



**CITY OF VAUGHAN
TRANSPORTATION AND INFRASTRUCTURE TASK FORCE
AGENDA**

Wednesday, January 22, 2020

9:30 a.m.

Committee Room 245

Vaughan City Hall

	Pages
1. CONFIRMATION OF AGENDA	
2. DISCLOSURE OF INTEREST	
3. COMMUNICATIONS	
4. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION	
1. TRANSPORTATION AND INFRASTRUCTURE TASK FORCE ROAD MAP Report of the Deputy City Manager, Infrastructure Development with respect to the above.	2
5. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION	
6. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION	
7. NEW BUSINESS	
8. ADJOURNMENT	

Transportation & Infrastructure Task Force Report

DATE: Wednesday, January 22, 2020

WARD(S): ALL

TITLE: TRANSPORTATION AND INFRASTRUCTURE TASK FORCE ROAD MAP

FROM:

Nick Spensieri, Deputy City Manager, Infrastructure Development

ACTION: FOR INFORMATION

Purpose

This report is intended to provide an overview of the mandate and objectives of the Transportation and Infrastructure Task Force.

Report Highlights

- The Transportation and Infrastructure Task Force (TITF) was approved for establishment at Council on May 14, 2019
- The Terms of Reference and the appointment of citizen members to the TITF was approved at Council on October 2, 2019
- The inaugural meeting of the TITF was held on November 20, 2019
- The TITF is made up of 12 individuals with a diverse skill set to fulfill the TITF mandate
- By meeting the objectives of the Task Force Terms of Reference, the TITF will provide valuable insight for future transportation planning
- The TITF recommendations are to be aligned with the 2018-2022 Service Excellence Strategy Plan

Recommendations

1. That this report be received for information.

Background

The Transportation and Infrastructure Task force is one of the 2018-2022 Term of Council Priority Task Forces

At its meeting on May 14, 2019, Council adopted Item 9, Report No. 7 of the Finance, Administration and Audit Committee, titled "*Mayor Maurizio Bevilacqua's 2018-2022 Term of Council Priority Task Forces*". In so doing, Council approved the establishment of three task forces, including the Transportation and Infrastructure Task Force. Ward 3 Councillor Rosanna DeFrancesca, and Local and Regional Councillor Gino Rosati were appointed as the TITF Chair and Vice-Chair, respectively.

At its meeting on October 2, 2019, Council adopted Item 13, Report No. 27 of the Committee of the Whole (2), titled "Approval of Terms of Reference and Appointment of Citizen Members to Task Forces". The approved TITF Terms of Reference (Attachment 1) identified the mandate, objectives and membership for the Task Force.

The Transportation and Infrastructure Task force has a focused mandate to establish priorities to assist in managing the overall transportation system

The City of Vaughan Transportation and Infrastructure Task Force has an overall mandate to assist the City in finding new and innovative ways to manage and make its transportation systems more sustainable amid the rapidly changing landscape of Vaughan. This will include further exploring best practices and research related to congestion management practices and developing a coordinated set of strategies, policies and activities dedicated to making the City's transportation system more reliable, efficient and better prepared to accommodate future growth.

The Task Force Committee is made up of 12 individuals with a diverse skill set to fulfill the TITF mandate

The Task Force membership is made up of 12 individuals (four (4) technical committee members and eight (8) citizen representative members) representing all appropriate government agencies and the citizens of Vaughan. The Task Force is comprised of the following:

- Four technical committee members which are comprised of staff from Metrolinx, York Region Transit, York Region and the Ministry of Transportation
- Eight citizen representative members that fall within at least one of the following groups:
 - GO Transit user
 - YRT user
 - Transportation Planner/Engineer
 - Post-secondary student
 - Cycling representative
 - Environmental interest
 - Accessibility interest
 - Member of a Senior's group
 - Community members at large

Previous Reports/Authority

Extract from Council Meeting Minutes of April 21, 2015

<https://pub-vaughan.escrimemeetings.com/filestream.ashx?DocumentId=18942>

Extract from Council Meeting Minutes of October 2, 2019

<https://pub-vaughan.escrimemeetings.com/filestream.ashx?DocumentId=21121>

Analysis and Options

At the inaugural Transportation and Infrastructure Task Force meeting, a citizen representative member requested a report outlining the “road” map of how the Task Force will move forward.

