

**COUNCIL MEETING – FEBRUARY 11, 2020
COMMUNICATIONS**

		<u>Rpt. No.</u>	<u>Item No.</u>	<u>Committee</u>
<u>Distributed February 7, 2020</u>				
C1	Mr. Marco Filice, Liberty Development, Steelcase Road, Markham, dated January 28, 2020	6	1	Committee of the Whole (Public Hearing)
C2	Mr. Gord Linkletter, dated February 4, 2020	6	4	Committee of the Whole (Public Hearing)
C3	Ms. Cathy Lovett, Cheltenham Avenue, Woodbridge, dated February 4, 2020	6	4	Committee of the Whole (Public Hearing)
C4	Ms. Carrie Liddy, dated February 6, 2020	4	1	Committee of the Whole
C5	Deputy City Manager, Community Services, dated February 7, 2020	4	8	Committee of the Whole
<u>Distributed February 10, 2020</u>				
C6	Deputy City Manager, Administrative Services and City Solicitor, dated February 10, 2020		1	Addendum 1
C7	Fire Chief Deryn Rizzi, dated February 10, 2020	4	1	Committee of the Whole
<u>Distributed February 11, 2020</u>				
C8	Interim City Manager, dated February 11, 2020	4	1	Committee of the Whole

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Please note there may be further Communications.

January 28, 2020

City Clerk's Office
City of Vaughan
2141 Major Mackenzie Drive,
Vaughan, ON
L6A 1T1

Att: City Clerk – Committee of the Whole

Re: Item 1- Committee of the Whole Public Hearing, Feb 4, 2020
OP, 19.009; Z.19.024 and 19T-19V004, 2851 Highway 7

We are submitting this letter as Development Managers on behalf of 1930328 Ontario Inc., the owners of the lands located at 2901 Highway 7, which are zoned, draft approved and site plan endorsed. As a neighboring landowner, we have been having ongoing discussions on minor issues and coordination with the owners of the subject lands and continue to meet cooperatively in order to resolve those issues. We trust that we will be able to resolve these matters and will advise as appropriate.

Would you kindly provide us with notice of all upcoming meetings with respect to these applications.

Yours truly,



Marco Filice

c.c. Mr. Alireza Khosrowshahi, Melrose Investments Inc.

Subject: Committee of the Whole Public Hearing, Feb. 4, 2020 ITEM 1
Attachments: Public Meeting Feb. 4 2020 re 2851 Hwy 7.pdf
Importance: High

From: Lezlie Phillips <lezlie@libertydevelopment.ca>
Sent: Monday, February 03, 2020 2:23 PM
To: Coles, Todd <Todd.Coles@vaughan.ca>; Kwan, Jessica <Jessica.Kwan@vaughan.ca>; Clerks@vaughan.ca
Cc: Marco Filice <mfilice@libertydevelopment.ca>; Afsoon Katbab <Afsoon@libertydevelopment.ca>
Subject: Committee of the Whole Public Hearing, Feb. 4, 2020 ITEM 1
Importance: High

Good afternoon Todd; attached please find correspondence with respect to Item 1 on the agenda for the Committee of the Whole Public Hearing scheduled for Feb. 4, 2020. Would you kindly confirm back to me receipt of this letter. Thank you for your assistance....best regards, lezlie



Lezlie Phillips

Liberty Development Corporation
1 Steelcase Rd. W. | Unit 8 | Markham, ON L3R 0T3
Tel: 905.731.8687 | Ext: 226 | Fax: 905.731.6826
lezlie@libertydevelopment.ca | www.libertydevelopment.ca

This message is intended only for the addressee. It may contain privileged or confidential information. Any unauthorized disclosure is strictly prohibited. If you have received this message in error, please notify us immediately so that we may correct our internal records. Please then delete the original message. Thank you.

Subject:

Projects: 4,8,14,20 & 24 Lansdowne Avenue Part of Lot6, Concession 7 and 5217 and 5225 Regional road 7 and 32 Hawman Avenue.

c.2 Communication COUNCIL: Feb 11/20 COW(PH) Rpt. No. 6 Item 4

From: Cosentino, Christopher <Christopher.Cosentino@vaughan.ca>

Sent: Tuesday, February 4, 2020 2:14 PM

To: Magnifico, Rose <Rose.Magnifico@vaughan.ca>

Subject: FW: Projects: 4,8,14,20 & 24 Lansdowne Avenue Part of Lot6, Concession 7 and 5217 and 5225 Regional road 7 and 32 Hawman Avenue.

Hello Rose,

I was forwarded another email from the public regarding the Public Hearing report on Avalee (Vaughan) Inc. which is being heard tonight. Please see the email below.

Thank you,

Chris Cosentino

From: Squadrilla, Dorianne <Dorianne.Squadrilla@vaughan.ca>

Sent: Tuesday, February 04, 2020 1:33 PM

To: Cosentino, Christopher <Christopher.Cosentino@vaughan.ca>

Subject: FW: Projects: 4,8,14,20 & 24 Lansdowne Avenue Part of Lot6, Concession 7 and 5217 and 5225 Regional road 7 and 32 Hawman Avenue.

FYI...

From: Linkletter, Gord [REDACTED]

Sent: Tuesday, February 04, 2020 12:01 PM

To: Cardile, Lucy <Lucy.Cardile@vaughan.ca>; Carella, Tony <Tony.Carella@vaughan.ca>;
DevelopmentPlanning@vaughan.ca

Subject: Projects: 4,8,14,20 & 24 Lansdowne Avenue Part of Lot6, Concession 7 and 5217 and 5225 Regional road 7 and 32 Hawman Avenue.

I am writing to express my disapproval of the above proposal for High Density High-rise building proposals in the above listed area.

As a longtime resident of Cheltenham Ave I have seen the increased disregard for this area of Woodbridge when it comes to recent building zoning practices.

