylized, cursive script.

Wendy Law
Deputy City Manager
Legal and Administrative Services
& City Solicitor

Reviewed by

A handwritten signature in black ink, appearing to read "Nick Spensieri", with a stylized, cursive script.

Nick Spensieri, City Manager