The Task Force Terms of Reference details the objectives of the TITF

The TITF objectives are clearly outlined within the approved Terms of Reference (**Attachment 1**). The Task Force will:

1. Serve as a forum for improving transportation and infrastructure solutions among residents, businesses and other stakeholders
2. Work with key organizations, like the Association for Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM), Regional Municipality of York, Ministry of Transportation (MTO) and Metrolinx to ensure Council-approved initiatives are advocated for to the Provincial and Federal governments

3. Further explore research, best practices and findings related to congestion management innovation efforts across Canada and the World. Advise in identifying strategies, policies and activities for a comprehensive approach to congestion management.
4. Provide strategic input for the update and implementation of the City's Transportation Plan.
5. Recommend measures to increase the use of active transportation in the City, resulting in recognizable and measurable improvements in cultivating a healthier and safer community.
6. Review matters referred to the Task Force by Council relating to the safe and efficient movement of people and goods and the development of the City's infrastructure to provide strategic input where necessary.
7. Identify opportunities to leverage partnerships and opportunities with relevant parties, including York Region, other local municipalities, governance organizations, other levels of government and the non-profit sector, to:
 - a. Achieve objectives of the Transportation & Infrastructure Task Force;
 - b. Contribute to areas of common interest aligned with the City's Citizen Satisfaction Survey results, Transportation Master Plan, and the 2018-2022 Term of Council Service Excellence Strategic Plan.
8. Align with the work of the Task Force members with Council-approved priorities identified in the 2018-2022 Term of Council Service Excellence Strategic Plan.

The committee member's experience and expertise will provide valuable insight for future transportation planning

Over the term of the TITF, the committee will draw on the experience and expertise at hand to develop detailed recommendations to address future transportation needs while developing a comprehensive approach to managing the existing traffic congestion concerns. These recommendations should leverage partnerships with all appropriate government agencies, such as York Region, York Region Transit, Metrolinx, Ministry of Transportation and the TTC. A variety of solutions will be reviewed to ensure short-term and long-term improvements to Vaughan's Transportation system. At a minimum, these solutions should be focused on the following strategic themes

1. Transportation and land use integration
2. Mobility and active transportation
3. Transportation mode split
4. Sustainability
5. Technology solution

6. Maintenance

The TITF recommendations should consider the changing technological landscape of transportation

Emerging technologies such as connected and automated vehicles (CAVs), micro-mobility including e-scooters and e-bikes, and smart infrastructure will have a tremendous impact on the future transportation system. CAVs include a set of technology that will eventually enable vehicles to drive themselves without any input from a human driver. Furthermore, how this technology can be used to benefit the transportation system will be a key factor in determining the impact it has for Vaughan's residents and businesses. This and other emerging technologies should be considered in the recommendations of the TITF.

The TITF recommendations should be aligned with the 2018-2022 Service Excellence Strategic Plan, Transportation and Mobility Strategic Priority

A Strategic priority within the City of Vaughan 2018-2022 Service Excellence Strategic Plan is Transportation and Mobility. With the objective *"To be a fully connected and integrated community, the City will undertake initiatives to improve the municipal road network, support the development of transit and increase cycling and pedestrian infrastructure"* the three themes of this Strategic priority are as follows:

1. Improve local road network
2. Support regional transportation initiatives
3. Advance active transportation

As such, the recommendations identified within the TITF should align with the Service Excellence Strategic Plan.

Financial Impact

There is no financial impact as a result of this report.

Broader Regional Impacts/Considerations

The technical committee is comprised of staff from Metrolinx, York Region Transit, York Region and the Ministry of Transportation. The objective of the TITF is to work closely with all government agencies to develop recommendations that will make the existing transportation system, in Vaughan, more reliable, efficient and better prepared to accommodate growth.

Conclusion

The TITF will receive additional information on current and future planned transportation projects from technical committee members at the meeting scheduled on January 22, 2020. This will augment the information provided by City staff at the inaugural meeting on November 20, 2019. The intention is to provide the TITF members with a common base of knowledge of the current opportunities available.

The common body of knowledge, along with each members' personal knowledge, will allow the TITF to identify the strategies, policies and activities that should be pursued for the remainder of the Task Force term, aligned with the objectives identified in the Terms of Reference.

For more information, please contact Vince Musacchio at extension 8311.

Attachments

1. City of Vaughan Transportation and Infrastructure Task Force Terms of Reference

Prepared by

Vince Musacchio, Director, Infrastructure Planning and Corporate Asset Management



TERMS OF REFERENCE: City of Vaughan Transportation & Infrastructure Task Force

Mandate / Objectives

Mandate

The City of Vaughan Transportation & Infrastructure Task Force has an overall mandate to assist the City in finding new and innovative ways to manage and make its transportation systems more sustainable amid the rapidly changing landscape of Vaughan. This will include developing a coordinated set of transportation priorities and identifying new revenue sources dedicated to making the City's transportation system more reliable, efficient, and better prepared to accommodate future growth.