Over the last 10 years we have had numerous projects added to this area:

- Seven Multi- level projects developed along Woodbridge Avenue between Kipling and Highway 7 congesting an already narrow street.
- A 10 story residential building erected at Woodstream Blvd. and Highway 7.
- An 11 Story residential building erected at Kipling and Highway 7.
- A multi-unit Townhouse complex is currently under construction immediately adjacent to the above mentioned building on Highway 7.
- 3 large townhouse complexes built along Kipling Ave. between Woodbridge Ave. Langstaff.

All of the above have contributed to substantially increased traffic at the intersection of Highway 7 and Kipling Avenue which is making it exceedingly difficult to exit my street on a daily basis for a number of reason.

1. Kipling avenue does not go south of the 407
2. The only access to the subdivisions south of Highway 7 is Kipling Avenue.
3. Highway 7 is reduced to 4 lanes of traffic from approx. 500m west of Kipling through to Bruce street east of Islington.
4. There is no right hand turn lane at Kipling north of Highway 7.
5. As a result of west bound traffic on Highway 7 It is next to impossible to make a left hand turn onto Lansdowne.

Given all of the above how do you anticipate the added traffic volume to flow from these projects? Burwick Ave. is the only street access to Woodbridge Public school. Knowing this area as well as I do the intersection of Kipling and 7 will become a nightmare not to mention dangerous for School children.

The most egregious concern for me is the impact of my property value having 2 high-rise buildings overlooking my backyard.

This area has had more than its share of this type of development.

I DO NOT APPROVE of the proposal.

Gord LINKLETTER

Subject: No More Condos!!!

c.3	
Communication	
COUNCIL:	Feb 11/20
CW(PH) Rpt. No.	6 Item 4

-----Original Message-----

From: Cosentino, Christopher <Christopher.Cosentino@vaughan.ca>
Sent: Tuesday, February 4, 2020 1:17 PM
To: Magnifico, Rose <Rose.Magnifico@vaughan.ca>
Subject: FW: No More Condos!!!

Hello Rose,

I was forwarded the below public correspondence for the Public Hearing report on Avalee (Vaughan) Inc. which is being heard tonight.

Thank you,

Chris Cosentino

-----Original Message-----

From: Squadrilla, Dorianne <Dorianne.Squadrilla@vaughan.ca>
Sent: Tuesday, February 04, 2020 11:47 AM
To: Cosentino, Christopher <Christopher.Cosentino@vaughan.ca>
Subject: FW: No More Condos!!!

FYI....

-----Original Message-----

From: C LOVETT [REDACTED]
Sent: Tuesday, February 04, 2020 11:46 AM
To: Cardile, Lucy <Lucy.Cardile@vaughan.ca>
Cc: Carella, Tony <Tony.Carella@vaughan.ca>; DevelopmentPlanning@vaughan.ca
Subject: No More Condos!!!

I understand there is a meeting tonight, Feb 4, 2020, at Vaughan City Hall. I am unable to attend the meeting so please accept this email as my objection to the condominiums at the following projects:

4, 8, 14, 20 & 24 Landsdowne Avenue Part of Lot 6, Concession 7 and 5217 and 5225 Regional Road 7 and 26 and 32 Hawman Avenue.

I live on Cheltenham Avenue and would be directly affected by these condos.

I do not understand why you would allow condos in this area.

1. There is an elementary school on Landsdowne/Burwick. This area was unsafe when my daughter went to school there 12 years ago when there was a lower volume of traffic. There have not been any updates to the street(s) to improve the possible dangers since then. The traffic is already chaos during pick up and drop off times. The condo residents will be accessing Kipling Ave. and Hwy #7 which will also increase the volume of traffic that is too congested now.

2. I live on Cheltenham Ave. (one street west of Burwick off Kipling). There are mornings when I can not turn left out of my street to go Kipling South because they are lined up past Cheltenham Ave. all the way to Hwy. 7. I must turn right onto Kipling and turn around north of my street to get in line. There is a light on Burwick which will allow residents to pull onto Kipling but there is no light on Cheltenham.

3. There is no right-hand turn lane at Hwy 7 when travelling south on Kipling Ave. Many people now go straight through the lights at Hwy 7 and therefore, you have to wait until the light turns green in order to turn right, even though there may be an opportunity to turn right! Why is there no right-hand turn lane at a major intersection!!!!

4. Hwy #7 narrows from six lanes to only four lanes in this area. Need I say more!

4. There is a possibility of these condos may affect my sunlight.

Residents in this area are fed up with the traffic congestion in our area and we need counsel to listen. An example is Woodbridge Avenue congestion and the new community housing isn't even occupied yet. When coming up Woodbridge Avenue to Kipling Ave., I stay back a car length on a red light because the buses cannot even make the turn from Kipling north onto Woodbridge Ave. East because counsel allowed the condo on the corner to be built with no room to widen the street. The town is a mess with traffic – bumper to bumper downtown Woodbridge Ave.

We cannot change the existing buildings you have allowed to be built but we want/need your consideration to address our concerns going forward.

Please provide me a summarization of the meeting.

Thank you,
Cathy Lovett

[REDACTED]
Cheltenham Ave.
Woodbridge, ON

Subject:

FW: Item 1 COW Feb 4 2020

c <u>4</u>
Communication
COUNCIL: <u>Feb 11/20</u>
<u>CW</u> Rpt. No. <u>4</u> Item <u>1</u>

From: Carrie Liddy <[REDACTED]>

Sent: Thursday, February 6, 2020 10:04 AM

To: Council@vaughan.ca; Bevilacqua, Maurizio <Maurizio.Bevilacqua@vaughan.ca>; Rosati, Gino <Gino.Rosati@vaughan.ca>; Shefman, Alan <Alan.Shefman@vaughan.ca>; lafrate, Marilyn <Marilyn.lafrate@vaughan.ca>; DeFrancesca, Rosanna <Rosanna.DeFrancesca@vaughan.ca>; Racco, Sandra <Sandra.Racco@vaughan.ca>; Craig, Suzanne <Suzanne.Craig@vaughan.ca>; Coles, Todd <Todd.Coles@vaughan.ca>; Carella, Tony <Tony.Carella@vaughan.ca>; Jackson, Linda <Linda.Jackson@vaughan.ca>; Ferri, Mario <Mario.Ferri@vaughan.ca>; Minister (MMAH) <minister.mah@ontario.ca>; gila.martowco@pc.ola.org; Tibollo, Michael (MCSCS) <michael.tibollo@ontario.ca>; sylvia.jones@pc.ola.org

Subject: Item 1 COW Feb 4 2020

Dear Honourable Minister Jones,

During the council meeting of Feb 4, 2020 and followed by researching the emergency plans of the City of Vaughan, it has become very apparent that Vaughan has not complied with the minimum requirements for public safety and emergency plans for the municipality.

Specifically, the Deputy Commissioner finances for the city put a resolution in front of council that Vaughan taxpayer pay a million dollars for a backup generator for a for-profit company that charges market rates and where the city has already paid millions to get this company to locate in Vaughan.

There is absolutely no justification for spending the million dollars, particularly since NONE of the necessary pieces of a availability plan have been put in place. Vaughan does not have a comprehensive emergency/disaster recovery plan. The availability (and associated risks of loss) of business functions of Vaughan have not been identified, and a risk (threat) analysis not been completed, and there's no cost analysis, there are NO recovery times and ranking of the critical functions of Vaughan. There is no cost benefit analysis of buying redundancy, for critical and loss of life functions of Vaughan and backup, group and shared resources and finally insurance plans for addressing the availability of critical functions.

Bottom line is that the residents of Vaughan are very vulnerable given h complete lack of planning and and a catastrophic disaster will mean loss of life and infinite loss of financial resources.

as an example: with the coronavirus being declared a pandemic, exactly what has Vaughan done to address this immediate and known threat, and why has the City not triggered pabs to address this? I remind you York Region was ground zero for SARS. Loss of life was a serious focus for the province following SARS, and the province has indeed taken steps to address the immediate threats to the people of ONtario for the coronavirus.

However, the lessons learned have not reached Vaughan. There has been ZERO discussion by council and no steps have been taken to prepare Vaughan residents for the immediate threat.

This is but one example, where Vaughan Council has failed the residents of Vaughan

I am asking that your Ministry audit the city and instruct them to put emergency/disaster recovery plans in place that follow the minimum practices of the provincial government.

Thank you

Dear Council,

I listened to the entire discussion on the proposed spending of a million dollars for a generator for a private for profit company. The Deputy Commissioner strenuously argued a case, complete with false and misleading "time constraints" on the spending of a million dollars of taxpayer money under the auspices of "emergency planning".

I commend Councillors Jackson and Racco for asking the proper questions and at least deferring this ridiculous and unaccountable use of taxpayer money.

I am appalled at the complete lack of understanding of what Vaughan HAS a mandatory duty to do , as municipality with regards to emergency planning.

Provincial legislation addressing minimum municipal requirements:

Municipal Responsibilities

3.1 All municipalities have the following emergency response responsibilities:

3.1.1 Have a Municipal Emergency Control Group (MECG) to direct the municipality's response in an emergency.

3.1.2 Establish an emergency operations centre to be used by the MECG in an emergency.

3.1.3 Designate a municipal emergency information officer.

3.1.4 Formulate, annually review, and update as required, a municipal emergency response plan.

3.2 To facilitate provincial coordination when necessary during an emergency, municipalities are expected to provide early notification and updates to the PEOC of any potential emergency situation.

I managed to find the emergency plan on the Vaughan website, and find it completely lacking in anything of value.

Having been the primary resource to write and train federal lead departments agencies on disaster recovery and continuity planning and emergency planning , I can say without a hesitation that Vaughan does NOT have a plan and by far is not even come close to complying with provincial mandated policy.

Disaster recovery, emergency preparedness is mandatory in Ontario. In 2006 and forward, the province spent millions on developing plans and instituting training programs and has multitude of resources available to properly develop plans. NONE of this is apparent in the Vaughan plan.

Let me VERY quickly outline what Vaughan HAS TO DO, none of which has been done.

1) Develop a threat risk model and identify risks,

- threat assessments must be done, and specific economic (with intangible loss being a loss) and risk loss identified

- identifying what can planned for, what has to be redundant or duplicated,

- what backup is necessary, and

- what has to be insurance as loss where backup and redundancy is either not available or where the business case shows the economic loss does not exceed the value of the backup.(how does spending a million dollars on a for-profit company's back-up generator meet any requirements of loss)

2) complete a continuity risk and availability analysis (aka business resumption criteria, resources and risk analysis) that identifies all business functions of Vaughan, what business functions are mandatory, critical, can wait, and are not a necessary function of Vaughan.

3) develop specific availability time frames for each of the above identified business functions

4) quantify the loss of each function eg. lose of life has absolute value and lose of buildings and lose of things such as for profit businesses backup generators have zero value to taxpayers

5) identify solutions for MANDATORY and critical functions where values are absolute for loss of life and for business functions cost per time frame exceed the amount of money to provide redundancy or/and backup.

6) put solutions in place (redundancy, backup, shared resources) , using cost benefit analysis (again with loss of life having infinite value) and purchase insurance for the remaining business functions that are MANDATORY , critical and have economic value that exceeds the lose value over specific time frames (budlings, assets such as contributory assets)

7) develop a comprehensive plan, including criteria and authority for declaring a disaster/emergency, what type, what portion (if not all) of the emergency plans are triggered, complete with call lists, immediate tasks, followed by tasks allocated for each minute, each hour after declaration, then days, and months and finally plans for full recovery

8) test, reevaluate, test again and continue this at a minimum annually

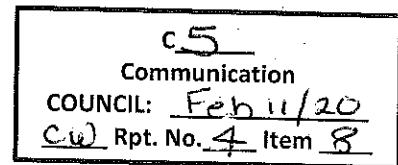
NONE of the above has been done

Instead, the Deputy Commissioner finances, asks for a million dollars to pay for a generator for a for profit company under the auspices of "emergency planning"

This is very obviously an unreported lobbying effort, as at a minimum, meetings have taken place, with the for-profit company, and given there are NO Notations on the lobby registry for the for-profit violations have occurred.