Objectives

The Task Force will:

1. Serve as a forum for improving transportation and infrastructure solutions among residents, businesses and other stakeholders.
2. Work with key organizations, like the Association for Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM), Regional Municipality of York, Ministry of Transportation (MTO) and Metrolinx to ensure Council-approved initiatives are advocated for to the Provincial and Federal governments.
3. Further explore research, best practices and findings related to congestion management innovation efforts across Canada and the World. Advice in identifying strategies, policies and activities for a comprehensive approach to congestion management.
4. Provide strategic input for the update and implementation of the City's Transportation Master Plan.
5. Recommend measures to increase the use of active transportation in the City, resulting in recognizable and measurable improvements in cultivating a healthier and safer community.
6. Review matters referred to the Task Force by Council relating to the safe and efficient movement of people and goods and the development of the City's infrastructure to provide strategic input where necessary.
7. Identify opportunities to leverage partnerships and opportunities with relevant parties, including York Region, other local municipalities, governance organizations, other levels of government and the non-profit sector, to:
 - a. Achieve objectives of the Transportation & Infrastructure Task Force;
 - b. Contribute to areas of common interest aligned with the City's Citizen Satisfaction Survey results, Transportation Master Plan, and the 2018-2022 Term of Council Service Excellence Strategic Plan.
8. Align with the work of the Task Force members with Council-approved priorities identified in the 2018-2022 Term of Council Service Excellence Strategic Plan.

Term

The Transportation & Infrastructure Task Force shall submit its findings and recommendations for review no later than April 2021.

Membership

1. The Task Force membership shall be composed of the following:

- a. A maximum of two (2) Council members.
- b. The Mayor will serve as an ex-officio member of the Task Force

Item 13, Report No. 27, of the Committee of the Whole (2), which was adopted as amended, by the Council of the City of Vaughan on October 2, 2019, as follows:

By approving that the membership of the Terms of Reference for the Transportation and Infrastructure Task Force be amended from and a maximum of nine (9) individuals to a maximum of twelve (12) individuals, four (4) technical committee members and eight (8) citizen representative members.

A maximum of nine (9) (12) individuals:

- Technical Committee members (4):
 - Metrolinx staff (1)
 - York Region Transit (YRT) or York Region Rapid Transit Corporation (YRRTC) staff (1)
 - York Region staff (1)
 - Ministry of Transportation (MTO) staff (1)
- Citizen representative members, which fall into at least one of the following groups (5) (8):
 - GO Transit user
 - YRT transit user
 - Transportation Planner/Engineer
 - Post-secondary student
 - Cycling representative
 - Environmental interest
 - Accessibility interest
 - Member of a Senior's group
 - Community members at large
- c. City of Vaughan staff will attend meetings, as required, to provide necessary subject matter expertise.
- d. Task Force will draw on additional subject matter expertise from external agencies (MTO, York Region, etc.) as required.

2. Members are to be appointed by Council. Any changes to the membership will require Council approval.

Meeting Procedures

The proceedings of the Task Force are to be governed by the City's Procedural By-law.

Agendas and Reporting

1. Agendas shall be prepared by the City Clerk's Office in consultation with the Task Force Chair.
2. Agendas shall be posted on the City's web site one week prior to the scheduled date of meeting, or as soon as practicable.
3. After each meeting of the Task Force, the City Clerk shall submit a report in the City's committee report format to the Committee of the Whole.
4. Following conclusion of the mandate of the Task Force, a report of recommendations will be brought to Council for further consideration.

Meetings

1. Meeting dates will be determined at the first meeting of the Task Force. The Task Force may meet on the schedule determined, or at the call of the Chair.
2. Meetings will be held every other month or as needed throughout the course of the Task force term, except for July and August where no meetings will be scheduled.
3. The Chair of the Task Force may call special meetings.
4. All regular meetings will be held at Vaughan City Hall located at 2141 Major Mackenzie Drive, Vaughan.
5. Meetings are to be open to the public in accordance with the Municipal Act, 2001.

Notice of Meetings

Meetings will be noted on the Schedule of Meetings calendar posted on the City's website.

Quorum

1. A majority of members, including the Chair, shall constitute quorum.
2. Ex-officio members will not be counted for the purpose of calculating the total number of persons appointed to the task Force but will be counted as a member present when in attendance.

Staff Resources

The role of staff is to act as a resource to the Task Force, but not to be members of the Task Force, or to deliberate or draft the findings of the Task Force. The following staff will provide advisory and technical support specific to the mandate and objectives of the Task Force:

1. The Office of the City Clerk will assign one staff person responsible for agenda and report production and distribution, the providing of procedural advice, the recording of proceedings of the Task Force and distribution of reports.
2. Corporate and Strategic Communications will assign one staff person to provide communications advisory services, prepare information, communications and assist in the development of the Task Force report.

3. An additional two (2) staff with subject matter expertise will be assigned to support the work of the Task Force.
4. The Task Force can be provided with additional administrative and/or technical support at the discretion of the appropriate administrative portfolio(s) or department(s).

Authority

The Task Force may not exercise decision-making powers, or commit expenditures save for those specifically delegated by Council. Any request for expenditures determined by the Task Force for the sole purpose of conducting the business or work of the Task Force shall be forwarded to Council for consideration and approval.

The Task Force may not direct staff to undertake activities without authority from Council.

Amendment / Expansion of Terms of Reference

Only Council can approve any amendment and/or expansion of the Terms of Reference.