I have copied the Integrity Commission, who also has a mandate for the Lobbyist registry, however, it is up to her to follow through.

Given the above, COUNCIL must vote no to giving the for profit company a million for a back-up generator that has NO even remote connection to emergency planning.



DATE: February 7, 2020
TO: Hon. Mayor and Members of Council
FROM: Mary Reali, Deputy City Manager, Community Services
RE: **COMMUNICATION – February 11, 2020 / Council**
Deputation: Run for Vaughan

Purpose:

The purpose of this communication is to provide an update to the deputation made at Committee of the Whole (1) February 4, 2020 by Rinki Haque for the Run for Vaughan event. At this meeting, staff were directed to report back to council with a list of fees that would be charged to the Run for Vaughan Organization for their event.

Update:

Based on the requirements of last year's Run for Vaughan event at North Maple Regional Park, the preliminary requirements for 2020 are outlined below (fees listed include taxes unless otherwise noted):

Park Permit*: \$409.12 (\$32.91** x 11hours)

Services-in-kind (SIK): \$2,008.57 (incl. picnic tables, portable washrooms, garbage bins, etc.)

Total: \$2,417.69

*a refundable security deposit of \$300 will be applied separately

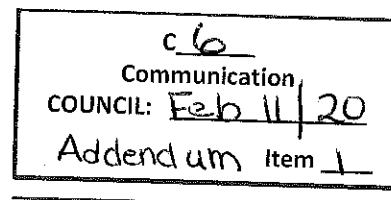
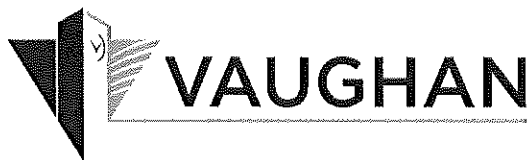
**hourly rate is before tax

The Run for Vaughan organization has been encouraged to apply for the Fairs & Festivals Support Program with Recreation Services, which will result in a discount of 75% of the permit costs (discount excludes portable washroom expenses and security deposit). Once applied, the total cost of the permit will be \$1,622.26.

Staff have discussed the rental and SIK fees with the organizers and will continue to work with the group to finalize all details and requirements to ensure another successful event this year. As it relates to other items requested such as signs, promotion opportunities, special event permit process etc., as done in previous years, staff from respective departments will assist the organizers as needed.

Respectfully Submitted,

Mary Reali
Deputy City Manager, Community Services



DATE: Monday, February 10, 2020

TO: Mayor and Members of Council

FROM: Wendy Law, Deputy City Manager, Administrative Services and City Solicitor

RE: REIMBURSEMENT OF LEGAL EXPENSES FOR MEMBERS OF COUNCIL

At its meeting on January 28, 2020, Council received staff's communication on "2019 Indemnification By-law Amendments", and asked that a further report be brought back to Council from staff and the Integrity Commissioner on the issues identified therein. The Integrity Commissioner has prepared a report outlining considerations for reimbursement of legal fees for Members of Council respecting Code of Conduct complaints. This Communication provides further details and options for Council's consideration from a legal and implementation perspective, should Council adopt the Integrity Commissioner's recommendations. Council's direction on the options below will enable staff to draft the appropriate instrument(s) to be presented at the next Council meeting for adoption.

Advance Payment of Legal Fees

The Integrity Commissioner has provided options for Council's consideration on advancing payment of legal fees in response to Code of Conduct complaints. If Council decides to allow for advance payment of legal fees, Council may wish to consider inserting other administrative requirements to enforce the repayment of advanced funds where it is subsequently found that a contravention had occurred. Such administrative requirements would include:

- (a) The timing of the repayment (e.g. within 30, 60, or 90 days after the Integrity Commissioner's findings report);
- (b) Lump sum vs repayment plan (e.g. whether Council would authorize the repayment over a term, such as equal monthly payments over the course of one year after the Integrity Commissioner's findings report);
- (c) The requirement of an indemnity agreement between the City and the member seeking indemnification, specifically acknowledging the member's requirement to repay and any other applicable conditions. An indemnity agreement is particularly important if Council decides to provide for different repayment options for (a) and (b) above on a case-by-case basis;

- (d) Delegation to staff on implementing an advanced payment regime to be set out in the Indemnification By-law/Code Complaint Protocol vs. staff bringing forward a report to Council each time seeking for direction on advance payment terms;
- (e) Any other specific reporting requirements to Council on advance payment requests and confirmation of repayment, other than what is already required under the *Municipal Act, 2001* for Council member expenses.¹

Effective date of the amendments

Generally, a by-law is effective on the date that it is passed. If Council directs that amendments be made to the current Indemnification By-law and or Code Complaint Protocol to reintroduce reimbursement of legal fees, Council may consider the following options:

- (a) Continue to provide indemnification only with respect to proceedings under the *Municipal Conflict of Interest Act* ("MCIA", which is currently covered under the Indemnification By-law), until the introduction of new provisions into the Code Complaint Protocol and or the Indemnification By-law based on Council's consideration of this Communication and the Integrity Commissioner's report; or
- (b) Immediately reinstate previous section 19 of the Code Complaint Protocol as a new provision in the current Code Complaint Protocol, substantially in the same form with modifications as Council may direct, pending the introduction of more detailed wording on reimbursement and other related matters as Council directs in the form of a by-law amendment.

Amendments to be considered for Option (b) – Reinstatement of s. 19 of Code Complaint Protocol

If Council elects to proceed with option (b) above, in addition to staff working with the Integrity Commissioner on any new language to the Code Complaint Protocol and the Indemnification Bylaw that may be required, Council may want to consider some immediate modifications to the previous section 19 of the Code Complaint Protocol:

- a) Whether to broaden the reimbursement provisions to apply to members of local boards as members of local boards are governed by the same Code of Conduct as Members of Council (as noted in Consideration 4 of the Integrity Commissioner's report);
- b) Currently, the section states that it provides coverage for consultation with legal counsel. Council may want to consider broadening the coverage to state "consultation and representation" with a lawyer;

¹ Section 284 of the *Municipal Act, 2001* requires that the City Treasurer provide an annual statement to Council before March 31st on expenses paid in the previous year to each member of Council.

- c) Whether the monetary amounts included in the prior section 19 remain as they were, or whether Council wishes to update the amounts;
- d) As MCIA complaints to the Integrity Commissioner are processed under the Code Complaint Protocol, Council may wish to confirm that the reinstated section 19 also applies to the Integrity Commissioner's investigation of MCIA complaints, so that requests for reimbursement of legal fees for all complaints before the Integrity Commissioner are dealt with under the same process²;
- e) Clarity is required on who should process the reimbursements. The previous section 19(2) provides for entitlement to reimbursement, but it does not provide for a reimbursement mechanism. Should reimbursement be processed in a similar process as what is currently contained in the Indemnification Bylaw, such that a request is made through the City Manager and the City Solicitor, and the City Solicitor is responsible for reviewing the invoices as provided before making payment?

For ease of reference, former section 19 of the Code Complaint Protocol is attached as Appendix to this Communication.

Next Steps

Subject to Council's direction on the points noted in the Integrity Commissioner's report and this Communication, staff will work with the Integrity Commissioner to draft the appropriate documents. Staff will also work on implementation details and report back to Council.

² When the original section 19 was included as part of the Code Complaint Protocol, the Integrity Commissioner did not have authority to review MCIA complaints. As such, the original section 19 did not address MCIA complaints. Since June 2019, MCIA complaints before the Integrity Commissioner are managed as part of the Code Complaint Protocol. As such, modifications can be made to a reinstated provision to extend coverage to all complaints that are processed through the Code Complaint Protocol.

Appendix

Reimbursement of Legal Expenses

19. (1) A Member of Council who is subject of an Integrity Commissioner complaint under Part A (Informal Complaint Procedure) or Part B (Formal Complaint Procedure) under this Protocol may charge against the Member's office budget the actual legal expense incurred for consultation with a lawyer of up to \$500.00.

(2) A Member of Council who is the subject of an Integrity Commissioner complaint investigation * under this Protocol may be reimbursed for actual and reasonable expenses incurred for consultation with a lawyer of up to \$5000.00, where it is determined that there has been no contravention of the Code of Ethical Conduct by the Member.

*An Integrity Commissioner complaint investigation begins when the Integrity Commissioner opens a case file and gives notice of the same to the Member of Council subject of the formal complaint.



Vaughan Fire & Rescue Service
2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1
Tel 905-832-8585 x6301
Fire Chief Deryn Rizzi
Email: Deryn.Rizzi@vaughan.ca



memorandum

DATE: February 10, 2020
TO: Hon. Mayor and Members of Council
FROM: Fire Chief Deryn Rizzi
RE: **COMMUNICATION – February 11, 2020 / Council Committee of the Whole (1), February 4, 2020 – Item No. 1 VMC YMCA Centre of Community and Library – Budget Amendment – Emergency Preparedness**

c <u>7</u>
Communication
COUNCIL: <u>Feb 11/20</u>
<u>CW</u> Rpt. No. <u>4</u> Item <u>1</u>

Purpose:

The following memo is in response to the communication received regarding the City of Vaughan's emergency planning efforts.

Update:

All municipalities in Ontario are required to establish and maintain an emergency management program in accordance with the requirements under the Emergency Management and Civil Protection Act (EMCPA), R.S.O. 1990, c. E.9. The purpose of this report is to advise the Mayor and Members of Council that the Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by our Community Emergency Management Coordinator and it has been determined that the City of Vaughan is in compliance with the EMCPA for 2019. The City of Vaughan has met compliance since the legislation was enacted in 2004 up to and including the end of the reporting year (2019) to the province.

The City has a Comprehensive Emergency Plan that is available to the public. The plan is required under the Act and is reviewed and revised annually as necessary. Based on feedback from the Emergency Management Team (EMT) at the November 2019 exercise, the Emergency Plan is undergoing a comprehensive review to ensure that it aligns with the changing environment of the City. A comprehensive Hazard Identification and Risk Analysis was completed in 2019 and is an annual activity of the program to review and revise it based on events that occurred over the past year.

The reference to recovery times and rankings of critical functions is part of business continuity planning. The City has conducted a comprehensive review of our business functions, identified criticality and has plans in place for these functions. Business continuity planning and disaster recovery plans (these are IT focused) are mandatory for federal and provincial ministries but **not** mandatory for municipalities.

The City of Vaughan Senior Leadership Executive Team gave the direction to implement the process in 2015 as good business practice and subsequently the Office of the Chief Information Officer (OCIO) has developed specific plans for our IT infrastructure. Business

Continuity documents and disaster recovery documents (IT response plan) contain information that needs to be protected to ensure the City is not vulnerable, therefore legislation does not require these documents to be made public.

The City's Emergency Management Coordinator (CEMC) works with all concerned, to facilitate and implement a wide variety of initiatives and ongoing activities and to strengthen the Corporation's emergency management program. The "all hazards" emergency management program strengthens the ability to prepare, mitigate, respond to, and recover from major emergencies affecting the Corporation and the residents of the City of Vaughan.

The OFMEM performs an annual year end audit of all municipal emergency management programs in Ontario. An annual statement of compliance must be submitted by the CEMC with the minutes from the Emergency Management Program Committee declaring that the Municipality has completed all of the annual requirements.

The City of Vaughan has undertaken many initiatives in 2019 to achieve compliance with the requirements of the *Emergency Management and Civil Protection Act* and Ontario Regulation 380/04. The following is a summary of activities the City has taken in 2019. Many of these activities are repetitive in nature; however, they are required by the OFMEM:

- **Community Emergency Management Coordinator (O. Reg. 380/04, s. 10(1)):**
All municipalities are required to designate an employee to perform the role of the CEMC. The Manager of Emergency Management, Sharon Walker, Fire Chief Deryn Rizzi, Deputy Fire Chief Deputy Zvanitajs and Deputy Fire Chief Doyle are designated as the CEMCs and are represented on the Municipal Control Group.
- **CEMC, and alternates, are required to complete provincial training (O. Reg. 380/04, s. Part II 10(2)):**

EM 200 – Basic Emergency Management

EM 300 – Community Emergency Management Coordinator Course

IMS 100 – Introduction to Incident Management System (available online)

IMS 200 – Basic Incident Management System

Emergency management program coordinators that have already completed this training will not be required to repeat it.

Both Deputy Fire Chiefs completed all required provincial training in 2019, and Sharon Walker, Manager of Emergency Planning and Fire Chief Deryn Rizzi already had these qualifications. Therefore all four CEMCs are compliant with the regulations.

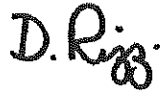
- **Community Emergency Management Program Committee (EMPC) (O. Reg. 380/04, s. 11):** The EMPC is appointed by Council Bylaw 030-2019 and it met in February, June, September and November of 2019. The City of Vaughan's EMPC is comprised of senior level staff and have a role in the City's Emergency Management Program.
- **Hazard Identification and Risk Assessment Review (HIRA) (EMPCA s.2):**
The City's EMPC conducted a comprehensive review of the City's HIRA which was completed on September 3, 2019 and presented to the EMPC on November 28, 2019.

- **Emergency Response Plan (EMCPA s. 3.1 (1), s. 3.1(6), s. 6.2):**
All municipalities are required to review their Emergency Response Plan and update it as required. The EMPC regularly reviews the City's Emergency Plan and recommend changes for future revisions. The City's current Emergency Response Plan is an all hazards plan and program designed to help guide the actions of senior officials and the public during an emergency.
- **By-Law to adopt the Emergency Response Plan (EMCPA s. 3 (1)):**
The originating By-Law is 348-2004 which was amended by 192-2005, 63-2008, 205-2010, 173-2012, 169-2014, 039-2016 and 042-2017.
- **Designated Emergency Operations Centre (EOC) (O. Reg. 380-04 s. 13 (1)):**
The City of Vaughan has designated and continues to maintain both a primary and alternate EOC on a 24 hour/ 7 day/week basis. The primary EOC is located at 2800 Rutherford Road, Vaughan and the alternate location is the Pierre Berton Resource Library. Procedures and systems are in place to run the EOC virtually through our Dashboard Program.
- **EOC Communications (O. Reg. 380/04 s. 13 (2)):**
Maintaining robust communications during a disaster can be a challenge as proven time and time again in stations across North America. The City's EOC is supported by radio communications in the event that normal day to day communications devices are not functioning properly during an emergency, along with designated land lines, a back-up mobile telephone system that runs independent of the City systems is in place. An interoperable radio system is in place for Vaughan Fire and Rescue Service firefighters.
- **Critical Infrastructure Identification (EMCPA s. 2.1 (3)):**
The EMPC reviews the categories of critical infrastructure within the City's boundaries and works with the City's Geographical Information Systems (GIS) staff to identify the location and type of critical infrastructure to be protected.
- **Annual Training for the Municipal Control Group (EMCPA s. 2.1 (2)), O. Reg. 380/04 s. 12 (3)):**
Municipal Control Group Members met the required training commitments including full participation and review in a municipal emergency exercise.
- **Annual Emergency Exercise (EMCPA s. 2.1 (2), O. Reg. 380/04 s. 12 (6)):**
An emergency exercise was performed on November 13 and 14, 2019 which included 180 members of the MCG and representatives from key stakeholder agencies. The exercise involved responding to and recovering from a North America wide incident that involved multiple infrastructure systems failing. An after-action report was generated that identified lessons learned and recommendations to enhance our emergency response plan and program. A more extensive and integrated use of the IMS evolved during this exercise.
- **Designated Emergency Information Officer (O. Reg. 380/04 s. 14 (1)):**
The City's Director of Corporate and Strategic Communications is the designated Emergency Information Officer responsible for coordinating emergency information whenever the City's Emergency Plan and EOC are activated. The designated Emergency Information Officer is a member of the City's MCG.

- **Public Education and Awareness Program (EMCPA s. 2.1 (2c)):**
Annual public education activities are important ongoing components of the City's Emergency Management Program. This past year, the primary focus for public education was on the impacts of flooding, preparing a personal plan for floods, and the overall impact of climate change. The coordination of communication through social media, television broadcasting outlets and direct attendance at community events are key aspects of the overall emergency management program.

In conclusion, the Emergency Management Program Committee reviews the City's program each year to ensure that it meets or exceeds the essential level required under legislation and regulations prior to submitting an annual statement of completion/ compliance report to Emergency Management Ontario. The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by our Community Emergency Management Coordinator and it has been determined that the City of Vaughan is in compliance with the the *Emergency Management and Civil Protection Act (EMCPA)*, for 2019.

Respectfully submitted,



Deryn Rizzi, B.A., B.Ed., MDEM, CMM III
Fire Chief

C: Mary Reali, Deputy City Manager, Community Services
Sharon Walker, Manager of Emergency Management
Deputy Fire Chief Andrew Zvanitajs, Vaughan Fire and Rescue Service
Deputy Fire Chief Grant Moffatt, Vaughan Fire and Rescue Service
Deputy Fire Chief Mike Doyle, Vaughan Fire and Rescue Service
Assistant Deputy Fire Chief Michael Ing, Vaughan Fire and Rescue Service

Attachments: 1. EMCPA Compliance Letter, 2019
2. EMCPA Compliance Letter, 2018
3. EMCPA Compliance Letter, 2017

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télec. : 647-329-1143



February 10, 2020

Your Worship Maurizio Bevilacqua
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, ON L6A1T1

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2019.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2019. I look forward to continuing to work with you to ensure your continued compliance in 2020.

If you have any questions or concerns about this letter, please contact your Emergency Management Field Officer; their contact information is below.

Name: Katrina Grantis

Email: Katrina.Grantis@ontario.ca

Phone: 647-828-3657

Sincerely,

Douglas Browne
Chief of Emergency Management

cc: Deryn Rizzi - CEMC
Katrina Grantis - Field Officer - Golden Horseshoe Sector

Ministry of the Solicitor General

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Tél. : 647-329-1100
Télééc. : 647-329-1143



June 25, 2019

Your Worship Maurizio Bevilacqua
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, ON L6A1T1

Dear Mayor:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA).

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2018.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2018.

I look forward to continuing to work with you to ensure your continued compliance in 2019.

If you have any questions or concerns about the compliance monitoring process, please contact your Emergency Management Field Officer.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Pegg", with a long, sweeping horizontal line extending to the right.

Jon Pegg
Chief of Emergency Management

cc: Deryn Rizzi - CEMC
Katrina Grantis - Field Officer - Golden Horseshoe Sector

**Ministry of
Community Safety and
Correctional Services**

Office of the
Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
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Tel: 647-329-1100
Fax: 647-329-1143

**Ministère de la
Sécurité communautaire et
des Services correctionnels**

Bureau du
commissaire des incendies et
de la gestion des situations d'urgence

25, avenue Morton Shulman
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télec. : 647-329-1143



August 29, 2018

Your Worship Maurizio Bevilacqua
City of Vaughan
2141 Major Mackenzie Drive,
Vaughan, ON L6A 1T1

Dear Mayor Bevilacqua:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA).

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2017.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2017.

I look forward to continuing to work with you to ensure your continued compliance in 2018.

If you have any questions or concerns about the compliance monitoring process, please contact your Emergency Management Field Officer.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Pegg".

Jon Pegg
Chief of Emergency Management

cc: Larry Bentley - CEMC
Katrina Grantis - Field Officer - Golden Horseshoe Sector

DATE: February 11, 2020

TO: Hon. Mayor Bevilacqua and Members of Council

FROM: Tim Simmonds, Interim City Manager

RE: **Committee of the Whole (1) Report, February 4, 2020**
VMC YMCA Centre of Community and Library – Budget Amendment –
Emergency Preparedness – UPDATED RECOMMENDATION

PURPOSE

This memo is in response to the comments and questions directed to Staff by Council at the February 4, 2020 Committee of the Whole (1) meeting. Staff would like to thank Council for the opportunity to provide additional context and information and to provide an updated recommendation related to the purchase and installation of a generator at the VMC-YMCA Centre of Community, Library and Recreational facility.

KEY FACTS

The Vaughan Metropolitan Centre (VMC) YMCA Centre is a real estate partnership between Penguin-Calloway Vaughan Partnership (PCVP), YMCA and the City of Vaughan, to build a recreational community centre and library facility in the VMC. The partnership was first approved and adopted by Council in February 2016 (Item 3, Report No. 10, of the Committee of the Whole, Working Session), which was adopted, as amended, by Council, February 16, 2016).

The YMCA is one of Canada's longest standing and largest charities, with a presence in Canada since 1851.

BACKGROUND

The current decision before Council should be considered in the context of advancing the City's emergency preparedness & resiliency efforts.

All municipalities in Ontario are required to establish and maintain an emergency management program in accordance with the requirements under the Emergency Management and Civil Protection Act (EMCPA), R.S.O. 1990, c. E.9. The Office of the Fire Marshal and Emergency Management (OFMEM)

Briefing Note

has reviewed the documentation submitted by our Community Emergency Management Coordinator and it has been determined that the City of Vaughan is in compliance with the EMCPA for 2019. The City of Vaughan has met compliance since the legislation was enacted in 2004 up to and including the end of the reporting year (2019) to the province.

Resiliency is an ongoing process that needs to be fluid and evolve to address the challenges of the changing environment of our City. The resiliency allows the City to adapt to existing and emerging issues of climate change, intensification, built form, demographics, transportation networks, industrial base, telecommunication and data systems, and economic development.

Per the *Public Health Agency of Canada Emergency Lodging Service Manual*, emergency shelters are typically located as close to the affected community as possible, as long as the facility is deemed safe by civil authorities. The goal is to keep families together, lodge evacuees promptly, as close to their homes or place of work as possible and in as normal a setting as possible while respecting their privacy.

Besides lodging, emergency shelters typically provide users with access to food, clothing, registration and inquiry (family re-unification), personal services (information, temporary care for unattended children and dependent elderly), assist with the temporary care of residents from special care facilities, provide financial and material assistance, immediate and long-term emotional support and care of pets).

Shelters must meet PHAC (*Public Health Agency of Canada*), AODA (*Accessibility of Ontarians with Disabilities Act*), Building Code and Fire Code requirements. Shelter plans are developed to maximize the usable space in accordance with legislative requirements while maintaining the dignity of the inhabitants.

Shelter (Emergency Lodging) Requirements:

- Ventilation of 30 cubic metres per person per hour

- An average temperature of 20 degrees Celsius
- Sanitation facilities
- Potable water supply
- Ability to provide for feeding
- Useable floor space includes, gyms, multipurpose rooms, meeting rooms, kitchens, washrooms, change rooms and first aid rooms. Pools, arenas and fitness centres are not counted as usable space.

Given the City's current size and growth trajectory, it is anticipated that more than one emergency shelter will be necessary. The City of Vaughan currently has 10 community centres:

- Maple community centre (Central), Father Ermanno Bulfon community centre (West) and Dufferin Clark community centre (East) are all equipped with cots and blankets and are located on public transit routes. Each was assessed based on usable space and shelter plans have been created and exercised. These locations would be deemed the highest priority if retrofitting an existing facility for a generator is considered.

The VMC-YMCA centre has many characteristics that make it a suitable facility for an emergency shelter. It is located near transit, will be a community hub for the citizens, has potable water supply, showers, usable floor space as well as kitchen facilities that would support emergency sheltering operations.

FINANCIAL CONSIDERATIONS

To inform the current decision before Council, an analysis was undertaken to estimate the time and cost to equip a similar-sized City-owned facility (see Table 1), along with the pros and cons of each scenario (see Table 2).

For purposes of the analysis, the proposed Carville Community Centre (as a new City facility currently in detailed design) and Maple Community Centre (an existing City facility) were used as comparators. Both facilities could serve as suitable emergency shelters, based on the above-mentioned criteria.

Briefing Note

Important to note is that the generator being considered at VMC-YMCA is a co-generation unit, which in addition to providing 250kW of power, also contributes to reduced carbon emissions and will contribute to the points needed for the building to attain Gold LEED certification. The generator units costed out below for the city-owned facilities provide backup power only. All figures are high-level estimates, which would be refined through preliminary engineering and detailed design.

Table 1 – Comparative Analysis

Location	FACILITY	GENERATOR		COST & TIMING		
	Size sq.ft	Capability	Size power	Timing est	Cost est - \$000's	Funding Source
VMC-YMCA Centre (NEW)	109,000	o Backup power o Co-generation (reduced carbon emissions)	250 kW	< 12 months	\$800-900k ⁽¹⁾	90% Development Charges 10% Taxation
Carville Community Centre (NEW)	150,000	Backup power only	200 kW	> 36 months	\$400-500k ⁽²⁾	90% Development Charges 10% Taxation
Maple Community Centre (EXISTING)	147,000	Backup power only	200 kW	12-18 months	\$500-600k ⁽²⁾	100% Taxation

NOTES:

(1) Installed cost, inclusive of applicable taxes, administrative recovery and contingency. Also reflects provincial grants and bundled purchase pricing available through the YMCA

(2) Installed cost, inclusive of applicable taxes, administrative recovery and contingency.

Table 2 – Pros / Cons

Location	PROS / CONS	
	Pros	Cons
VMC-YMCA Centre (NEW)	<ul style="list-style-type: none"> o speed to implement (<12 months) o location - proximity to transit, population density o only 10% tax funded o leverage IESO grants, bundled pricing (via YMCA) o contributes to reduced carbon emissions o contributes to Gold LEED certification 	<ul style="list-style-type: none"> o non-traditional ownership structure (partnership) o cost (relative to basic backup generator)
Carville Community Centre (NEW)	<ul style="list-style-type: none"> o 100% City-owned facility o only 10% tax funded o lower cost (backup power only) o easily incorporated into facility design 	<ul style="list-style-type: none"> o time to implement (min 3yrs away)
Maple Community Centre (EXISTING)	<ul style="list-style-type: none"> o 100% City-owned facility o speed to implement (12-18 months) - subject to funding 	<ul style="list-style-type: none"> o 100% tax funded o higher cost (relative to new build) o service disruption during construction

All of the above factors should be given consideration in determining whether the VMC-YMCA centre should form part of the multi-facility resiliency centre efforts of the City.

Other Considerations

- There are currently no government grants that fund emergency management projects
- The Independent Electricity System Operator (IESO) grants previously secured by the YMCA are no longer available through the Provincial government.
- The Joint Emergency Preparedness Program Grants were cancelled in 2014 and not replaced by the Federal Government
- The National Disaster Mitigation Funding program funds infrastructure and other projects related particularly to flood mitigation. Generators do not fall within the eligible criteria
- VMC land-owners and developers are unlikely to contribute funding to this generator, given they are already paying Development Charges

NEXT STEPS & UPDATED RECOMMENDATIONS

Staff continue to support the need for generators at multiple locations across the City but believe that more time is warranted to further advance the City's emergency preparedness approach, prior to concluding on preferred locations for generators.

Briefing Note

As a result, staff would like to withdraw the recommendations from the Committee of the Whole (1) Report, February 4, 2020, VMC YMCA Centre of Community and Library – Budget Amendment – Emergency Preparedness and replace with the following *updated recommendations*:

1. THAT the Emergency Management Program Committee (EPMC) report back to Council no later than June 2020 with the proposed approach and key elements of an Emergency Preparedness and Resiliency strategy.
2. THAT a decision regarding location and placement of generators within the City of Vaughan, be deferred until after the Emergency Management Program Committee report back to Council.

By deferring the generator decision at the VMC-YMCA Centre, the City will not be able to leverage bundled pricing and provincial grants available through the YMCA. Should it be decided at a future date that the VMC-YMCA centre should have a generator, the budget in capital project RE-9537-17 can be amended at that time (funded 90% from Community Services and Library development charges and 10% from capital from taxation).

For more information, please contact: Tim Simmonds, Interim City Manager, ext. 8427

PREPARED BY:

Michael Marchetti, Director, Financial Planning and Development Finance
Sharon Walker, Manager of Emergency Planning
Jack Graziosi, Director, Infrastructure Delivery
Kay-Ann Brown, Project Manager, Infrastructure Financing
Finuzza Mongiovi, Legal Counsel, Development / Real Estate

REVIEWED BY:

Michael Coroneos, Deputy City Manager, Corporate Services and Chief Financial Officer
Nick Spensieri, Deputy City Manager, Infrastructure Development
Deryn Rizzi, Fire Chief, Fire and Rescue Service
Margie Singleton, Chief Executive Officer, Libraries
Dave Merriman, Director, Facility Management
Christina Bruce, Director, Vaughan Metropolitan Centre Program